

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #1**

September 18, 2025

A meeting of the Board of Fire Commissioners of the Township of Upper, District #1 was held on September 18, 2025 at 5:30 p.m. at the Strathmere Volunteer Fire Company on Commonwealth Ave. in Strathmere, NJ.

Commissioners **Scott Oliver**, **Randy Roash** and **Ted Kingston** were present. Commissioners **Eric Weeks** and **Joe Boland** were unable to attend. Also present was **Cheryl Sayers, CPA**, Accountant and Recording Secretary to the Board, and **Bruce Riordan**, Chief of the Strathmere Volunteer Fire Company.

The meeting was opened by **Ted Kingston**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed the minutes of the prior meeting, held June 19, 2025. **Scott Oliver** made a motion to approve the minutes. **Randy Roash** seconded the motion. All were in favor.

Cheryl Sayers presented the current bills and checks to be signed and distributed along with a financial report including an analysis of the current year to date income and expenses relative to the budget.

At the prior meeting, the Board requested information regarding the insurance policy. **Cheryl Sayers** discussed the insurance policy with Upper Township. The township covers the fire company with workmen's compensation insurance. Neither the Board nor the Commission contribute to that policy. The Commission pays the remaining insurance expense for the Fire Company. The coverage includes (but may not be limited to) the fire house, the vehicles, and the boat. **Randy Roash** presented his concern over the fee charged by the insurance company. **Randy** suggested options such as: shopping the policy with other carriers; getting coverage through the JIF (Joint Insurance Fund); forming a co-op with the other companies in Upper Township with the possibility that an insurance company may be willing to offer a discount if all four fire companies in Upper Township were to get one policy that would cover all four companies. After discussing the various options, the board decided it would revisit this at a future meeting.

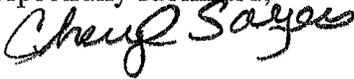
Cheryl Sayers reminded the board that the next meeting is scheduled for October 16, 2025 at 5:30 p.m. That meeting will include an informal budget workshop for the 2026 budget. It was noted that three board positions will be up for election in February, 2026; those being the positions currently held by **Ted Kingston**, **Scott Oliver** and **Eric Weeks**.

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(Continued)**

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There being no further business for the Board, **Scott Oliver** made a motion to adjourn the meeting. The motion was seconded by **Ted Kingston**. All in favor. The meeting was adjourned at 5:38 p.m.

Respectfully submitted,



Cheryl D. Sayers, CPA, *Recording Secretary*

Approved and Submitted,



Ted Kingston, *Chairman*