

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #3**

April 6, 2026

A meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on April 6, 2026 at 5:15 p.m. at the Marmora Volunteer Fire Company on Old Tuckahoe Road in Marmora, NJ. Commissioners **Paul Hoster, Jeff Pierson, Kurt Austin, and Edwin Kooker, Jr.** were in attendance. Commissioner **Sean Whelan** joined mid way through the meeting. Also present were **Cheryl Sayers, CPA**, Accountant and Recording Secretary to the Board; **Jay Newman**, Chief of the Marmora Volunteer Fire Company; and **Mark Newman** Deputy Chief of the Marmora Volunteer Fire Company.

The meeting was opened by **Paul Hoster** who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

Paul noted for the record that the meeting scheduled for February 23rd was canceled due to inclement weather.

As its first order of business, the board discussed the results of the election, held on February 21, 2026. Paul Hoster and Edwin Kooker, Jr. were both re-elected as Commissioners with three-year terms. The 2026 budget was passed by the voters of District # 3 with 166 "YES" votes and 18 "NO" votes. Tower apparatus passed as well.

Thereafter, the Board held its reorganization meeting.

Resolution 26-2 was unanimously passed, making, and approving the following appointments:

Chairman	Paul Hoster
Vice Chairman	Kurt Austin
Secretary	Sean Whelan
Treasurer	Edwin Kooker, Jr.
Commissioner	Jeff Pierson

Resolution 26-3 appointed Cheryl Sayers, CPA, PC as the accountants.

Resolution 26-4 appointed Jon Batastini as Solicitor.

Resolution 26-5. appointed Ford Scott as the Auditors.

Resolution 26-6 adopted a cash management plan.

Resolution 26-7 Authorized the regular meeting schedule.

Resolution 26-8 designated The Cape May County Herald as the primary newspaper for legal notices.

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**April 6, 2026
(continued)**

As the first order of regular business, the Board reviewed and approved the minutes of the prior meeting, held January 12, 2026.

Cheryl Sayers presented a financial report, including a list of checks and vendor invoices to be approved, signed, and distributed. The board discussed the actual income and expenses relative to the budget. **Jay Newman** corrected the categorization of some of the expenses. **Jay Newman** also discussed an invoice to Howell Rescue Systems for the purchase of new equipment. The vendor has agreed to allow for a trade discount on an old piece of equipment, reducing the cost of the new equipment by \$6,000. After a brief discussion, the Board agreed to trade in the old piece of equipment, reducing the cost of the new equipment by \$6,000. Check # 2670 is being "voided". A new invoice will be requested from the vendor.

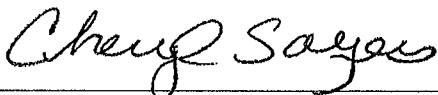
Kurt Austin requested to see a final 2025 profit and loss and year end balance sheet at the next meeting.

Cheryl Sayers discussed a new law recently enacted changing the requirements concerning the publication of legal notices. This new law, P.L. 2025, c.72, removes the requirement to publish legal notices in the newspaper. In lieu of publication, the notices shall be posted on the website of the Fire District and a Secretary of State website. The new law has additional requirements regarding publication through the end of 2026.

Jay Newman presented a Chief's report. The recent snow storms that hit the area kept the fire company busy. They responded to several calls during the storms. All equipment performed well and they had excellent response times to the calls. Some required equipment testing has been completed with good results. There are some changes on the volunteers on the "tower" committee, but they are moving forward with the project.

Cheryl Sayers reminded the Board that the next meeting is scheduled for May 18, 2026 at 5:15 p.m. There being no further business for the Board, the meeting was adjourned at 6:21 p.m.

Respectfully submitted,



Cheryl Sayers, CPA *Recording Secretary*

Approved and Submitted,



Paul Hoster, *Chairman*