TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
AGENDA FOR NOVEMBER 23, 2026

REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 5:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

MOMENT OF SILENCE AND REFLECTION (Please remain standing)

ROLL CALL

APPROVAL OF MINUTES – November 9, 2026 Regular Session Minutes

REPORT OF GOVERNING BODY MEMBERS

ADMINISTRATOR OVERVIEW

PUBLIC COMMENT ON AGENDA ITEMS ONLY – LIMITED TO FIVE (5) MINUTES PER PERSON

CONSENT AGENDA

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

FILING OF REPORTS BY CONSENT

1. Animal Control
2. Division of EMS
3. Municipal Court

RESOLUTIONS TO BE APPROVED BY CONSENT

4. Recognizing Ralph Cooper for his extraordinary civic leadership and volunteer service to the Township of Upper and his selection as the 2026 Municipal Alliance Volunteer of the Year.

5. Honoring the Ocean City - Upper Township Rotary on the occasion of its 100th Anniversary.

6. Setting the date and time of the 2027 Reorganization meeting of the Township of Upper.

7. Accepting the 2027 Solid Waste and Recycling Collection Rules and Regulations Resident Information packet pursuant to Chapter 24 of the Revised General Ordinances of Upper Township.

8. Authorizing a contract with Engineering Design Associates, P.A. for engineering services.

9. Authorizing a contract with the Cape May County Council on Alcoholism and Drug Abuse, Inc. for an employee assistance program for Township employees.

10. Appointing Surenian, Edwards, Buzak & Nolan LLC to act as special legal counsel in matters involving affordable housing obligations.

11. Authorizing a contract with Marsh Agency, LLC for insurance and broker consultant services.

12. Authorizing a contract with Ancero, LLC for VoIP telecommunication services.

13. Authorizing a Shared Services Agreement with the City of Ocean City to provide EMS and fire suppression services to the Strathmere section of the Township of Upper.

14. Authorizing a Shared Services Agreement with the City of Corbin City for public works services.

15. Authorizing the Qualified Purchasing Agent to prepare specifications and solicit bids for Towing, Storage, and Lockout Services.

16. Tax refund Block 10, Lot 163.

17. Tax refund Block 835, Lot 24.

18. Refund EMS ambulance billing overpayment to EMS patient.

19. Approving the compensation amount fixed by the Board of Fire Commissioners for Fire Districts No. 2 and No. 3.

20. Authorizing payments from the Affordable Housing Trust Fund of Upper Township.

21. Authorizing the purchase of certain items with funds from the 2026 Capital Improvement Bond Ordinance in the amount not to exceed $12,000.00.

ORDINANCES

22. Public hearing and final adoption of Ordinance No. 017-2026 RE: AN ORDINANCE VACATING MUNICIPAL ROADWAYS KNOWN AS MORRIS AVENUE AND NELSON AVENUE, AS WELL AS A PORTION OF LANDIS AVENUE, EACH OF WHICH ARE SITUATED WITHIN THE STRATHMERE SECTION OF THE TOWNSHIP OF UPPER, COUNTY OF CAPE MAY AND STATE OF NEW JERSEY.

23. Introduction and first reading of Ordinance No. 018-2026 RE: AN ORDINANCE AMENDING CHAPTER 19 (LAND SUBDIVISION, SITE PLAN AND LAND USE ADMINISTRATION) OF THE CODE OF UPPER TOWNSHIP.

24. Introduction and first reading of Ordinance No. 019-2026 RE: AN ORDINANCE AUTHORIZING SALE OF LANDS, TO WIT BLOCK 625, LOTS 3 AND 4.

25. Introduction and first reading of Ordinance No. 020-2026 RE: AN ORDINANCE AMENDING ORDINANCE NO. 013-2025 KNOWN AS THE ESTABLISHING SALARY RANGE ORDINANCE FOR THE TOWNSHIP OF UPPER FOR THE CALENDAR YEAR 2026.

CORRESPONDENCE

NEW BUSINESS

UNFINISHED BUSINESS

PAYMENT OF BILLS

26. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."

PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON

CLOSED SESSION

27. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

RECONVENE PUBLIC PORTION OF MEETING

ADJOURNMENT

**Please note—the order of the agenda may be changed at the discretion of the Township Committee.