

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
AGENDA FOR TUESDAY MAY 26, 2026**

WORKSHOP MEETING OF THE TOWNSHIP COMMITTEE – 5:00 P.M.

SUNSHINE ANNOUNCEMENT

ROLL CALL

DISCUSSION

1. Zoning fees.

ADJOURNMENT OF WORKSHOP MEETING

REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 5:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

MOMENT OF SILENCE AND REFLECTION

ROLL CALL

APPROVAL OF MINUTES – May 11, 2026 Workshop, Regular, and Closed Session Minutes

REPORT OF GOVERNING BODY MEMBERS

ADMINISTRATOR OVERVIEW

PUBLIC COMMENT ON AGENDA ITEMS ONLY – LIMITED TO FIVE (5) MINUTES PER PERSON

CONSENT AGENDA

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

FILING OF REPORTS BY CONSENT

RESOLUTIONS TO BE APPROVED BY CONSENT

1. Recognizing Camryn Schultheis, Miss Southern Gardens, for her leadership and community service.

2. Resolution and certification with respect to the 2025 annual audit and in compliance with the Local Finance Board of the State of New Jersey.
3. Authorizing a contract with Coastal Emergency Medical Training & Consulting, LLC and Dr. Michael Westrol, M.D. for medical director services.
4. Authorizing a contract with Triad Advisory Services, Inc. for professional grant consultant services.
5. Authorizing a contract with Remington & Vernick Engineers for professional engineering design and construction phase services for the North Shore Road Pedestrian Improvements project.
6. Authorizing a contract with Michael S. Hrubos for building inspection and consulting services with regard to the Municipal Trust Fund Housing Rehabilitation program.
7. Authorizing an agreement with the Upper Township Soccer Association for contributions toward field lighting at Amanda's Field recreation complex.
8. Authorizing the award of a contract with ARC Reprographics SJ, Inc. for employee uniforms.
9. Authorizing the award of a contract with Advantage Rental Center Inc. for supplies and equipment.
10. Authorizing the award of a contract with Edmunds GovTech, Inc. for computer software services.
11. Accepting the bid and authorizing the execution of a contract with Capela Construction Inc. of Medford Lakes, New Jersey, for the project known as Cape May County Open Space Program Amanda's Field Recreational Improvements - Phase 1 at a cost of \$49,280.00.
12. Accepting a donation in the amount of \$10,000.00 for the purchase of a 2026 Sea-Doo.
13. Chapter 159 Resolution for the insertion of a special item of revenue into the 2026 Budget that was not determined at the time of the adoption of the Budget—Other-Public and Private Contributions – 2026 Sea Doo donation in the amount of \$10,000.00.
14. Chapter 159 Resolution for the insertion of a special item of revenue into the 2026 Budget that was not determined at the time of the adoption of the Budget—State of New Jersey 2026 Clean Communities Grant program in the amount of \$43,471.66.
15. Authorize payments from the Affordable Housing Trust Fund of Upper Township.
16. Authorizing the imposition of a municipal lien upon 2140 Route 50, Block 350, Lot 9 related to unsafe structure demolition.
17. Cancelling and refunding tax on exempt property Block 561.01, Lot 32.52.
18. Cancelling and refunding tax on exempt property Block 574, Lot 15.

19. Cancelling tax on exempt property Block 647, Lot 8.07.
20. Certification of costs for abatement of nuisance on Block 653.01, Lot 4.
21. Certification of costs for abatement of nuisance on Block 730, Lot 23.
22. Appointing Loren Ready as Deputy Township Administrator.
23. Appointing Kristen Snyder as Municipal Court Administrator.
24. Reassignment of Keyboarding Clerk 2 Rosemary Trout from the Clerk's Office to the Municipal Court.
25. Appointing the 2026 season Beach Patrol personnel.

ORDINANCES

26. Public hearing and final adoption of Ordinance No. 010-2026 RE: AN ORDINANCE VACATING THE PAPER STREET KNOWN AS BAILEY ROAD, AKA WOODS ROAD OR OLD TURNPIKE ROAD, SITUATED WITHIN BLOCK 414, LOTS 4.02 AND 40, WITHIN THE TOWNSHIP OF UPPER, COUNTY OF CAPE MAY AND STATE OF NEW JERSEY.
27. Public hearing and final adoption of Ordinance No. 011-2026 RE: AN ORDINANCE AMENDING REVISED GENERAL ORDINANCE CHAPTER XI (PROPERTY MAINTENANCE) OF THE CODE OF UPPER TOWNSHIP.
28. Public hearing and final adoption of Ordinance No. 012-2026 RE: BOND ORDINANCE PROVIDING FOR VARIOUS 2026 CAPITAL IMPROVEMENTS BY AND IN THE TOWNSHIP OF UPPER, IN THE COUNTY OF CAPE MAY, STATE OF NEW JERSEY; APPROPRIATING \$2,800,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,666,666 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

CORRESPONDENCE

NEW BUSINESS

UNFINISHED BUSINESS

PAYMENT OF BILLS

29. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."

PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON

CLOSED SESSION

30. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

- Contract negotiation – Actuarial Services
- Contract negotiation – Cannabis RFP

RECONVENE PUBLIC PORTION OF MEETING

ADJOURNMENT

**Please note—the order of the agenda may be changed at the discretion of the Township Committee.