

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
AGENDA FOR SEPTEMBER 8, 2025**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 5:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES – August 25, 2025 Regular and Closed Session Minutes

REPORT OF GOVERNING BODY MEMBERS

ADMINISTRATOR OVERVIEW

PUBLIC COMMENT ON AGENDA ITEMS ONLY – LIMITED TO FIVE (5) MINUTES PER PERSON

CONSENT AGENDA

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

FILING OF REPORTS BY CONSENT

1. Clerk's Office
2. Construction Code
3. Division of EMS
4. Engineer's Report
5. Finance Office
6. MUA Report
7. Tax Collector
8. Tax Collector Certification of Mailing of 2025 Final/2026 Preliminary Tax Bills and Advice Copies

RESOLUTIONS TO BE APPROVED BY CONSENT

9. Appointing Thomas Burns as a full-time Emergency Medical Technician to the Upper Township Division of Emergency Medical Services.

10. Appointing Steven Myers as a part-time Emergency Medical Technician to the Upper Township Division of Emergency Medical Services.
11. Appointing Joshua Tozer as a part-time Emergency Medical Technician to the Upper Township Division of Emergency Medical Services.
12. Authorizing a title change for April Johnston from Keyboarding Clerk 1 to Technical Assistant to the Construction Official.
13. Authorizing a contract with Shore Animal Control Services, LLC for animal control services in Upper Township.
14. Appointing Maley Givens, PC and M. James Maley, Jr. to act as Special Legal Counsel with regard to Redevelopment Law.
15. Authorizing Change Order No. 1 to the Athletic Court - Fencing Improvements contract with All Vinyl Fencing, LLC resulting in an increase in the amount of \$18,000.00.
16. Authorizing the award of a contract with Turf Equipment and Supply Co., Inc. for parts and equipment.
17. Authorizing the award of a contract with Home Depot U.S.A., Inc. for parts and supplies.
18. Authorizing the purchase of certain items and for the Chief Financial Officer to withdraw funds in the amount of \$8,170.00 from the account entitled Recycling Trust Account for such purposes.
19. Authorize payments from the Affordable Housing Trust Fund of Upper Township.
20. Authorizing execution of a Seventh Amended Memorandum of Understanding for Block 479, Lots 76, 76.01 and 94.01.
21. Directing the Planning Board of the Township of Upper to conduct a preliminary investigation to determine whether an area is in need of redevelopment.

RESOLUTIONS TO BE ACTED ON SEPARATELY

22. Approving the application for a Catering Permit from Jersey Coastal Breweries, LLC for the Upper Township Fall Fest event on October 5, 2025.
23. Renewal of Alcoholic Beverage License for the 2025/2026 license year for Levariland, Inc.

ORDINANCES

24. Introduction and public hearing of Ordinance No. 006-2025 RE: AN ORDINANCE CHANGING THE NAME OF THE STREET KNOWN AS “NO NAME ROAD” AND “UNNAMED ROAD”, LOCATED IN THE PETERSBURG SECTION OF THE TOWNSHIP OF UPPER, TO “EMPRESS COURT”.

CORRESPONDENCE

NEW BUSINESS

25. Shore Memorial Hospital Auxiliary request to hold Raffle RA-604 and Raffle RA-605 at the Upper Township Community Center on November 1, 2025.
26. Historical Preservation Society of Upper Township request use of the Tuckahoe Train Station for themed train rides on various dates beginning October 11, 2025 to April 4, 2026.

UNFINISHED BUSINESS

PAYMENT OF BILLS

27. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."

PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON

CLOSED SESSION

28. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

- Personnel
- Contract negotiation – 2200 Rt 50
- Contract negotiation – Lead Evaluation Services
- Contract negotiation – Benefits Consultant Services
- Contract negotiation – Health Benefits
- Contract negotiation – Security Services

RECONVENE PUBLIC PORTION OF MEETING

ADJOURNMENT

**Please note—the order of the agenda may be changed at the discretion of the Township Committee.