

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
AGENDA FOR SEPTEMBER 22, 2025**

WORKSHOP MEETING OF THE TOWNSHIP COMMITTEE – 5:00 P.M.

SUNSHINE ANNOUNCEMENT

ROLL CALL

DISCUSSION

1. Capital projects.

ADJOURNMENT OF WORKSHOP MEETING

REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 5:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES – September 8, 2025 Regular and Closed Session Minutes

REPORT OF GOVERNING BODY MEMBERS

ADMINISTRATOR OVERVIEW

PUBLIC COMMENT ON AGENDA ITEMS ONLY– LIMITED TO FIVE (5) MINUTES PER PERSON

CONSENT AGENDA

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

FILING OF REPORTS BY CONSENT

2. Animal Control
3. Municipal Court
4. Public Works

RESOLUTIONS TO BE APPROVED BY CONSENT

5. Designating September 23rd as “Easton Beisler Day” in the Township of Upper.
6. Designating October 5th through October 11th 2025 as “Fire Prevention Week” in the Township of Upper.
7. Designating October 6th as “Knock Out Opioid Abuse Day” in the Township of Upper.
8. Certification of costs for abatement of nuisance on Block 453.11, Lot 1.02.
9. Certification of costs for abatement of nuisance on Block 549, Lot 85.
10. Certification of costs for abatement of nuisance on Block 715, Lot 8.
11. Tax refund Block 666, Lot 9.
12. Appointing Robert Lane as a full-time Emergency Medical Technician to the Upper Township Division of Emergency Medical Services.
13. Appointing Lauren DiGiovanni as a part-time Emergency Medical Technician to the Upper Township Division of Emergency Medical Services.
14. Adopting the Upper Township Personnel Policies and Procedures Manual.
15. Authorizing the award of a contract with Genuine Parts Company, Inc., Dba Napa Auto Parts, for automotive parts and repairs.
16. Authorizing the award of a contract with EM Grant for fuel tank system repairs and support.
17. Authorizing the award of a contract with Gentilini Ford, Inc. for automotive parts and repairs.
18. Authorize payments from the Affordable Housing Trust Fund of Upper Township.
19. Establish the fixed asset threshold limit for all Township of Upper owned property and equipment.
20. Authorizing Change Order No. 1 to the Athletic Court - Paving Improvements contract with Paving Plus, LLC resulting in an increase in the amount of \$14,025.00.

ORDINANCES

21. Public hearing and final adoption of Ordinance No. 005-2025 RE: AN ORDINANCE VACATING A PORTION OF FILMORE AVENUE, WITHIN THE TOWNSHIP OF UPPER, COUNTY OF CAPE MAY AND STATE OF NEW JERSEY.

CORRESPONDENCE

NEW BUSINESS

22. Noise Ordinance discussion.
23. Cape May County Open Space projects.
24. K of C #9113 Monsignor James J Zegers/Resurrection Council request to hold Raffle RA-606 at Immaculata Hall on March 17, 2026.

UNFINISHED BUSINESS

PAYMENT OF BILLS

25. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."

PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON

CLOSED SESSION

26. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.
 - Personnel
 - Contract negotiation – Health Benefits
 - Contract negotiation – Benefit Consultant Services
 - Contract negotiation – Appraisal Services
 - Contract negotiation – Security Services
 - Contract negotiation – Block 382, Lots 11.01 and 11.02
 - Litigation – DeMarzo v. Upper Township, et al.

RECONVENE PUBLIC PORTION OF MEETING

ADJOURNMENT

**Please note—the order of the agenda may be changed at the discretion of the Township Committee.