

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #1**

December 18, 2025

A meeting of the Board of Fire Commissioners of the Township of Upper, District #1 was held on December 18, 2025, at 5:30 p.m. at the Strathmere Volunteer Fire Company on Commonwealth Ave. in Strathmere, NJ.

Commissioners **Ted Kingston, Joe Boland, Scott Oliver** and **Randy Roash** were present. Commissioner **Eric Weeks** was unable to attend. Also present were **Cheryl Sayers CPA**, Accountant and Recording Secretary; and **Bruce Riordan**, Chief of the Strathmere Volunteer Fire Company.

The meeting was opened by **Cheryl Sayers**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed the minutes of the prior meeting, held November 20, 2025. **Joe Boland** made a motion to approve the minutes. **Scott Oliver** seconded the motion. All were in favor.

Mrs. Sayers presented the current bills and checks to be signed and distributed along with a Treasurer's Report, which included a review of the Board's 2025 year-to-date actual income and expenses relative to the budget. The year-to-date actual expenses are well within the budgeted expenses for the year. **Bruce Riordan** informed the board that the air compressor in the fire house is no longer working. He presented an invoice for \$41,059.83 to replace the compressor. The fire company received a substantial donation to be used toward the purchase of the new compressor. The installation of the compressor will be mostly via donated labor. **Chief Riordan** requested that the board contribute funds towards the purchase. After discussing the need for the compressor and the funds available the board agreed to contribute an amount equal to the excess funds in the budget for 2025.

Mrs. Sayers noted that this month's meeting is that at which the 2026 Budget is adopted. **Mrs. Sayers** informed the Board that the State of New Jersey, Department of Community Affairs has approved the 2026 Budget that was submitted. **Scott Oliver** made a motion to adopt the budget. **Joe Boland** seconded the motion. All were in favor. **Mrs. Sayers** will submit the adopted budget to the appropriate state agency.

Joe Boland made a motion to pass a resolution to adopt a temporary budget to provide for the period between the beginning of the fiscal year, January 1, 2026, and the adoption of the budget by the legal voters of the fire district, which election is scheduled for February 21, 2026. **Scott Oliver** seconded the motion. The resolution was unanimously approved.

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #1**

**December 18, 2025
(continued)**

Cheryl Sayers presented a proposal for accounting services for 2026, which will be provided by her accounting firm, **Cheryl Sayers CPA, PC**. The Board reviewed the proposal and unanimously approved a motion to retain the accounting services of **Cheryl Sayers CPA, PC** for the 2026 calendar year.

Bruce Riordan presented the Chief's report. The volunteer fire company responded to 65 calls in 2025, which is a busy year for the fire company. The fire company ordered a new pumper truck two years ago. The truck is expected to be delivered in two years.

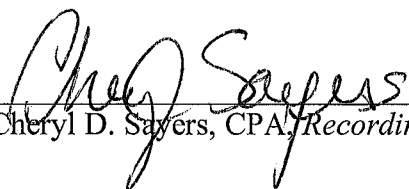
Mrs. Sayers reminded the Commission that the term for three commissioners will expire in February, 2026, those being the positions currently held by **Scott Oliver, Eric Weeks** and **Ted Kingston**. **Scott Oliver** and **Ted Kingston** intend to run for another term. **Eric Weeks** was not at this meeting. The elections are scheduled for Saturday, February 21st from 2:00 p.m. until 9:00 p.m. at the Dr. Rita C. Schiavo Memorial Library located at 801 Commonwealth Ave. in Strathmere.

Mrs. Sayers reminded the Board that the next meeting will be held on March 19, 2026 at 5:30 p.m.

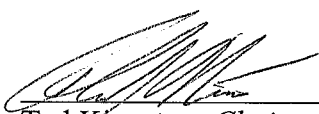
There being no further business for the Board, the meeting was adjourned at 6:00 p.m.

Respectfully submitted,

Approved and Submitted,



Cheryl D. Sayers, CPA, Recording Secretary



Ted Kingston, Chairman