

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
MINUTES FOR SEPTEMBER 22, 2025**

WORKSHOP MEETING OF THE TOWNSHIP COMMITTEE – 5:00 P.M.

SUNSHINE ANNOUNCEMENT

Mayor Corson read the following Open Public meeting notice into the record:
“In compliance with the Open Public Meetings Law, I wish to state that on September 19, 2025 the notice of this Workshop meeting of the Upper Township Committee was posted on the official Township Bulletin Board and the Upper Township Website, emailed to the Atlantic City Press, the Ocean City Sentinel-Ledger, the Herald Times and filed with the Township Clerk. I hereby direct that this announcement be made a part of the minutes of this meeting.”

ROLL CALL

Tyler Casaccio	Present
Victor Nappen	Present
Samuel Palombo	Present
Zachary Palombo	Present
Curtis Corson	Present

Also present were Municipal Clerk Joanne Herron, Municipal Attorney John Amenhauser, Chief Financial Officer Barbara Ludy, and Township Administrator James Van Zlike.

DISCUSSION

1. Capital projects. A discussion was held regarding the prioritization of capital projects including road paving and possible open space grant opportunities. There was a consensus that road paving projects be prioritized by road condition, starting with the worst, rather than by neighborhood. It was also proposed that a subcommittee be formed to prioritize future open space projects. The Township Administrator was directed to prepare a list of roads, public works equipment, and beach replenishment costs for a possible bond in 2026.

ADJOURNMENT OF WORKSHOP MEETING

Motion by Tyler Casaccio, second by Zachary Palombo, to adjourn the workshop meeting. During roll call vote all five Committee members voted in the affirmative.

There was then a brief recess before the regular meeting began.

REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 5:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

Mayor Corson read the following Open Public meeting notice into the record:

“In compliance with the Open Public Meetings Law, I wish to state that on September 19, 2025, the notice of this meeting of the Upper Township Committee was posted on the official Township Bulletin Board, the Upper Township Website, and emailed to the Atlantic City Press, the Ocean City Sentinel-Ledger, the Herald Times and filed with the Township Clerk. Tonight’s meeting is being video recorded up until the closed session portion of this meeting and will be available on the Upper Township website. I hereby direct that this announcement be made a part of the minutes of this meeting.”

SALUTE TO THE FLAG

ROLL CALL

Tyler Casaccio	Present
Victor Nappen	Present
Samuel Palombo	Present
Zachary Palombo	Present
Curtis Corson	Present

Also present were Municipal Clerk Joanne Herron, Municipal Attorney John Amenhauser, Chief Financial Officer Barbara Ludy, and Township Administrator James Van Zlike.

APPROVAL OF MINUTES – September 8, 2025 Regular and Closed Session Minutes

Motion by Victor Nappen, second by Zachary Palombo, to approve the September 8, 2025 Regular and Closed Session Minutes as submitted. During roll call vote all five Committee members voted in the affirmative.

REPORT OF GOVERNING BODY MEMBERS

Tyler Casaccio, Committeeman, reported on September 11th he along with Committeeman Sam Palombo and Township Administrator attended the wonderful 911 ceremony at Osprey Point honoring everyone who has passed. He then reported the Upper Township will host a free rabies clinic on October 25, 2025 from 3:00 to 5:00 pm at Shore Vets on Hope Corson Road.

Zachary Palombo, Committeeman, reported that the Public Works department will begin collecting brush the second week of October.

Samuel Palombo, Committeeman, reported that American Legion Post 239 is sponsoring the William G. Pomeroy Foundation Historic marker dedication of the Henry Young Family Burying Ground on September 27th at 10:00 am at 144 Tyler Road, with a rain date of October 18th. A reception will follow at 26 Tyler Road. Next, he reported that the Upper Township Historical Preservation Society will be holding their annual Applefest on October 4th, rain date October 5th, from 10:00 am to 3:00 pm at the Gandy Farmstead. Next, he reported that the Upper Township Fall Fest will be held on October 5th from 11:00 am to 5:00 pm at Amanda’s Field. Lastly, he reported that the Upper Township Health Fair will be held on October 23rd from 3:00 to 5:00 pm at the Community Center.

Victor Nappen, Deputy Mayor, reported that Upper Township EMS has recently taken part in many standby events, including football games at Caldwell Park, a prayer vigil at Amanada’s Field, and a live burn at the Fire Academy at Seaville Rescue. He next reported that a Fire Prevention Night event will be held on October 8th from 5:30 to 7:30 pm at Amanda’s Field. Also, the Upper Township Rescue Squad will be sponsoring their Trunk or Treat event on October 21st from 6:00 to 8:00 pm at Amanda’s Field. Lastly, he spoke on Upper Township being a safe place to speak freely.

Curtis Corson, Mayor, reported he and the Administrator met with a representative from Yodock Simmons Construction & Environmental Solutions regarding an alternative solution to control beach erosion with a modular shoreline defense. Next, he made a motion, seconded by Zachary Palombo, to authorize the Engineers to conduct a study for a new Beach Patrol headquarters. The current facility is severely deficient for the needs of the lifeguards. During roll call vote all five Committee members voted in the affirmative.

ADMINISTRATOR OVERVIEW

James Van Zlike, Administrator, reported on the request to Cape May County for a speed study on Commonwealth Avenue. The results from the study in accordance with NJDOT standards concluded that a reduction in speed was not warranted. He then reported he successfully negotiated with AFSCME to allow Public Works Department employees to wear a uniform shirt to identify them to the public when working throughout the Township. Lastly, he reported that he and Sam Palombo are working with Public Works to place sound absorbing panels back in the Community Center.

PUBLIC COMMENT ON AGENDA ITEMS ONLY– LIMITED TO FIVE (5) MINUTES PER PERSON

Katie Sementa, thanked the Committee for designating September 23rd as Easton Beisler Day. Committee Nappen also spoke about the creation of Easton Alley at Amanda’s Field.

Dodie Reagan Corretini, Strathmere, provided input for the noise ordinance discussion.

Sophia Wisniewska, Strathmere, commented on the noise ordinance.

Chris Konecki, Strathmere, commented on the noise ordinance.

Amy Lombardo, Strathmere, commented on the noise ordinance.

RESOLUTION TO BE ACTED ON SEPARATELY

2. Designating September 23rd as “Easton Beisler Day” in the Township of Upper.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 286-2025

**DESIGNATING SEPTEMBER 23RD AS
“EASTON BEISLER DAY” IN THE TOWNSHIP OF UPPER**

WHEREAS, Easton Beisler was a beloved member of the Township of Upper community, whose life, character, and love for family, friends, and athletics left a lasting impact on all who knew him; and

WHEREAS, Easton was known for his dedication on and off the football field, proudly wearing the number 23 jersey as a member of the Upper Township Indians, which came to symbolize his spirit, teamwork, and determination; and

WHEREAS, his passing in September 2024 has deeply touched his family, friends, teammates, and the greater community, who continue to honor his memory and the values he represented; and

WHEREAS, it is fitting and proper that we set aside a day of remembrance to celebrate Easton’s life, his love of the game, and the positive influence he had on those around him; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, that the 23rd day of September is hereby designated as “**Easton Beisler Day**” in honor and memory of Easton, with 23 signifying his jersey number and September signifying the month of his passing; and

BE IT FURTHER RESOLVED, that on this day, the community is encouraged to remember Easton, reflect on his contributions, and celebrate his life and legacy.

GIVEN UNDER OUR HANDS and the seal of the Township of Upper this 22nd day of September, 2025.

Resolution No. 286-2025

Offered by: Nappen Seconded by: Corson

Adopted: September 22, 2025

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen	X			
S. Palombo	X			
Z. Palombo	X			
Corson	X			

CONSENT AGENDA

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

Motion by Tyler Casaccio, second by Zachary Palombo, to approve the consent agenda items listed below. During roll call vote all five Committee members voted in the affirmative.

FILING OF REPORTS BY CONSENT

- 3. Animal Control
- 4. Municipal Court
- 5. Public Works

RESOLUTIONS TO BE APPROVED BY CONSENT

- 6. Designating October 5th through October 11th 2025 as “Fire Prevention Week” in the Township of Upper.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 287-2025

**RE: DESIGNATING OCTOBER 5TH THROUGH OCTOBER 11TH 2025
AS “FIRE PREVENTION WEEK” IN THE TOWNSHIP OF UPPER**

WHEREAS, the National Fire Protection Association (NFPA) reports an increase in battery-related fires, underscoring the need for public education on the safe use of lithium-ion batteries; and

WHEREAS, most of the electronics used in homes daily — including smartphones, tablets, laptops, power tools, e-bikes, e-scooters, and toys — are powered by lithium-ion batteries, which if misused, damaged, or improperly charged, can overheat, start a fire, or explode; and

WHEREAS, the proper disposal and recycling of lithium-ion batteries help prevent environmental hazards and reduce fire risks in the home and community; and

WHEREAS, the NFPA’s 2025 Fire Prevention Week theme, “Charge into Fire Safety: Lithium-Ion Batteries in Your Home!”, will work to educate everyone about using these batteries safely; and

WHEREAS the Township Committee of the Township of Upper is dedicated to the safety of life and property from the devastating effects of fire and are joined by our Volunteer Fire Departments and Emergency Services to urge all citizens to follow three key calls to action: Buy only listed products; Charge batteries safely; and Recycle them responsibly to prevent battery-related fires; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, that the week of October 5, 2025 through October 11, 2025 shall be designated as “Fire Prevention Week” in Upper Township, and encourage the citizens of Upper Township to participate in the 2025 Fire

Prevention Week theme, “Charge into Fire Safety: Lithium-Ion Batteries in Your Home!”, to ensure the safety of your loved ones.

GIVEN UNDER OUR HANDS and the seal of the Township of Upper this 22nd day of September, 2025.

Resolution No. 287-2025

Offered by: Casaccio Seconded by: Z. Palombo

Adopted: September 22, 2025

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen	X			
S. Palombo	X			
Z. Palombo	X			
Corson	X			

7. Designating October 6th as “Knock Out Opioid Abuse Day” in the Township of Upper.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 288-2025

**DESIGNATING OCTOBER 6TH AS
“KNOCK OUT OPIOID ABUSE DAY” IN THE TOWNSHIP OF UPPER**

WHEREAS, New Jersey is in the midst of a life-threatening opioid abuse epidemic; and

WHEREAS, the State Senate and General Assembly jointly resolved that October 6 shall be permanently designated as Knock Out Opioid Abuse Day in New Jersey in order to raise awareness about the dangers of, and the link between, opioid abuse and heroin addiction and to educate health care providers, community leaders, state lawmakers and members of the public about the opioid abuse epidemic and its effects throughout the State of New Jersey and across the country; and

WHEREAS, there were 33 suspected overdose deaths in Cape May County in 2023 according to the NJ Office of the Attorney General, and 655 of the County’s treatment admissions were for heroin/other opiates in 2023 according to the NJ Department of Human Services Division of Mental Health and Addiction Services; and

WHEREAS, the Knock Out Opioid Abuse Day campaign is sponsored by the Partnership for a

Drug Free New Jersey in cooperation with the Governor’s Council for Alcoholism and Drug Abuse and the NJ Department of Human Services Division of Mental Health and Addiction Services to raise awareness of the potential for dependency on prescribed pain medicine and its link to heroin use rates in our state, reduce stigma of addiction and shine a light on the need for recovery support, and communicate to physicians information on safer prescribing messages found in the Centers for Disease Control and Prevention guidelines for prescribing opioids, which include considering other therapies, setting realistic treatment goals with patients and discussing with patients the positives and negatives of opioids; and

WHEREAS, the Township of Upper supports initiatives designed to raise awareness about opioid abuse in New Jersey and take steps to prevent addiction; and

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, encourages all residents to utilize the prescription drug drop boxes located at every Police Department in Cape May County, to dispose of unused and expired medications safely and securely; and

BE IT FURTHER RESOLVED, that October 6, 2025 be recognized as Knock Out Opioid Abuse Day in the Township of Upper.

GIVEN UNDER OUR HANDS and the seal of the Township of Upper this 22nd day of September, 2025.

Resolution No. 288-2025

Offered by: Casaccio Seconded by: Z. Palombo

Adopted: September 22, 2025

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen	X			
S. Palombo	X			
Z. Palombo	X			
Corson	X			

8. Certification of costs for abatement of nuisance on Block 453.11, Lot 1.02.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 289-2025

**CERTIFICATION OF COSTS FOR ABATEMENT OF NUISANCE
ON BLOCK 453.11, LOT 1.02**

WHEREAS, pursuant to Township Code Section 11-1, the Code Enforcement Officer is empowered to enforce the Township’s Property Maintenance Code; and

WHEREAS, in accordance with Township Code, the Code Enforcement Officer served a notice of violation of Section 11-1.9 (Grass, Weeds and Debris), to the property owners/agents of Block 453.11, Lot 1.02; and

WHEREAS, 10 days passed from the date of such notice of violation with no response from the property owners/agents and the Township thereafter remedied the violation; and

WHEREAS, pursuant to Township Code Section 11-1.19(a) and N.J.S.A. 40:48-2.14, the Code Enforcement Officer has certified the costs of remedying the said violations as set forth on the attached list; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee hereby declares that the costs as set forth on the attached list shall be certified to the Township Tax Collector as a lien against the properties in question which lien shall become and form a part of the taxes assessed and levied upon the properties pursuant to Township Code Section 11-1.19(b) and N.J.S.A. 40:48-2.14.
3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 289-2025

Offered by: Casaccio

Seconded by: Z. Palombo

Adopted: September 22, 2025

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen	X			
S. Palombo	X			
Z. Palombo	X			

Corson	X			
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ABATEMENT OF GRASS, WEEDS, AND DEBRIS

<u>BLOCK/LOT</u>	<u>LOCATION</u>	<u>COST</u>	<u>ADMIN FEE</u>	<u>TOTAL</u>
453.11/1.02	12 WYNCROFT DR	\$150.00	\$30.00	\$180.00

9. Certification of costs for abatement of nuisance on Block 549, Lot 85.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 290-2025

**CERTIFICATION OF COSTS FOR ABATEMENT OF NUISANCE
ON BLOCK 549, LOT 85**

WHEREAS, pursuant to Township Code Section 11-1, the Code Enforcement Officer is empowered to enforce the Township’s Property Maintenance Code; and

WHEREAS, in accordance with Township Code, the Code Enforcement Officer served a notice of violation of Section 11-1.9 (Grass, Weeds and Debris), to the property owners/agents of Block 549, Lot 85; and

WHEREAS, 10 days passed from the date of such notice of violation with no response from the property owners/agents and the Township thereafter remedied the violation; and

WHEREAS, pursuant to Township Code Section 11-1.19(a) and N.J.S.A. 40:48-2.14, the Code Enforcement Officer has certified the costs of remedying the said violations as set forth on the attached list; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee hereby declares that the costs as set forth on the attached list shall be certified to the Township Tax Collector as a lien against the properties in question which lien shall become and form a part of the taxes assessed and levied upon the properties pursuant to Township

Code Section 11-1.19(b) and N.J.S.A. 40:48-2.14.

- 3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 290-2025

Offered by: Casaccio

Seconded by: Z. Palombo

Adopted: September 22, 2025

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen	X			
S. Palombo	X			
Z. Palombo	X			
Corson	X			

ABATEMENT OF GRASS, WEEDS, AND DEBRIS

<u>BLOCK/LOT</u>	<u>LOCATION</u>	<u>COST</u>	<u>ADMIN FEE</u>	<u>TOTAL</u>
549/85	40 Linda Lane	\$150.00	\$30.00	\$180.00

- 10. Certification of costs for abatement of nuisance on Block 715, Lot 8.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 291-2025

**CERTIFICATION OF COSTS FOR ABATEMENT OF NUISANCE
ON BLOCK 715, LOT 8**

WHEREAS, pursuant to Township Code Section 11-1, the Code Enforcement Officer is empowered to enforce the Township’s Property Maintenance Code; and

WHEREAS, in accordance with Township Code, the Code Enforcement Officer served a notice of violation of Section 11-1.9 (Grass, Weeds and Debris), to the property owners/agents of Block 715, Lot 8; and

WHEREAS, 10 days passed from the date of such notice of violation with no response from the property owners/agents and the Township thereafter remedied the violation; and

WHEREAS, pursuant to Township Code Section 11-1.19(a) and N.J.S.A. 40:48-2.14, the Code Enforcement Officer has certified the costs of remedying the said violations as set forth on the attached list; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Upper,
in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee hereby declares that the costs as set forth on the attached list shall be certified to the Township Tax Collector as a lien against the properties in question which lien shall become and form a part of the taxes assessed and levied upon the properties pursuant to Township Code Section 11-1.19(b) and N.J.S.A. 40:48-2.14.
3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 291-2025

Offered by: Casaccio

Seconded by: Z. Palombo

Adopted: September 22, 2025

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen	X			
S. Palombo	X			
Z. Palombo	X			
Corson	X			

ABATEMENT OF GRASS, WEEDS, AND DEBRIS

<u>BLOCK/LOT</u>	<u>LOCATION</u>	<u>COST</u>	<u>ADMIN FEE</u>	<u>TOTAL</u>
715/8	37 Seaview Ave	\$175.00	\$35.00	\$210.00

11. Tax refund Block 666, Lot 9.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 292-2025

TAX REFUND BLOCK 666, LOT 9

WHEREAS, certain corrections have been recommended by the Upper Township Tax Collector in order to refund monies; and

WHEREAS, the property owner paid the 2025 3rd and 4th quarter taxes on the above property; and

WHEREAS, the property owner has requested a refund for the 4th quarter in the amount of \$1,359.19;

and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Upper, Cape May County, that corrections to the Tax records are hereby authorized and the Tax Collector is hereby directed to correct said records or take such action as indicated on the attached sheet.

Resolution No. 292-2025

Offered by: Casaccio

Seconded by: Z. Palombo

Adopted: September 22, 2025

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen	X			
S. Palombo	X			
Z. Palombo	X			
Corson	X			

REFUND TAX 2025

BLOCK/LOT

666/9

AMOUNT

\$1,359.19

NAME

Anthony & Barbara Tierno
22 Ventnor Ave
Marmora, NJ 08223

- 12. Appointing Robert Lane as a full-time Emergency Medical Technician to the Upper Township Division of Emergency Medical Services.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 293-2025

**RE: APPOINTING ROBERT LANE AS A FULL-TIME
EMERGENCY MEDICAL TECHNICIAN TO THE UPPER TOWNSHIP
DIVISION OF EMERGENCY MEDICAL SERVICES**

WHEREAS, a need exists to appoint qualified personnel as a full-time Emergency Medical Technician to the Upper Township Division of Emergency Medical Services to ensure optimal operation; and

WHEREAS, Robert Lane possesses all the requisite qualifications for appointment to said position; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. Robert Lane is hereby appointed to the Division of Emergency Medical Services as a full-time Emergency Medical Technician, effective October 1, 2025 at an annual salary of \$58,000.00, in accordance with the Salary Ordinance and subject to all policies of the Township of Upper.

3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 293-2025

Offered by: Casaccio

Seconded by: Z. Palombo

Adopted: September 22, 2025

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen	X			
S. Palombo	X			
Z. Palombo	X			
Corson	X			

13. Appointing Lauren DiGiovanni as a part-time Emergency Medical Technician to the Upper Township Division of Emergency Medical Services.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 294-2025

**RE: APPOINTING LAUREN DIGIOVANNI AS A PART-TIME
EMERGENCY MEDICAL TECHNICIAN TO THE UPPER TOWNSHIP
DIVISION OF EMERGENCY MEDICAL SERVICES**

WHEREAS, a need exists to appoint qualified personnel as part-time Emergency Medical Technician to the Upper Township Division of Emergency Medical Services to ensure optimal operation; and

WHEREAS, Lauren DiGiovanni possesses all the requisite qualifications for appointment to said position; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. Lauren DiGiovanni is hereby appointed to the Division of Emergency Medical Services as a part-time Emergency Medical Technician effective October 1, 2025 at a rate of \$28.00 per hour, in accordance with the Salary Ordinance.

3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 294-2025

Offered by: Casaccio

Seconded by: Z. Palombo

Adopted: September 22, 2025

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen	X			
S. Palombo	X			
Z. Palombo	X			
Corson	X			

14. Adopting the Upper Township Personnel Policies and Procedures Manual.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 295-2025

**RE: ADOPTING THE UPPER TOWNSHIP
PERSONNEL POLICIES AND PROCEDURES MANUAL**

WHEREAS, the Township Committee of the Township of Upper has determined there is a need to adopt a revised Personnel Policies and Procedures Manual (the “Manual”); and

WHEREAS, the Township Committee of the Township of Upper has reviewed and approved the revised Manual attached hereto as Exhibit A; and

WHEREAS, the Township Committee has determined that the revised Manual should be adopted; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The revised Upper Township Personnel Policies and Procedures Manual set forth in the attached Exhibit A is hereby adopted and approved and replaces in its entirety the existing personnel policies, procedures, manuals and handbooks of the Township.
3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 295-2025

Offered by: Casaccio

Seconded by: Z. Palombo

Adopted: September 22, 2025

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen	X			
S. Palombo	X			
Z. Palombo	X			
Corson	X			

15. Authorizing the award of a contract with Genuine Parts Company, Inc., DbA Napa Auto Parts, for automotive parts and repairs.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 296-2025

**RE: AUTHORIZING THE AWARD OF A CONTRACT WITH
GENUINE PARTS COMPANY, INC., DBA NAPA AUTO PARTS,
FOR AUTOMOTIVE PARTS AND REPAIRS**

WHEREAS, from time to time the Township of Upper has a need to purchase automotive parts and repairs from Genuine Parts Company, Inc., dba NAPA Auto Parts, as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Qualified Purchasing Agent has determined and certified in writing that the value of acquisitions with NAPA Auto Parts for the year 2025 will exceed \$17,500; and

WHEREAS, NAPA Auto Parts has completed and submitted a Business Entity

Disclosure Certification which certifies that NAPA Auto Parts has not made any reportable contributions to a political or candidate committee in the Township in the previous one year, and that the contract will prohibit NAPA Auto Parts from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Township has certified the availability of funds to allow the award of contract for the purchase herein authorized and has certified that adequate funds have been appropriated for this purpose in the 2025 Municipal Budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee of the Township of Upper, County of Cape May, New Jersey hereby authorizes the Qualified Purchasing Agent to enter into a contract with NAPA Auto Parts as described herein.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. The Chief Financial Officer is hereby authorized, directed and empowered to execute any and all necessary documents in order to implement the intent of this Resolution.

Resolution No. 296-2025

Offered by: Casaccio

Seconded by: Z. Palombo

Adopted: September 22, 2025

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen	X			
S. Palombo	X			
Z. Palombo	X			
Corson	X			

16. Authorizing the award of a contract with EM Grant for fuel tank system repairs and support.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 297-2025

RE: AUTHORIZING THE AWARD OF A CONTRACT WITH

EM GRANT FOR FUEL TANK SYSTEM REPAIRS AND SUPPORT

WHEREAS, from time to time the Township of Upper has a need for fuel tank system repairs and support from EM Grant as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Qualified Purchasing Agent has determined and certified in writing that the value of acquisitions with EM Grant for the year 2025 will exceed \$17,500; and

WHEREAS, EM Grant has completed and submitted a Business Entity Disclosure Certification which certifies that EM Grant has not made any reportable contributions to a political or candidate committee in the Township in the previous one year, and that the contract will prohibit EM Grants from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Township has certified the availability of funds to allow the award of contract for the purchase herein authorized and has certified that adequate funds have been appropriated for this purpose in the 2025 Municipal Budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee of the Township of Upper, County of Cape May, New Jersey hereby authorizes the Qualified Purchasing Agent to enter into a contract with EM Grant as described herein.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. The Chief Financial Officer is hereby authorized, directed and empowered to execute any and all necessary documents in order to implement the intent of this Resolution.

Resolution No. 297-2025

Offered by: Casaccio

Seconded by: Z. Palombo

Adopted: September 22, 2025

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
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Casaccio	X			
Nappen	X			
S. Palombo	X			
Z. Palombo	X			
Corson	X			

17. Authorizing the award of a contract with Gentilini Ford, Inc. for automotive parts and repairs.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 298-2025

**RE: AUTHORIZING THE AWARD OF A CONTRACT WITH GENTILINI FORD, INC.
FOR AUTOMOTIVE PARTS AND REPAIRS**

WHEREAS, from time to time the Township of Upper has a need to purchase automotive parts and repairs from Gentilini Ford, Inc., as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Qualified Purchasing Agent has determined and certified in writing that the value of acquisitions with Gentilini Ford, Inc. for the year 2025 will exceed \$17,500; and

WHEREAS, Gentilini Ford, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Gentilini Ford, Inc. has not made any reportable contributions to a political or candidate committee in the Township in the previous one year, and that the contract will prohibit Gentilini Ford, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, the total amount to be paid for the goods and/or services will not exceed the bid threshold of the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-3) and the contract has been approved by the Township’s Qualified Purchasing Agent; and

WHEREAS, the Chief Financial Officer of the Township has certified the availability of funds to allow the award of contract for the purchase herein authorized and has certified that adequate funds have been appropriated for this purpose in the 2025 Municipal Budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee of the Township of Upper, County of Cape May, New Jersey hereby authorizes the Qualified Purchasing Agent to enter into a contract with Gentilini Ford, Inc. as described herein.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. The Chief Financial Officer is hereby authorized, directed and empowered to execute any and all necessary documents in order to implement the intent of this Resolution.

Resolution No. 298-2025

Offered by: Casaccio

Seconded by: Z. Palombo

Adopted: September 22, 2025

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen	X			
S. Palombo	X			
Z. Palombo	X			
Corson	X			

18. Authorize payments from the Affordable Housing Trust Fund of Upper Township.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 299-2025

**RE: AUTHORIZE PAYMENTS FROM THE
AFFORDABLE HOUSING TRUST FUND OF UPPER TOWNSHIP**

WHEREAS, the Township of Upper adopted an Affordable Housing Trust Fund Spending Plan (hereinafter “Spending Plan”) on April 30, 2012 pursuant to Resolution No. 105-2012; and

WHEREAS, the Township of Upper replaced this Spending Plan pursuant to Resolution No. 167-2020 adopted on May 26, 2020 and consistent with P.L. 2008, c.46 COAH regulations and the Fair Share Housing Center Settlement Agreement, which was subsequently approved by the Court on June 30, 2020 in connection with the Township’s Declaratory Judgment Action; and

WHEREAS, the Township of Upper further replaced this Spending Plan pursuant to Resolution No. 209-2025 adopted on July 15, 2025 and consistent with the amended 1985 New Jersey Fair

Housing Act, P.L. 2024, c.2 and Administrative Office of the Courts Directive No. 14-24 and applicable regulations; and

WHEREAS, the Township of Upper’s Affordable Housing Trust Fund collects development fee revenues consistent with the Township of Upper’s development fee ordinance for both residential and non-residential developments in accordance with FHAA’s rules and P.L. 2008, c.46, sections 8 (C. 52:27D-329.2) and 32-28 (C. 40:55D-8.1 through 8.7).; and

WHEREAS, pursuant to the terms of the current Spending Plan, the Municipal Housing Liaison is required to provide a recommendation as to the expenditure of development fees, and upon a recommendation of approval, the Township Committee is required to adopt approval of such expenditures by way of adoption of a resolution; and

WHEREAS, the Municipal Housing Liaison has provided a recommendation for approval of the development fees that are subject of this resolution, and the Township Committee has reviewed the requested release of funds from the Affordable Housing Trust Fund for the specific use set forth herein and has determined it is in the best interest of the Township to authorize the release of payment from said fund.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Upper, Cape May County, and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Chief Financial Officer is authorized to release the following funds pursuant to the

Township’s Spending Plan:

Triad Associates (AA Technical Assistance/ AA Wait List Rentals/ AA/MTA Wait List Maint. Sales)	\$ 112.50 \$ 200.00 <u>\$ 200.00</u> \$ 512.50
The DeWeese Law Firm (Affordable Housing Services)	\$ 500.00
Maley Givens, P.C. (Affordable Housing Services)	\$ 394.00

Resolution No. 299-2025

Offered By: Casaccio Seconded By: Z. Palombo

Adopted: September 22, 2025

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen	X			
S. Palombo	X			
Z. Palombo	X			
Corson	X			

19. Establish the fixed asset threshold limit for all Township of Upper owned property and equipment.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 300-2025

RE: ESTABLISH THE FIXED ASSET THRESHOLD LIMIT FOR ALL TOWNSHIP OF UPPER OWNED PROPERTY AND EQUIPMENT

WHEREAS, the threshold for “nonexpendable, tangible personal property”, as defined in N.J.A.C. 5:30-5.6 “Accounting for Governmental Fixed Assets”, has been increased from \$1,000.00 to \$5,000.00 for both municipalities and counties, in Local Finance Notice CFO-96-13 effective January 1, 1997 and brings the threshold to a level established by the federal government; and

WHEREAS, a local unit may establish a capitalization level other than the revised threshold, provided it does not exceed \$5,000.00 per unit; and

WHEREAS, the Township of Upper wishes to increase our threshold limit for fixed assets from \$1,000.00 to \$5,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township of Upper hereby sets forth the fixed asset limit as defined in N.J.A.C. 5:30-5.6 “Accounting for Governmental Fixed Assets”, to the maximum limit of \$5,000.00 for all nonexpendable, tangible personal property.

Resolution No. 300-2025

Offered by: Casaccio
Adopted: September 22, 2025

Seconded by: Z. Palombo

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen	X			
S. Palombo	X			
Z. Palombo	X			
Corson	X			

20. Authorizing Change Order No. 1 to the Athletic Court - Paving Improvements contract with Paving Plus, LLC resulting in an increase in the amount of \$14,025.00.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 301-2025

**RE: AUTHORIZING CHANGE ORDER NO. 1 TO THE ATHLETIC COURT - PAVING
IMPROVEMENTS CONTRACT WITH PAVING PLUS, LLC RESULTING IN AN INCREASE
IN THE AMOUNT OF \$14,025.00**

WHEREAS, the Township of Upper entered into a contract with Paving Plus, LLC of Glassboro, New Jersey, for paving improvements of athletic courts at Caldwell Park and Amanda's Field in the original Contract amount of \$199,739.00; and

WHEREAS, a change order to the contract is needed in order to increase contract quantities for the addition of a 2" lift of HMA base course within the pickleball court expansion area to ensure adequate surface slope and drainage.; and

WHEREAS, the Chief Financial Officer has issued a certification as to the availability of funds for this Change Order No. 1; and

WHEREAS, the aggregate amount of Change Order No. 1, comprising of additional quantities in the amount of \$14,025.00, does not exceed twenty percent (20%) of the original Contract award; and

WHEREAS, the project Engineer has requested this Change Order and has indicated that it is permitted under the applicable regulations and that, pursuant to N.J.A.C. 5:30-11.8, it is an unforeseeable problem, which is defined as conditions or circumstances that could not be foreseen at the time the contract awarded; provided that a substantial amount of the construction would be delayed, which

would result in substantial increases in costs above the original contract amount or substantial inconvenience to the public if bidding were to be required; and

WHEREAS, this Change Order is in the best interests of the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. Change Order No. 1 to the contract with Paving Plus, LLC in the amount of \$14,025.00

is hereby authorized.

3. A copy of the Change Order detailing the nature and the extent of the work to be done, together with all other prior Change Orders, if any, are attached to this Resolution as Exhibit “A”.

4. The Mayor and Chief Financial Officer are hereby authorized, directed and empowered to execute the Change Order on behalf of the Township of Upper.

5. All Township officials and officers are hereby authorized and directed to take all action necessary to carry out the intent and purpose of this Resolution.

Resolution No. 301-2025

Offered by: Casaccio

Seconded by: Z. Palombo

Adopted: September 22, 2025

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen	X			
S. Palombo	X			
Z. Palombo	X			
Corson	X			

ORDINANCES

21. Public hearing and final adoption of Ordinance No. 005-2025 RE: AN ORDINANCE VACATING A PORTION OF FILMORE AVENUE, WITHIN THE TOWNSHIP OF UPPER, COUNTY OF CAPE MAY AND STATE OF NEW JERSEY. **During the public hearing portion there were no speakers. Motion by Victor Nappen, second by Zachary Palombo to adopt Ordinance No. 005-2025. During roll call vote all five Committee members voted in the affirmative.**

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
O R D I N A N C E**

ORDINANCE NO. 005-2025

**AN ORDINANCE VACATING A PORTION OF FILMORE AVENUE, WITHIN THE
TOWNSHIP OF UPPER, COUNTY OF CAPE MAY AND STATE OF NEW JERSEY**

WHEREAS, N.J.S.A. 40:67-1 authorizes the Governing Body of a municipality to adopt an Ordinance, among other things, to vacate any street, highway, lane, alley, square, place or park, or any part thereof, dedicated to public use but not accepted by the municipality, whether or not the same, or any portion, has been actually opened or improved; and

WHEREAS, Morgan DeLany, the owner of Block 757, Lot 6 and Block 762, Lot 1, has requested that the Township vacate a portion of Filmore Avenue as described in this Ordinance and has agreed to pay the costs incurred by the Township to vacate said street including the costs of the revisions to the tax map; and

WHEREAS, the Township Committee has duly considered the matter, and it appears reasonable to agree to the request since there is no present or foreseeable need or intention to utilize said roadway; and

WHEREAS, it is deemed to be in the public interest to vacate a portion of Filmore Avenue within the Township of Upper, as hereinafter provided.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

SECTION 1: The public right in, along, upon and over the land designated on the “Description of Area of Filmore Avenue to be Vacated”, prepared by Mark G. DeVaul, New Jersey Professional Land Surveyor, and attached hereto as Exhibit A, is hereby vacated, surrendered and extinguished.

SECTION 2: This Ordinance vacates no portion of the street except that portion set forth and described in Exhibit A.

SECTION 3: EXCEPTION: This Ordinance expressly reserves and excepts from vacation all rights and privileges now possessed by public utilities, as defined in R.S. 48:2-13, and by any cable television company, as defined in the "Cable Television Act", P.L. 1972, c. 186, (C.48:5A-1, et seq.),

to maintain, repair and replace their existing facilities in, adjacent to, over or under the street, highway, lane, alley, square, place or park, or any part thereof, to be vacated, as hereinabove described.

SECTION 4: REPEALER: All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency only.

SECTION 5: EFFECTIVE DATE: This Ordinance shall take effect immediately upon final adoption and publication as required by law.

SECTION 6: Morgan DeLany, owner of the Property, shall reimburse the Township of Upper for all expenses related to said vacation, including attorney's fees, costs and any recording fees.

Exhibit A

**Description of Area of Filmore Avenue to be Vacated
Upper Township, New Jersey**

BEGINNING at a point in the Southwesterly line of Filmore Avenue (60 feet wide, unimproved) at its intersection with the Northwesterly line of Bayview Drive (50 feet wide) said point being North 44 degrees 29 minutes 02 seconds East a distance of 221.20 feet as measured along the line of Bayview Drive from its intersection with the Northeasterly line of Taylor Avenue (60' wide) and runs thence;

1. Along the Southwesterly line of Filmore Avenue and the Northeasterly line of Lot 6 Upper Township Tax Block 757 North 40 degrees 30 minutes 30 seconds West a distance of 75.00 feet more or less to a point in the high water line or tidelands claim line (whichever is more landward) of Whale Creek; thence
2. Along said line North 44 degrees 29 minutes 02 seconds East a distance of 30.12 feet to a point in the centerline of Filmore Avenue; thence
3. Still along the same North 56 degrees 30 minutes 10 seconds East a distance of 30.23 feet to a point at the Northwesterly corner of Lot 1 Upper Township Tax Block 762; thence
4. Along the Southwesterly line of Lot 1 and the Northeasterly line of Filmore Avenue South 40 degrees 30 minutes 30 seconds West a distance of 70.00 feet to a point in said line at its intersection with the Northwesterly line of Bayview Drive; thence
5. Along the extended Northwesterly line of Bayview Drive South 46 degrees 59 minutes 25 seconds West a distance of 30.02 feet to a point in the centerline of Filmore Avenue; thence
6. Still along the same South 44 degrees 29 minutes 02 seconds West a distance of 30.12 feet to the point and place of beginning

CONTAINING within these bounds 4,425 square feet of land be the same more or less.

BEING the area of Filmore Avenue to be vacated.

ALSO SUBJECT TO ANY AND ALL RIGHTS, RESTRICTIONS AND CONDITIONS OF RECORD.

MARK G. DEVAUL

New Jersey Professional Land Surveyor # 34844

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 25TH DAY OF AUGUST, 2025 AT THE TOWNSHIP HALL, AND WAS TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 22ND DAY OF SEPTEMBER, 2025 AT 5:30 P.M. AT THE TOWNSHIP HALL, PETERSBURG, NEW JERSEY, AT WHICH TIME SAID ORDINANCE WAS ADOPTED.

JOANNE R. HERRON, TOWNSHIP CLERK
TOWNSHIP OF UPPER

CORRESPONDENCE

NEW BUSINESS

22. Noise Ordinance discussion. **Township Administrator and Municipal Attorney gave a brief report on the current noise ordinance and the issues with enforcement. After a discussion on possible revisions, it was requested that a draft Ordinance be prepared and the matter be listed on the next agenda for further discussion.**
23. Cape May County Open Space projects. **Motion by Zachary Palombo, second by Tyler Casaccio, to proceed with a resolution authorizing the submittal of an Open Space Grant application for the skate park project. During roll call vote four Committee members voted in the affirmative. Victor Nappen voted no.**
24. K of C #9113 Monsignor James J Zegers/Resurrection Council request to hold Raffle RA-606 at Immaculata Hall on March 17, 2026. **Motion by Tyler Casaccio, second by Samuel Palombo, to approve the request. During roll call vote four Committee members voted in the affirmative. Due to a conflict, Zachary Palombo abstained.**

UNFINISHED BUSINESS

PAYMENT OF BILLS

25. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting." **Motion by Zachary Palombo, second by Victor Nappen. During roll call vote four Committee members voted in the affirmative. Committeeman Casaccio abstained from voting on PO #25-00173 and PO #25-00222 and voted in the affirmative on the remaining items.**

Bills approved for payment: **\$237,797.50**
Payroll: **\$231,008.50**

PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON

Chris Konecki, Strathmere, spoke in favor of a new lifeguard station.

Dodie Reagan, Strathmere, reported that the Strathmere Fishing and Environmental Club is hosting a beach cleanup on Saturday, October 5th from 10:00 am to 12:00 pm. Supplies can be picked up at the Strathmere Library, 801 Commonwealth Avenue and community service letters will be provided for students.

Edwin McFadden, Osprey Point, inquired about the development of the former BL England property and the affect it may have on traffic at Route 9 and Roosevelt Boulevard.

CLOSED SESSION

26. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

**RESOLUTION NO. 302-2025
MOTION GOING INTO CLOSED SESSION
SEPTEMBER 22, 2025**

I hereby move that a resolution be incorporated into the minutes authorizing the Township Committee to enter into an executive session for the following matters pursuant to the Open Public Meetings Act:

MATTERS:

1. Personnel
2. Contract negotiation – Health Benefits
3. Contract negotiation – Benefit Consultant Services
4. Contract negotiation – Appraisal Services
5. Contract negotiation – Security Services
6. Contract negotiation – Block 382, Lots 11.01 and 11.02
7. Litigation – DeMarzo v. Upper Township, et al.

I also include in my motion the estimated time and the circumstances under which the discussion conducted in closed session can be disclosed to the public as follows:

- A. It is anticipated that the matters discussed in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.
- B. With respect to employment and personnel matters such discussions will be made public if and when formal action is taken or when the individuals involved consent that it can be made public.
- C. With respect to contract negotiations such matters will be made public when negotiations have ceased and there is no longer a reason for confidentiality.
- D. With respect to litigation matters such discussions will be made public when litigation is complete and the applicable appeal period has expired.

Moved by: Zachary Palombo

Motion seconded by: Victor Nappen

Roll Call Vote with all five Committee members voting in the affirmative.

RECONVENE PUBLIC PORTION OF MEETING

Motion by Curtis Corson, second by Tyler Casaccio, to reconvene the public portion of the meeting. During roll call vote all five Committee members voted in the affirmative.

ADJOURNMENT

There being no further business this evening the meeting was adjourned at 7:15 P.M., with a motion by Curtis Corson, second by Tyler Casaccio, and all five Committee members voting in the affirmative. The next regular Committee meeting is scheduled for October 14, 2025 at 5:30 P.M.

Minutes prepared by,

Joanne R. Herron, RMC
Township Clerk

Bill List

86229 09/22/25 A0091 ATLANTIC CITY ELECTRIC 26,211.60 3440
86230 09/22/25 A0117 AT&T 445.46 3440
86231 09/22/25 A0191 ACTION UNIFORM CO. LLC 594.00 3440
86232 09/22/25 A0193 ATLANTIC INVESTIGATIONS, LLC 928.00 3440
86233 09/22/25 A0212 ANCERO, LLC 8,391.00 3440
86234 09/22/25 A0225 AUTOZONE NORTHEAST LLC 787.95 3440
86235 09/22/25 A0235 AMAZON CAPITAL SERVICES, INC. 2,522.13 3440
86236 09/22/25 B0284 BUTTERWOOD TREE SERVICE LLC 650.00 3440
86237 09/22/25 B0288 KINGBARNES LLC 1,500.00 3440
86238 09/22/25 B0293 BURNS, ZACHARY 69.00 3440
86239 09/22/25 C0042 CAMPBELL SUPPLY COMPANY 2,480.42 3440
86240 09/22/25 C0048 CAPE MAY COUNTY MUA 46,766.48 3440
86241 09/22/25 C0068 COMCAST 587.54 3440
86242 09/22/25 C0143 CODY'S POWER EQUIPMENT 77.37 3440
86243 09/22/25 C0223 CASA PAYROLL SERVICE 330.00 3440
86244 09/22/25 C0246 CRAFT OIL CORPORATION 911.13 3440
86245 09/22/25 C0305 CM3 BUILDING SOLUTIONS, INC. 686.70 3440
86246 09/22/25 C0307 CNS ACQUISITION CORPORATION 1,000.00 3440
86247 09/22/25 C0330 CAPE MAY ENTERTAINMENT LLC 2,800.00 3440
86248 09/22/25 C0346 CME ASSOCIATES 11,234.75 3440
86249 09/22/25 C0352 COLUMN SOFTWARE, PBC 319.88 3440
86250 09/22/25 C0363 CONCERT QUALITY PRODUCTION 1,500.00 3440
86251 09/22/25 D0040 DELTA DENTAL OF N.J. INC. 5,578.55 3440
86252 09/22/25 D0186 DOCUTREND IMAGING SOLUTIONS 337.07 3440
86253 09/22/25 D0237 KERRY SCALFARO 250.00 3440
86254 09/22/25 D0251 THE DEWEESE LAW FIRM, P.C. 5,040.00 3440
86255 09/22/25 D0252 DEBLASIO & ASSOCIATES PC 18,197.25 3440
86256 09/22/25 F0237 FRED HARZ AND SON INC. 2,119.88 3440
86257 09/22/25 F0243 FOLEY INCORPORATED 7,436.00 3440
86258 09/22/25 G0120 PATRICK F. MARTIN 2,291.67 3440
86259 09/22/25 G0157 GRANTURK EQUIPMENT CO., INC. 612.46 3440
86260 09/22/25 H0002 H.A. DEHART & SON CORP. 336.58 3440
86261 09/22/25 H0096 HARBOR OUTFITTERS 2,628.00 3440
86262 09/22/25 H0098 HERITAGE TOWERS, INC. 325.00 3440
86263 09/22/25 H0148 THOMAS H. HEIST INS AGENCY INC 34,743.97 3440
86264 09/22/25 K0086 K D NATIONAL FORCE SECURITY 1,800.00 3440
86265 09/22/25 L0007 LC EQUIPMENT, INC. 59.00 3440
86266 09/22/25 L0016 LANDSMAN UNIFORMS, INC. 486.90 3440
86267 09/22/25 L0027 LASHLEY HEATING & COOLING INC. 2,800.00 3440
86268 09/22/25 L0146 LAWSON PRODUCTS, INC. 257.11 3440

86269 09/22/25 L0158 LWG LASERTAG 1,200.00 3440
86270 09/22/25 N0052 NATL ALLIANCE FOR YOUTH SPORTS 234.00 3440
86271 09/22/25 N0143 NATIONAL TIME SYSTEMS 608.60 3440
86272 09/22/25 N0171 NATIONAL HIGHWAY PRODUCTS INC. 331.11 3440
86273 09/22/25 P0032 PEDRONI FUEL CO. 5,981.63 3440
86274 09/22/25 P0078 PRO VIDEO ENGINEERING 5,307.00 3440
86275 09/22/25 P0140 PIONEER MANUFACTURING CO, INC 1,999.65 3440
86276 09/22/25 P0165 PETROSH'S BIG TOP, LLC 1,445.00 3440
86277 09/22/25 P0221 PITNEY ELM, LLC 300.00 3440
86278 09/22/25 R0030 RIGGINS, INC. 6,400.08 3440
86279 09/22/25 R120 RAFFAELE, ZACHARY 59.99 3440
86280 09/22/25 S0056 SEASHORE ASPHALT CORPORATION 424.62 3440
86281 09/22/25 S0057 SERVICE TIRE TRUCK CENTERS 4,009.32 3440
86282 09/22/25 S0113 LAW OFFICES OF THOMAS G SMITH 3,341.07 3440
86283 09/22/25 S0196 STEWART BUSINESS SYSTEMS LLC 274.40 3440
86284 09/22/25 S0209 STAPLES ADVANTAGE 382.23 3440
86285 09/22/25 S0239 SHORE ANIMAL CONTROL SERV LLC 2,300.00 3440
86286 09/22/25 S0253 SAMPLE MEDIA, INC. 33.00 3440
86287 09/22/25 S0303 SITEONE LANDSCAPE SUPPLY, LLC 1,956.61 3440
86288 09/22/25 T0067 TOWNSHIP OF UPPER PETTY CASH 60.00 3440
86289 09/22/25 T0159 TRIAD ADVISORY SERVICES, INC. 262.50 3440
86290 09/22/25 U0076 U.S.BANK NATIONAL ASSOCIATION 117.94 3440
86291 09/22/25 V0001 VCI EMERGENCY VEHICLE 75.44 3440
86292 09/22/25 V0022 VERIZON 604.56 3440
86293 09/22/25 V0024 VAL-U AUTO PARTS L.L.C. 1,328.64 3440
86294 09/22/25 V0025 V.E. RALPH & SON, INC. 1,050.20 3440
86295 09/22/25 W0135 THE LAW OFFICE OF BRANDON D 1,048.46 3440
86296 09/22/25 Y0003 Y-PERS INC 568.60 3440
Total: \$237,797.50