

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #1**

March 19, 2026

A meeting of the Board of Fire Commissioners of the Township of Upper, District #1 was held on March 19, 2026 at 5:30 p.m. at the Strathmere Volunteer Fire Company on Commonwealth Ave. in Strathmere, NJ.

Commissioners **Ted Kingston**, **Scott Oliver** and **Randy Roash** were present. Commissioners **Joe Boland** and **Eric Weeks** were unable to attend. Also present was **Cheryl Sayers, CPA**, Accountant and Recording Secretary to the Board, and **Bruce Riordan**, Chief of the Strathmere Volunteer Fire Company.

The meeting was opened by **Ted Kingston**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the board discussed the results of the election, held on Saturday, February 21st, 2026. **Eric Weeks** and **Scott Oliver** were both elected as Commissioners with three-year terms from February, 2026 – February, 2029. **Ted Kingston** was elected as Commissioner to complete the term previously vacated by **Karen Mitchell**, ending February, 2028.

The Board then proceeded with the reorganization meeting. Resolution # 26-2 was unanimously passed, making and approving the following appointments:

Chairman-	Ted Kingston
Vice Chairman-	Joe Boland
Secretary-	Eric Weeks
Treasurer-	Randy Roash
Commissioner-	Scott Oliver

The board then discussed and approved the following resolutions:

Resolution 26-1 to transfer line items in the 2025 budget from budget expenditures with excess funds to budget expenditures having deficits.

Resolution 26-3 appointing Cheryl Sayers, CPA, PC as the accountants.

Resolution 26-4 appointing Jon Batastini as Solicitor.

Resolution 26-5 appointing Ford Scott as the Auditors.

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(continued)**

Resolution 26-6 adopting a cash management plan and 1st Bank of Sea Isle City as the bank.

Resolution 26-7 setting the regular meeting schedule for the remainder of calendar year 2026. The meetings will be held various Thursdays as advertised at 5:30 p.m. at the Strathmere Volunteer Fire Company on Commonwealth Ave. in Strathmere, NJ.

Resolution 26-8 designated The Cape May County Herald as the primary newspaper for legal notices.

Ted Kingston discussed a new law recently enacted changing the requirements concerning the publication of legal notices. This new law, P.L. 2025, c.72, removes the requirement to publish legal notices in the newspaper. In lieu of publication, the notices shall be posted on the website of the Fire District and a Secretary of State website yet to be created. The new law has additional requirements regarding publication through the end of 2026.

Thereafter the board reviewed and approved the minutes of the prior meeting, held December 18, 2025.

Cheryl Sayers presented the current bills and checks to be signed and distributed along with a financial report, including a list of checks that were approved and signed at her office since the December 18, 2025 meeting. The current bills and checks were approved as presented. **Cheryl Sayers** presented a Treasurer's Report, including a review of the Board's year-to-date income and expenses relative to the budget. All current and anticipated expenses are within budget.

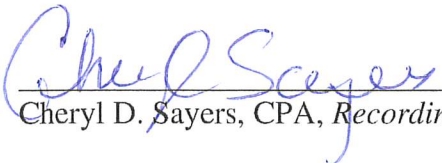
The board discussed the annual landscaping contract for the maintenance of the fire house and vacant lot. **Randy Roash** requested that Cheryl Sayers review the cost of the landscaping maintenance for the past two years and provide those figures to the Board.

Chief Riordan presented a Chief's Report. 2026 has started off as a quiet year. The fire company responded to two medical calls and assisted Sea Isle City with one fire.

Cheryl Sayers reminded the board that the next meeting is scheduled for May 21st at 5:30 p.m.

There being no further business for the Board, the meeting was adjourned at 6:02 p.m.

Respectfully submitted,


Cheryl D. Sayers, CPA, *Recording Secretary*

Approved and Submitted,


Chairman