

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #1**

June 19, 2025

A meeting of the Board of Fire Commissioners of the Township of Upper, District #1 was held on June 19, 2025 at 5:30 p.m. at the Strathmere Volunteer Fire Company on Commonwealth Ave. in Strathmere, NJ.

Commissioners **Eric Weeks, Joe Boland, Scott Oliver, Randy Roash** and **Ted Kingston** were present. Also present was **Cheryl Sayers, CPA**, Accountant and Recording Secretary to the Board

The meeting was opened by **Ted Kingston**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

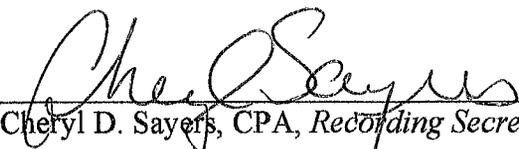
As the first order of business, the Board reviewed the minutes of the prior meeting, held May 15, 2025. **Eric weeks** made a motion to approve the minutes. **Scott Oliver** seconded the motion. All were in favor.

Cheryl Sayers presented the current bills and checks to be signed and distributed along with a financial report including an analysis of the current year to date income and expenses relative to the budget. The Board noted that the payment to Daniel Rigg for landscaping is for current services only and not the entire season. **Ted Kingston** questioned the budgeted amount of \$22,000 for "insurance expense". The number appears high in relation to the budget (19% of the entire budget). The board requested a review of the insurance policy to determine what is being insured and why the amount is so high. Included in the insurance budget is the annual payment to the township JIF (Joint Insurance Fund). **Cheryl Sayers** will obtain a copy of the insurance policy to review at the next meeting and discuss the calculation of the JIF payment with the township.

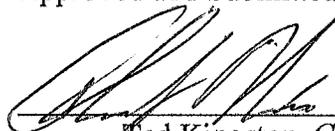
Cheryl Sayers reminded the board that the next meeting is scheduled for September 18, 2025 at 5:30 p.m.

There being no further business for the Board, Eric Weeks made a motion to adjourn the meeting. The motion was seconded by Scott Oliver. All in favor. The meeting was adjourned at 5:57 p.m.

Respectfully submitted,


Cheryl D. Sayers, CPA, Recording Secretary

Approved and Submitted,


Ted Kingston, Chairman