TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
AGENDA FOR NOVEMBER 9, 2026

REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 5:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

MOMENT OF SILENCE AND REFLECTION - In memory of Charles Webb, Fire Commissioner for Seaville District 4, Life Member of Seaville Fire Rescue, and Founding Member of the Upper Township Rescue Squad.

ROLL CALL

APPROVAL OF MINUTES – October 26, 2026 Regular and Closed Session Minutes

REPORT OF GOVERNING BODY MEMBERS

ADMINISTRATOR OVERVIEW

PUBLIC COMMENT ON AGENDA ITEMS ONLY – LIMITED TO FIVE (5) MINUTES PER PERSON

CONSENT AGENDA

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

PRESENTATION

1. Honoring Patricia Kravitz on the occasion of her retirement after 21 years of service with the Upper Township Division of EMS.

FILING OF REPORTS BY CONSENT

2. Clerk's Office
3. Construction Code
4. Finance Office
5. MUA Report
6. Public Works
7. Tax Collector

RESOLUTIONS TO BE APPROVED BY CONSENT

8. Congratulating employee Rosemary Trout for her winning entry in the Upper Township Safety Award Program for the 2nd quarter of 2026.

9. Congratulating employee Sarah Steiner for her winning entry in the Upper Township Safety Award Program for the 3rd quarter of 2026.

10. Authorizing the release of $125,000.00 in surplus from the Township of Upper's share of the Aggregate Excess Loss Continency Fund.

11. Directing the distribution of the Township of Upper's net returned surplus funds held in trust by the Atlantic County Municipal Joint Insurance Fund.

12. Reassignment of Keyboarding Clerk 2 Rosemary Trout from the Municipal Court to the Clerk's Office.

13. Accepting the bid and authorizing the execution of a contract with Landberg Construction, LLC of Dorothy, New Jersey for the project known as the FY2025 & FY2026 NJDOT Municipal Aid Program – Reconstruction of Klains Lane in the amount of $242,463.45.

14. Authorizing the award of a contract with Genuine Parts Company, Inc., dba Napa Auto Parts, for automotive parts and repairs.

15. Authorizing the purchase of certain items with funds from the 2026 Capital Improvement Bond Ordinance in the amount of $37,265.02.

16. Authorizing the purchase of an access control system upgrade through the Omnia Partners National Cooperative contract with funds from the 2024 Capital Improvement Bond Ordinance No. 012-2024 in the amount of $52,444.00.

17. Authorizing the Township of Upper to accept electronic payments and establish a pass-through convenience fee for the Clerk, Construction, Planning and Zoning Offices (point-of-sale), and the Recreation Office (online portal) pursuant to N.J.S.A. 40A:5-45 and N.J.A.C. 5:30-9.1 et seq.

18. Authorizing Change Order No. 1 to the Strathmere Living Shoreline contract with Marlin Construction Services, Inc. resulting in an increase in the amount of $187,500.00.

19. Authorizing payments from the Affordable Housing Trust Fund of Upper Township.

20. Budget transfers.

21. Refund tax Block 348, Lot 94.03.

22. Refund tax Block 643, Lot 28.

PUBLIC HEARING

23. Proposed Release and Termination of Restrictive Covenant – Block 625, Lot 9.

RESOLUTION FOR CONSIDERATION

24. Authorizing the waiver, release, and termination of a deed restriction prohibiting further subdivision concerning Block 625, Lot 9 (828 Stagecoach Road) pursuant to N.J.S.A. 40:60-51.2.

ORDINANCES

CORRESPONDENCE

NEW BUSINESS

25. 102 Prescott Avenue, LLC request to purchase Township owned land Block 816, Lot 1.02.

26. Authorizing the Historical Preservation Society of Upper Township, Santa Express Train Rides, to be held at the Tuckahoe Train Station on various dates in November and December 2026.

UNFINISHED BUSINESS

PAYMENT OF BILLS

27. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."

PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON

CLOSED SESSION

28. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

RECONVENE PUBLIC PORTION OF MEETING

ADJOURNMENT

**Please note—the order of the agenda may be changed at the discretion of the Township Committee.