

**TOWNSHIP OF UPPER  
2100 TUCKAHOE ROAD  
PETERSBURG, NJ 08270  
CAPE MAY COUNTY  
AGENDA FOR APRIL 13, 2026**

**WORKSHOP MEETING OF THE TOWNSHIP COMMITTEE – 5:00 P.M.**

**SUNSHINE ANNOUNCEMENT**

**ROLL CALL**

**DISCUSSION**

1. Memorial bench policy.

**ADJOURNMENT OF WORKSHOP MEETING**

**REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 5:30 P.M.**

**CALL TO ORDER**

**SUNSHINE ANNOUNCEMENT**

**SALUTE TO THE FLAG**

**MOMENT OF SILENCE AND REFLECTION**

**ROLL CALL**

**APPROVAL OF MINUTES** – March 23, 2026 Workshop, Regular, and Closed Session  
Minutes

**REPORT OF GOVERNING BODY MEMBERS**

**ADMINISTRATOR OVERVIEW**

**PRESENTATION**

1. In recognition and appreciation of John Adams on the occasion of his retirement from the Township of Upper.

**2026 BUDGET**

2. Public hearing and final adoption of Ordinance No. 007-2026, RE: CALENDAR YEAR 2026 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14).
3. Authorizing the reading of the 2026 Annual Municipal Budget by title only.
4. Resolution to amend 2026 Budget.

5. 2026 Budget - Public Hearing.

**PUBLIC COMMENT ON AGENDA ITEMS ONLY – LIMITED TO FIVE (5) MINUTES PER PERSON**

**CONSENT AGENDA**

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

**FILING OF REPORTS BY CONSENT**

6. Clerk's Office
7. Construction Code
8. Division of EMS
9. Finance Office
10. MUA Report
11. Municipal Court
12. Public Works
13. Tax Collector

**RESOLUTIONS TO BE APPROVED BY CONSENT**

14. A Resolution recognizing April as the Month of the Military Child in Upper Township.
15. A Resolution recognizing April as Autism Awareness Month in Upper Township.
16. Congratulating employee Donna Heiler of the Upper Township Tax Office for her winning entry in the Upper Township Safety Award Program for the 1<sup>st</sup> quarter of 2026.
17. Congratulating the Upper Township Basketball Association 3<sup>rd</sup> and 4<sup>th</sup> Grade Girls Team on their South Shore League Championship title.
18. Congratulating the Upper Township Basketball Association 3<sup>rd</sup> and 4<sup>th</sup> Grade Boys Team on their South Shore League Championship title.
19. Tax refund Block 453.10, Lot 337.08.
20. Accepting the written indoor air quality program and confirming the appointment of David Pennello as Air Quality Control Officer in charge of compliance of the program, pursuant to the "PEOSH", Indoor Air Quality Compliance Program under N.J.A.C. 12:100-13.
21. Authorizing the Township Engineer to prepare specifications and solicit bids for the Fitness Court project.
22. Authorizing the Township of Upper to issue a Request for Proposals (RFP) for a Class 5 Cannabis Retail License.
23. Authorizing the execution of a Temporary Use and Occupancy Agreement with Samuel J. Worthington for beach patrol facilities.

24. Authorizing the Mayor to sign a Partners for Fish and Wildlife Program Landowner Agreement in support of the Strathmere Improvement Association's native planting project.
25. Authorizing a shared services agreement with the County of Cape May for CDL-A training services.
26. Authorizing the execution of a lease agreement between the Township of Upper and CP Development 1, LLC c/o Cultivate Power, LLC, for a renewable energy generating facility on Township-owned lands.
27. Authorizing the award of a professional services contract with the Coastal Research Center at Stockton University for shoreline monitoring and consulting services for beach related issues.
28. Authorizing a contract with Trinity Code Inspections, LLC for interim building, electric, plumbing, and fire protection inspections and plan review services.
29. Authorizing a contract with CASA Payroll Services, LLC.
30. Appointing Judge Marian R. Ragusa to serve as substitute Municipal Judge on an as needed basis.
31. Appointing Michael J. Ruffu to serve as an additional Municipal Prosecutor on an as needed basis.
32. Authorizing the award of a contract with Modern Group, Ltd. for equipment and services.
33. Authorizing the award of a contract with H.A. Dehart & Son, Inc. for equipment and supplies.
34. Authorizing the purchase of certain items with funds from the 2024 Capital Improvement Bond Ordinance in the amount of \$54,950.00.
35. Authorizing the purchase of certain items in the amount of \$513,255.00 from the 2026 Capital Improvement Bond Ordinance.
36. Authorizing a contract for the purchase of fitness court equipment through National Fitness Campaign LP with funds from Capital Improvement Bond Ordinance No. 004-2026 in the amount of \$210,000.00.
37. Authorizing payments for engineering services for the 2026 Road Improvement Program with funds from the 2026 Capital Improvement Bond Ordinance in an amount not to exceed \$255,000.00.
38. Chapter 159 Resolution requesting approval of items of revenue and appropriation into the 2026 Budget—Cape May County Open Space and Farmland Preservation Program Grant in the amount of \$1,129,576.00.

39. Appointing Markie Alexander as a full-time employee to the Upper Township Division of Emergency Medical Services.
40. Appointing Jacob Campsmith as a full-time employee to the Upper Township Division of Emergency Medical Services.
41. Appointing seasonal Beach Emergency Medical Technicians.
42. Appointing Zachary Burns as Truck Driver Heavy to the Upper Township Department of Public Works.
43. Appointing Edward Carter as Maintenance Supervisor Grounds to the Upper Township Department of Public Works.
44. Appointing Christopher Hohman as Equipment Operator to the Upper Township Department of Public Works.

### **ORDINANCES**

### **CORRESPONDENCE**

### **NEW BUSINESS**

45. Cape Regional Auxiliary request use of the Community Center on April 19, 2026 for a fundraiser event.

### **UNFINISHED BUSINESS**

### **PAYMENT OF BILLS**

46. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."

### **PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON**

### **CLOSED SESSION**

47. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

- Contract negotiation - Information Technology Services
- Contract negotiation - Tax Map Maintenance Services
- Contract negotiation - Block 382, Lots 11.01 and 11.02
- Contract negotiation - Shore Protection

### **RECONVENE PUBLIC PORTION OF MEETING**

### **ADJOURNMENT**

\*\*Please note—the order of the agenda may be changed at the discretion of the Township Committee.