

**TOWNSHIP OF UPPER  
2100 TUCKAHOE ROAD  
PETERSBURG, NJ 08270  
CAPE MAY COUNTY  
AGENDA FOR SEPTEMBER 28, 2026**

**WORKSHOP MEETING OF THE TOWNSHIP COMMITTEE – 5:00 P.M.**

**SUNSHINE ANNOUNCEMENT**

**ROLL CALL**

**DISCUSSION**

1. Proposed Expansion of CAFRA Center Area – Ocean City Campground.

**ADJOURNMENT OF WORKSHOP MEETING**

**REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 5:30 P.M.**

**CALL TO ORDER**

**SUNSHINE ANNOUNCEMENT**

**SALUTE TO THE FLAG**

**MOMENT OF SILENCE AND REFLECTION** (Please remain standing)

**ROLL CALL**

**APPROVAL OF MINUTES** – September 14, 2026 Regular and Closed Session Minutes and  
September 21, 2026 Special Meeting Minutes

**PRESENTATION**

1. Congratulating the Upper Township Challenger Sports Special Olympics Track & Field Team on their achievements in the 2026 New Jersey Special Olympics Summer Games.

**REPORT OF GOVERNING BODY MEMBERS**

**ADMINISTRATOR OVERVIEW**

**PUBLIC COMMENT ON AGENDA ITEMS ONLY – LIMITED TO FIVE (5) MINUTES  
PER PERSON**

**CONSENT AGENDA**

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

## **FILING OF REPORTS BY CONSENT**

### **RESOLUTIONS TO BE APPROVED BY CONSENT**

2. Designating October 4<sup>th</sup> through October 10<sup>th</sup>, 2026 as “Fire Prevention Week” in the Township of Upper.
3. Recognizing October 6<sup>th</sup> as “Knock Out Opioid Abuse Day” in Upper Township.
4. Celebrating the launch of the Fitness Court® in the Township of Upper and expressing appreciation to Horizon Blue Cross Blue Shield of New Jersey, the Horizon Foundation for New Jersey, the National Fitness Campaign, and the Cape May County Board of Commissioners.
5. Amending Resolution No. 90-2026 appointing Abrianna Hoover as a part-time EMT to the Division of EMS.
6. Amending Resolution No. 161-2026 appointing William Shallcross as a part-time EMT to the Division of EMS.
7. Amending Resolution No. 245-2026 appointing Caitlyn Schaffer as a part-time EMT to the Division of EMS.
8. Authorizing the execution of an employment agreement with James Van Zlike, Township Administrator.
9. Appointing Donna Heiler as Tax Collector of the Township of Upper.
10. Amending Resolution No. 012-2026 establishing salaries for various officers and employees.
11. Appointing Loren Ready as Claims Coordinator for the Township of Upper.
12. Authorizing the award of a contract with Moove NA Distribution, LLC for supplies and materials.
13. Authorizing the purchase of certain items with funds from Capital Improvement Bond Ordinance No. 012-2024 in the amount of \$4,181.00.
14. Authorizing final payment to Capela Construction Inc. for the project known as Amanda’s Field Recreational Improvements - Phase 1 with funds from the Cape May County Open Space Program in the amount of \$6,845.60.
15. Certification of costs for abatement of nuisance on Block 653.01, Lot 4 and Block 415, Lot 2.
16. Accepting the conveyance of real property known as Block 858, Lot 1.05 on the municipal tax map of the Township of Upper, County of Cape May and State of New Jersey by gift.

## **ORDINANCES**

17. Public hearing and final adoption of Ordinance No. 016-2026 RE: A CAPITAL ORDINANCE APPROPRIATING FUNDS AVAILABLE IN THE RESERVE FOR BEACH REPLENISHMENT FUND TO FINANCE THE ACQUISITION OF A D2 CATERPILLAR BULLDOZER.
18. Introduction and first reading of Ordinance No. 017-2026 RE: AN ORDINANCE VACATING MUNICIPAL ROADWAYS KNOWN AS MORRIS AVENUE AND NELSON AVENUE, AS WELL AS A PORTION OF LANDIS AVENUE, EACH OF WHICH ARE SITUATED WITHIN THE STRATHMERE SECTION OF THE TOWNSHIP OF UPPER, COUNTY OF CAPE MAY AND STATE OF NEW JERSEY.

## **APPEAL OF DETERMINATION OF NON-RESPONSIVE BID**

19. Marlin Construction Services, Inc. appeal of the determination that its bid for the Strathmere Living Shoreline Project was technically non-responsive.

## **CORRESPONDENCE**

## **NEW BUSINESS**

## **UNFINISHED BUSINESS**

## **PAYMENT OF BILLS**

20. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."

## **PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON**

## **CLOSED SESSION**

21. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

## **RECONVENE PUBLIC PORTION OF MEETING**

## **ADJOURNMENT**

\*\*Please note—the order of the agenda may be changed at the discretion of the Township Committee.