TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
MINUTES FOR OCTOBER 26, 2026

REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 5:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

Mayor Corson read the following Open Public meeting notice into the record:
"In compliance with the Open Public Meetings Law, I wish to state that on October 9, 2026, the notice of this meeting of the Upper Township Committee was posted on the Upper Township Website, and emailed to the Atlantic City Press, the Ocean City Sentinel-Ledger, the Herald Times and filed with the Township Clerk. Tonight's meeting is being video recorded up until the closed session portion of this meeting and will be available on the Upper Township website. I hereby direct that this announcement be made a part of the minutes of this meeting."

SALUTE TO THE FLAG

MOMENT OF SILENCE AND REFLECTION (Please remain standing)

ROLL CALL

Tyler Casaccio	Present
Victor Nappen	Absent
Samuel Palombo	Present
Zachary Palombo	Present
Curtis Corson	Present

Also present were Municipal Clerk Joanne Herron, Municipal Attorney John Amenhauser, Chief Financial Officer Barbara Ludy, and Township Administrator James Van Zlike.

APPROVAL OF MINUTES – October 13, 2026 Regular and Closed Session Minutes

Motion by Tyler Casaccio, second by Zachary Palombo, to approve the October 13, 2026 Regular Session Minutes as submitted. During roll call vote all four Committee members present voted in the affirmative.

REPORT OF GOVERNING BODY MEMBERS

Samuel Palombo, Committeeman, thanked the Department of Public Works, EMS, and employee Larry Cole for the great Fall Fest event. He also thanked the vendors for adjusting to the rescheduled date and thanked everyone in the community who attended.

Tyler Casaccio, Committeeman, reported that early voting is taking place at the Cape May County Library next door from 10:00 a.m. to 8:00 p.m. through Sunday, November 1st.

Zachary Palombo, Committeeman, congratulated the Cape May County Technical School on securing its JROTC program for the United States Coast Guard, which will be the first and only program of its kind in New Jersey, beginning next year. He next reminded residents to be mindful of trick-or-treaters on Halloween. Next, he thanked Public Works and Larry Cole for their work on Fall Fest and thanked Public Works for the seasonal cleanups. Lastly, he noted that authorization for the purchase of the bulldozer is

on tonight's agenda, and stated that this will assist Public Works with beach replenishment and erosion control.

Curtis Corson, Mayor, reported that the groundbreaking ceremony for the Strathmere Living Shoreline Project was held this past weekend. He thanked the Strathmere Fishing and Environmental Club for spearheading the project, as well as Congressman Van Drew and the County for their assistance in securing funding. He noted that the project is a great example of the public and private sectors working together to accomplish a common goal.

ADMINISTRATOR OVERVIEW

James Van Zlike, Administrator, reported that the phase two grant application for the Strathmere Living Shoreline Project was successfully submitted, requesting an additional $1.8 million in federal funding to extend the project. He noted that the public-private partnership will help improve the resilience of the coastline. He also reported that the Township is calculating the beach erosion resulting from the September nor'easter to submit a report to the State in support of Governor Sherrill's initiative to seek assistance from the Army Corps of Engineers through supplemental disaster funding to restore beaches to their pre-storm condition.

John Amenhauser, Municipal Attorney, requested to add contract negotiation - Engineering Design Associate as a closed session item to the agenda.

ADMINISTRATOR OVERVIEW

PUBLIC COMMENT ON AGENDA ITEMS ONLY – LIMITED TO FIVE (5) MINUTES PER PERSON

There was no Public Comment.

CONSENT AGENDA

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

Motion by Tyler Casaccio, second by Zachary Palombo, to approve the consent agenda items listed below. During roll call vote all four Committee members present voted in the affirmative.

FILING OF REPORTS BY CONSENT

1. Division of EMS
2. Municipal Court

RESOLUTIONS TO BE APPROVED BY CONSENT

3. Appointing an official to bid at the Tax Sale scheduled for December 4, 2026.

TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N

RESOLUTION NO. 387 -2026

RE: APPOINTING AN OFFICIAL TO BID AT THE

TAX SALE SCHEDULED FOR DECEMBER 4, 2026

WHEREAS, a Tax Sale is scheduled to be conducted by the Tax Collector of the Township of Upper on December 4, 2026 at 10:00 A.M.; and

WHEREAS, the Township Committee has duly considered the matter and has determined to take the action hereinafter designated.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The Municipal Finance Officer, Barbara Ludy and or the Municipal Clerk, Joanne Herron are hereby designated and appointed as the officials who may bid at said Tax Sale on behalf of the Township of Upper on the scheduled date, as well as on any other date to which the Tax Sale may be adjourned.

3. The Municipal Finance Officer, Barbara Ludy and or the Municipal Clerk, Joanne Herron are hereby authorized to expend on behalf of the Township, up to $1,000.00 in order to purchase Tax Liens.

Resolution No. 387-2026
Offered by: Casaccio Seconded by: Z. Palombo
Adopted: October 26, 2026
Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen				X
S. Palombo	X			
Z. Palombo	X			
Corson	X			

4. Appointing Rachelle Pando-Granger as Keyboarding Clerk 1.

TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N

RESOLUTION NO. 388 -2026

RE: APPOINTING RACHELLE PANDO-GRANGER AS KEYBOARDING CLERK 1

WHEREAS, a need exists to fill a vacancy in the Tax Offices; and

WHEREAS, the Township Committee has duly considered the matter and has determined that Rachelle Pando-Granger possesses all of the requisite qualifications, and is a competent, fit and suitable person for appointment as Keyboarding Clerk 1; and

WHEREAS, this appointment is subject to review and approval by the New Jersey Civil Service Commission; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. Rachelle Pando-Granger is hereby appointed as Keyboarding Clerk 1, subject to Civil Service review and approval, effective October 27, 2026, at a salary of $46,000.00 in accordance with the Salary Ordinance.

3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 388-2026
Offered by: Casaccio Seconded by: Z. Palombo
Adopted: October 26, 2026
Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen				X
S. Palombo	X			
Z. Palombo	X			
Corson	X			

5. Appointing Michael A. Sorensen to serve as an additional Municipal Public Defender on an as needed basis.

TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N

RESOLUTION NO. 389-2026

RE: APPOINTING MICHAEL A. SORENSEN TO SERVE AS AN ADDITIONAL MUNICIPAL PUBLIC DEFENDER ON AN AS NEEDED BASIS

WHEREAS, a need exists to appoint an additional municipal public defender to serve on an as needed basis; and

WHEREAS, N.J.S.A. 2B:24-4 allows for the appointment of additional municipal public defenders as necessary to administer justice in a timely and effective manner; and

WHEREAS, the Township has decided to acquire the services of Michael A. Sorensen as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, a resolution is required authorizing the award of such contract for professional services; and

WHEREAS, Michael A. Sorensen has completed and submitted a Business Entity Disclosure Certification which certifies that Michael A. Sorensen has not made any reportable contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit Michael A. Sorensen from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. Michael A. Sorensen with offices at 29 Orbit Drive, Cape May Court House, New Jersey is hereby appointed as an additional municipal public defender to serve on an as needed basis.

3. This contract shall have a term of one (1) year from date of full execution.

4. This Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a) of the New Jersey Local Public Contract Law because Michael A. Sorensen has professional knowledge as to legal matters and municipal court matters, which knowledge is particularly valuable to the Township Committee, and this service is acquired as a non-fair and open contract pursuant to N.J.S.A. 19:44A-20.5.

NOTICE OF CONTRACT AWARD

The Township Committee of the Township of Upper, State of New Jersey has awarded the contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a) to Michael A. Sorensen for legal services. This contract and the resolution authorizing same shall be available for public inspection in the office of the municipal clerk of the Township of Upper, State of New Jersey.

5. A certificate from the Chief Financial Officer of Upper Township showing the availability of adequate funds for this contract and showing the line-item appropriation of the official budget to which this contract will be properly charged has been provided to the governing body and shall be attached to this Resolution and kept in the files of the municipal clerk.

6. The contractor has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and has provided proof of that registration to the Township of Upper.

7. The Mayor and the Township Clerk are hereby authorized and directed to execute, on behalf of the Township of Upper, a Professional Contract with Michael A. Sorensen in accordance with the terms and provisions of the Local Public Contracts Law, subject to and in accordance with the limitations imposed herein. Upon execution of all parties thereto said contract shall become effective.

8. A notice of this contract award shall be posted on the Legal Notices page of the official website of the Township of Upper within ten (10) days from the date of adoption.

9. This Resolution shall be effective as of adoption

Resolution No. 389-2026
Offered by: Casaccio Seconded by: Z. Palombo
Adopted: October 26, 2026
Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen				X
S. Palombo	X			
Z. Palombo	X			
Corson	X			

6. Authorizing the purchase of a 2025 D2 Caterpillar Bulldozer with funds from the Reserve for Beach Replenishment Fund, Capital Ordinance 016-2026 in the amount of $126,233.14.

TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N

RESOLUTION NO. 390-2026

RE: AUTHORIZING THE PURCHASE OF A 2025 D2 CATERPILLAR BULLDOZER WITH FUNDS FROM THE RESERVE FOR BEACH REPLENISHMENT FUND, CAPITAL ORDINANCE 016-2026 IN THE AMOUNT OF $126,233.14

WHEREAS, it is necessary for the Township of Upper to make certain capital purchases; and

WHEREAS, the Township Committee has determined that purchases from a national cooperative contract will result in cost savings after all factors have been considered; and

WHEREAS, N.J.S.A. 52:34-6.2 allows the Township of Upper to utilize national cooperative contracts as a method of procurement; and

WHEREAS, the Township Committee adopted the 2026 Capital Ordinance No. 016-2026 on September 28, 2026; and

WHEREAS, the Township of Upper intends to purchase a D2 Caterpillar Bulldozer in the amount of $126,233.14 from Foley Inc., of Piscataway, NJ through Sourcewell National Cooperative Contract No. 040924CAT as herein indicated; and

WHEREAS, Foley, Inc. has completed and submitted Business Entity Disclosure Certifications which certify that Foley Inc. of Piscataway, NJ has not made any reportable contributions to a political or candidate committee in the Township in the previous one year, and that their contracts will prohibit them from making any reportable contributions through the term of their contracts; and

WHEREAS, the Chief Financial Officer of the Township has certified the availability of funds to allow the award of contract for the purchase herein authorized and has certified that adequate funds have been appropriated for this purpose from Capital Ordinance No. 016-2026; and

WHEREAS, the Chief Financial Officer has confirmed that the Township has complied with N.J.S.A. 52:34-6.2 as well as all other legal requirements for this method of procurement.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The Township Committee of the Township of Upper, County of Cape May, New Jersey hereby authorizes the Qualified Purchasing Agent to enter into a contract with Foley, Inc., of Piscataway, NJ for the purchase of a D2 Caterpillar Bulldozer in the amount of $126,233.14 from Capital Ordinance No. 016-2026 through Sourcewell National Cooperative Contract No. 040924CAT.

3. The Chief Financial Officer is hereby authorized, directed and empowered to execute any and all necessary documents in order to implement the intent of this Resolution.

Resolution No. 390-2026
Offered By: Casaccio Seconded By: Z. Palombo
Adopted: October 26, 2026
Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen				X
S. Palombo	X			
Z. Palombo	X			
Corson	X			

7. Authorizing the purchase of certain items with funds from Capital Improvement Bond Ordinance No. 004-2026 in an amount not to exceed $8,500.00.

TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N

RESOLUTION NO. 391-2026

RE: AUTHORIZING THE PURCHASE OF CERTAIN ITEMS WITH FUNDS FROM CAPITAL IMPROVEMENT BOND ORDINANCE NO. 004-2026 IN AN AMOUNT NOT TO EXCEED $8,500.00

WHEREAS, it is necessary for the Township of Upper to make certain capital purchases; and

WHEREAS, the Township Committee adopted the 2026 Capital Improvement Bond Ordinance No. 004-2026 on February 25, 2026; and

WHEREAS, the Township's Qualified Purchasing Agent has reviewed and approved the quotes for the delivery of stone for the base of the concession stand at Amanda's Field from Action Supply of Ocean View, New Jersey and the quote for miscellaneous plumbing supplies for the installation of the concession stand at Amanada's field from Ace Plumbing Supply, Inc. of Vineland, New Jersey; and

WHEREAS, the Chief Financial Officer of the Township has certified the availability of funds to allow the award of contract for the purchase herein authorized and has certified that adequate funds have been appropriated for this purpose from Capital Improvement Bond Ordinance No. 004-2026.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The Township Committee of the Township of Upper, County of Cape May, New Jersey hereby authorizes the purchases for the delivery of a stone base for the concession stand from Action Supply of Ocean View, New Jersey and the quote for miscellaneous plumbing supplies for the installation of the concession stand at Amanda's Field from Ace Plumbing Supply, Inc. of Vineland, New Jersey in an amount not to exceed of $8,500.00 with funds from 2026 Capital Improvement Bond Ordinance No. 004-2026.

3. The Chief Financial Officer is hereby authorized, directed and empowered to execute any and all necessary documents in order to implement the intent of this Resolution.

Resolution No. 391 -2026
Offered By: Casaccio Seconded By: Z. Palombo
Adopted: October 26, 2026
Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen				X
S. Palombo	X			
Z. Palombo	X			
Corson	X			

8. Authorizing the Chief Financial Officer to execute a New Group Application with OCA for an employee Health Reimbursement Account.

TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N

RESOLUTION NO. 392 -2026

RE: AUTHORIZING THE CHIEF FINANCIAL OFFICER TO EXECUTE A NEW GROUP APPLICATION WITH OCA FOR AN EMPLOYEE HEALTH REIMBURSEMENT ACCOUNT

WHEREAS, the Township wishes to submit a New Group Application with OCA for the administration of the Township's Health Reimbursement Account (HRA) for eligible employees, effective January 1, 2027; and

WHEREAS, the term of administration by OCA shall be January 1, 2027 through December 31, 2027; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The New Group Application with OCA, attached hereto as Exhibit A, is approved and the Chief Financial Officer is hereby authorized, directed and empowered to execute said application on behalf of the Township of Upper.

3. All Township officials, officers and employees are empowered to take such action as may be necessary or advisable in order to carry out the intent and purpose of this Resolution.

Resolution No. 392 -2026
Offered By: Casaccio Seconded By: Z. Palombo
Adopted: October 29, 2026
Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen				X
S. Palombo	X			
Z. Palombo	X			
Corson	X			

9. Certification of costs for abatement of nuisance on Block 348, Lot 94.15.

TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N
RESOLUTION NO. 393 -2026

CERTIFICATION OF COSTS FOR ABATEMENT OF NUISANCE ON BLOCK 348, LOT 94.15

WHEREAS, pursuant to Township Code Section 11-1, the Code Enforcement Officer is empowered to enforce the Township's Property Maintenance Code; and

WHEREAS, in accordance with Township Code, the Code Enforcement Officer served a notice of violation of Section 11-1.9 (Grass, Weeds and Debris), to the property owners/agents of Block 348, Lot 94.15; and

WHEREAS, 10 days passed from the date of such notice of violation with no response from the property owners/agents and the Township thereafter remedied the violation; and

WHEREAS, pursuant to Township Code Section 11-1.19(a) and N.J.S.A. 40:48-2.14, the Code Enforcement Officer has certified the costs of remedying the said violations as set forth on the attached list; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee hereby declares that the costs as set forth on the attached list shall be certified to the Township Tax Collector as a lien against the properties in question which lien shall become and form a part of the taxes assessed and levied upon the properties pursuant to Township Code Section 11-1.19(b) and N.J.S.A. 40:48-2.14.
3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 393-2026
Offered by: Casaccio Seconded by: Z. Palombo
Adopted: October 26, 2026
Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen				X
S. Palombo	X			
Z. Palombo	X			
Corson	X			

ABATEMENT OF GRASS, WEEDS, AND DEBRIS

BLOCK/LOT	LOCATION	COST	ADMIN FEE	TOTAL
348/94.15	1435 RT 50	$300.00	$60.00	$360.00

ORDINANCES

10. Introduction and first reading of Ordinance No. 017-2026 RE: AN ORDINANCE VACATING MUNICIPAL ROADWAYS KNOWN AS MORRIS AVENUE AND NELSON AVENUE, AS WELL AS A PORTION OF LANDIS AVENUE, EACH OF WHICH ARE SITUATED WITHIN THE STRATHMERE SECTION OF THE TOWNSHIP OF UPPER, COUNTY OF CAPE MAY AND STATE OF NEW JERSEY. **Motion by Zachary Palombo, second by Tyler Casaccio, to introduce Ordinance 017-2026 with a public hearing and final adoption scheduled for November 23, 2026. During roll call vote all four Committee members present voted in the affirmative.**

TOWNSHIP OF UPPER
CAPE MAY COUNTY
O R D I N A N C E

ORDINANCE NO. 017-2026

AN ORDINANCE VACATING MUNICIPAL ROADWAYS KNOWN AS MORRIS AVENUE AND NELSON AVENUE, AS WELL AS A PORTION OF LANDIS AVENUE, EACH OF WHICH

WHEREAS, N.J.S.A. 40:67-1 authorizes the Governing Body of a municipality to adopt an Ordinance, among other things, to vacate any street, highway, lane, alley, square, place or park, or any part thereof, whether or not the same, or any portion, has been actually opened or improved; and

WHEREAS, pursuant to a settlement agreement between the Township of Upper and 315 Washington Ave. LLC, related to litigation filed under Docket No.: CPM-L-470-24, the Township has agreed to vacate Morris Avenue, Nelson Avenue, and a portion of Landis Avenue, as shown on the attached Exhibit A, to 315 Washington Ave. LLC, and to pay the costs incurred by the Township to vacate said street including the costs of the revisions to the Township's tax map; and

WHEREAS, the Township Committee has duly considered the matter, and it appearing reasonable for the Township Committee to agree to the vacation of the aforementioned municipal streets pursuant to the terms and conditions of the settlement agreement previously reached between the Township and 315 Washington Ave. LLC;

WHEREAS, it is deemed by the Township Committee to be in the public interest to vacate the aforementioned streets known as Morris Avenue, Nelson Avenue, and a portion of Landis Avenue, within the Township of Upper, as hereinafter provided.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

SECTION 1: The public right in, along, upon and over the land designated on the survey descriptions prepared by Robert K. Sanchez, P.L.S., of Artheon Engineering Consulting Services, dated September 23, 2026, and attached hereto as Exhibits B-D, are hereby vacated, surrendered, and extinguished by the Township of Upper. Exhibit B identifies the area to be vacated by the Township of Upper along Morris Avenue; Exhibit C identifies the area to be vacated by the Township of Upper along Nelson Avenue; and Exhibit D identifies the area to be vacated by the Township of Upper along Landis Avenue.

SECTION 2: This Ordinance vacates no portions of the streets except those portions explicitly identified and set forth in the attached Exhibits A-D.

SECTION 3: In the event that the street vacation contemplated herein would landlock any parcel situated adjacent to the streets to be vacated by the Township, 315 Washington Ave. LLC and/or its members and/or related corporate or limited liability company entities agree to provide an access easement to any property owner who would otherwise not have access to their properties as a result of this street vacation.

SECTION 4: This Ordinance expressly reserves and excepts from vacation all rights and privileges now possessed by public utilities, as defined in R.S. 48:2-13, and by any cable television company, as defined in the "Cable Television Act", P.L. 1972, c. 186, (C.48:5A-1, et seq.), to maintain, repair, and/or replace their existing facilities in, adjacent to, over, or under the street, highway, lane, alley, square, place or park, or any part thereof, to be vacated, as hereinabove described.

SECTION 5: All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency only.

SECTION 6: This Ordinance shall take effect immediately upon final adoption and publication as required by law.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 26TH DAY OF OCTOBER 2026, AT THE TOWNSHIP HALL, AND WILL BE TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 23RD DAY OF NOVEMBER AT 5:30 P.M. AT THE TOWNSHIP HALL, PETERSBURG, NEW JERSEY.

JOANNE R. HERRON, TOWNSHIP CLERK
TOWNSHIP OF UPPER

CORRESPONDENCE

NEW BUSINESS

11.JIF 2026 Dividend Announcement. . **The CFO reported on the options the Township has to receive the JIF dividend and recommended that the Committee deposit the total dividend of $29,699.00 into the Aggregate Excess Loss Contingency Fund for future use. After a brief discussion there was a consensus to follow the CFO's recommendation. A Resolution for formal action will be placed on the next agenda.**

UNFINISHED BUSINESS

PAYMENT OF BILLS

12. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting." **Motion by Tyler Casaccio, second by Zachary Palombo. During roll call vote all four Committee members present voted in the affirmative.**

Bills approved for payment: **$1,004,182.78**
Payroll: **$ 150,882.63**

PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON

Mike Tolson, Seaville, addressed the Committee regarding his views on the current political climate and the upcoming election.

Wayne Shelton, spoke regarding concerns about tree trimming performed by the Township without prior notification. He requested that the matter be investigated and addressed by the Township.

Matthew Hope, Somers Ave, inquired about the name of where the Committee members are seated.

Alice March, Strathmere, thanked the committee for the Living Shoreline project, and thanked Administrator James Van Zlike and Mayor Curtis Corson for attending the groundbreaking ceremony.

Lou Barbuto, Upper Township, requested that Upper Township have one ZIP Code. He also asked for an update on a recently retired employee.

Nathalie Neiss, Upper Township, inquired about where Township purchased legal reference books are kept and whether the public may review them. She also asked about the Township's legal representation for matters involving federal law.

CLOSED SESSION

11. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

TOWNSHIP OF UPPER
RESOLUTION NO. 394-2026
MOTION GOING INTO CLOSED SESSION
OCTOBER 26, 2026

I hereby move that a resolution be incorporated into the minutes authorizing the Township Committee to enter into an executive session for the following matters pursuant to the Open Public Meetings Act:

MATTERS:

1. Contract negotiation – Engineering Design Associates

I also include in my motion the estimated time and the circumstances under which the discussion conducted in closed session can be disclosed to the public as follows:

A. It is anticipated that the matters discussed in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

B. With respect to contract negotiations such matters will be made public when negotiations have ceased and there is no longer a reason for confidentiality.

Moved by: Zachary Palombo
Motion seconded by: Curtis Corson
Roll Call Vote with all four Committee members present voting in the affirmative.

RECONVENE PUBLIC PORTION OF MEETING

ADJOURNMENT

There being no further business this evening the meeting was adjourned at 6:11 P.M., with a motion by Zachary Palombo, second by Tyler Casaccio, and all four Committee members present voted in the affirmative. The next regular Committee meeting is scheduled for November 9, 2026 at 5:30 P.M.

Minutes prepared by,

Joanne R. Herron, RMC
Township Clerk

Bill List

88345 10/26/26 A0017 ATLANTIC CO. MUNICIPAL JIF 153,291.00 3529
88346 10/26/26 A0018 ACTION SUPPLY INC. 41.76 3529
88347 10/26/26 A0078 ANCHOR RUBBER STAMP & PRINTING 143.20 3529
88348 10/26/26 A0091 ATLANTIC CITY ELECTRIC 10,344.97 3529
88349 10/26/26 A0117 AT&T 464.06 3529
88350 10/26/26 A0166 Association of NJ Recyclers 180.00 3529
88351 10/26/26 A0212 ANCERO, LLC 3,334.72 3529
88352 10/26/26 A0222 ANZELONE ELECTRIC COMPANY, LLC 1,945.00 3529
88353 10/26/26 A0235 AMAZON CAPITAL SERVICES, INC. 391.02 3529
88354 10/26/26 A0257 ACCURATE LANGUAGE SERVICES 360.00 3529
88355 10/26/26 B0032 BLANEY WEINBERG & CURIO PC 1,470.00 3529
88356 10/26/26 B0039 BEESLEY'S PT. SEA DOO, INC. 1,029.49 3529
88357 10/26/26 C0021 CIVIL SOLUTION A DIVISION 350.00 3529
88358 10/26/26 C0046 CAPE MAY COUNTY CLERK 26.00 3529
88359 10/26/26 C0068 COMCAST 743.91 3529
88360 10/26/26 C0072 CATERINA SUPPLY INC. 2,025.00 3529
88361 10/26/26 C0223 CASA PAYROLL SERVICE 313.50 3529
88362 10/26/26 C0260 COOPER JR., THEODORE F. 382.00 3529
88363 10/26/26 C0278 TIFFANY A. CUVIELLO, PP, LLC 187.50 3529
88364 10/26/26 C0368 CENTRAL PRO SUPPLY 11,937.05 3529
88365 10/26/26 D0186 DOCUTREND IMAGING SOLUTIONS 85.74 3529
88366 10/26/26 D0256 DUN-RITE SAND & GRAVEL CO, INC 28,080.00 3529
88367 10/26/26 F0243 FOLEY INCORPORATED 126,233.14 3529
88368 10/26/26 G0002 GAGLIONE, WANDA 300.00 3529
88369 10/26/26 G0028 GENTILINI FORD, INC. 133.18 3529
88370 10/26/26 G0120 PATRICK F. MARTIN 2,083.33 3529
88371 10/26/26 G0169 CORE EQUIPMENT GROUP 1,117.00 3529
88372 10/26/26 G0211 GRACETOWN LUMBER CO., LLC 13.26 3529
88373 10/26/26 H0022 HR DIRECT 98.95 3529
88374 10/26/26 H0073 HOME DEPOT CRC/GECF 832.85 3529
88375 10/26/26 H0180 HD SUPPLY FACILITIES MANT 604.23 3529
88376 10/26/26 J0079 JAMES WYERS LANDSCAPING, LLC 1,430.00 3529
88377 10/26/26 K0086 KD NATIONAL FORCE SECURITY 1,075.00 3529
88378 10/26/26 L0156 LCB SERVICES 50.00 3529
88379 10/26/26 M0188 MCCARTHY TIRE SERVICE OF PHILA 1,201.08 3529
88380 10/26/26 M0277 EQUITABLE FINANCIAL LIFE INS. 220.31 3529
88381 10/26/26 M0336 MATTS FAMILY TASTE OF LOVE LLC 494.00 3529

88382 10/26/26 M0345 MAJESTIC OIL 1,958.93 3529
88383 10/26/26 N0043 NAPA AUTO PARTS 0.00 10/26/26 VOID 0
88384 10/26/26 N0043 NAPA AUTO PARTS 1,876.21 3529
88385 10/26/26 N0144 NJ E-ZPASS SERVICE CENTER 350.00 3529
88386 10/26/26 N0173 NOREGON SYSTEMS LLC 2,295.00 3529
88387 10/26/26 N0176 NJ SOLUTIONS JOINT HEALTH 171,136.58 3529
88388 10/26/26 P0056 TURF EQUIPMENT AND SUPPLY CO 1,225.25 3529
88389 10/26/26 P0165 PETROSH'S BIG TOP, LLC 1,445.00 3529
88390 10/26/26 P0201 PUBLIC SAFETY TRAINING OF SJ 375.00 3529
88391 10/26/26 R0030 RIGGINS, INC. 1,919.06 3529
88392 10/26/26 R0100 ROBERTS OXYGEN COMPANY, INC. 260.25 3529
88393 10/26/26 R0149 REMINGTON & VERNICK ENGINEERS 2,090.00 3529
88394 10/26/26 S0057 SERVICE TIRE TRUCK CENTERS 532.37 3529
88395 10/26/26 S0113 LAW OFFICES OF THOMAS G SMITH 1,837.50 3529
88396 10/26/26 S0134 SO. JERSEY GAS COMPANY 110.43 3529
88397 10/26/26 S0139 SOUTH JERSEY WATER COND SERV 233.40 3529
88398 10/26/26 S0239 SHORE ANIMAL CONTROL SERV LLC 2,300.00 3529
88399 10/26/26 S0254 SHOPRITE 183.30 3529
88400 10/26/26 S0292 SURENIAN EDWARDS BUZAK & NOLAN 78.00 3529
88401 10/26/26 S0414 SHOPRITE 3,871.25 3529
88402 10/26/26 T0179 TUCKAHOE TURF FARMS, INC. 1,763.20 3529
88403 10/26/26 T0180 TRI-COUNTY PEST CONTROL, INC 25.00 3529
88404 10/26/26 T0230 THINK PAVERS HARDSCAPING LLC 78,861.23 3529
88405 10/26/26 U0076 U.S.BANK NATIONAL ASSOCIATION 996.00 3529
88406 10/26/26 U0077 UNITED UNIFORMS LLC 405.00 3529
88407 10/26/26 U0778 UGI ENERGY SERVICES, LLC 10.36 3529
88408 10/26/26 V0001 VCI EMERGENCY VEHICLE 2,105.44 3529
88409 10/26/26 V0013 VERIZON WIRELESS 664.98 3529
88410 10/26/26 V0022 VERIZON 448.83 3529
88411 10/26/26 W0030 WEST PUBLISHING CO. 691.00 3529
88412 10/26/26 W0048 WINNER FORD OF CHERRY HILL 360,960.00 3529
88413 10/26/26 W0123 WIRELESS ELECTRONICS, INC. 1,785.00 3529
88414 10/26/26 W0135 THE LAW OFFICE OF BRANDON D 1,048.46 3529
88415 10/26/26 W0137 WARWICK GROUP CONSULTANTS LLC 5,000.00 3529
88416 10/26/26 Y0003 Y-PERS INC 2,328.50 3529
Totals: 1,004,182.78