

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
AGENDA FOR AUGUST 25, 2025**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 5:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES - August 11, 2025 Regular and Closed Session Minutes

REPORT OF GOVERNING BODY MEMBERS

ADMINISTRATOR OVERVIEW

PUBLIC COMMENT ON AGENDA ITEMS ONLY – LIMITED TO FIVE (5) MINUTES PER PERSON

CONSENT AGENDA

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

FILING OF REPORTS BY CONSENT

RESOLUTIONS TO BE APPROVED BY CONSENT

1. Commemorating the 24th Anniversary of September 11, 2001.
2. Canceling tax on exempt property Block 246, Lot 30.01.
3. Canceling tax on exempt property Block 453.03, Lot 36.
4. Canceling tax on exempt property Block 477, Lot 2.
5. Canceling tax on exempt property Block 549, Lot 143.
6. Canceling tax on exempt property Block 567.01, Lot 4.
7. Canceling tax on exempt property Block 647, Lot 8.02.

8. Refunding tax on exempt property Block 600, Lot 14.
9. Approving the draft Countywide Multi-Jurisdictional All Hazard Pre-Disaster Mitigation Plan.
10. Appointing Judge Vincent J. Morrison to serve as substitute Municipal Judge on an as needed basis.
11. Authorizing a contract with Quality Asset Recovery, LLC for collection services for Emergency Medical Service accounts.
12. Authorizing a contract with Atlantic Investigations, LLC for an alcohol and controlled substances training and testing program.
13. Authorizing a Shared Services Agreement with the Borough of Woodbine for Municipal Court Services.
14. Authorizing a Shared Services Agreement with the Borough of Woodbine for Emergency Medical Services.
15. Authorizing the reduction of the performance bond of Cedar Lane Development, LLC for the major subdivision known as Church Road Estates Subdivision, Block 647, Lot 8.
16. Appointing Donald Polo as School Traffic Guard.
17. Appointing Paula Lechner as a full-time employee to the Upper Township Administration Office.
18. Appointing Raymond Brodowski as Tax Assessor for the Township of Upper.
19. Appointing Joseph Berrodin as part-time Deputy Tax Assessor for the Township of Upper.
20. Amending Resolution No. 012-2025 establishing salaries for various officers and employees.

ORDINANCES

21. Introduction and first reading of Ordinance No. 005-2025 RE: AN ORDINANCE VACATING A PORTION OF FILMORE AVENUE, WITHIN THE TOWNSHIP OF UPPER, COUNTY OF CAPE MAY AND STATE OF NEW JERSEY.

CORRESPONDENCE

NEW BUSINESS

22. Request to rename No Name Road.

23. Proposal to combine the Planning Board and Zoning Board of Adjustment into a Joint Land Use Board.

UNFINISHED BUSINESS

PAYMENT OF BILLS

24. “I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting.”

PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON

CLOSED SESSION

25. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

- Personnel
- Contract negotiation – Animal Control Services
- Contract negotiation – Special Legal Counsel
- Contract negotiation – Block 599, Lot 51

RECONVENE PUBLIC PORTION OF MEETING

RESOLUTION TO BE ADOPTED AFTER CLOSED SESSION

26. Resolution authorizing the Township of Upper to enter into a Memorandum of Understanding with Fairhaven Development Holdings, LLC.

ADJOURNMENT

**Please note—the order of the agenda may be changed at the discretion of the Township Committee.