



TOWNSHIP OF UPPER

P.O. BOX 205 • TUCKAHOE, NEW JERSEY 08250 • 609-628-2011 • FAX: 609-628-3092

Office of the Township Administrator – James W. Van Zlike

DATE: 28 July 2025

SUBJECT: Designation of ADA Coordinator – Upper Township, NJ

In accordance with Title II of the Americans with Disabilities Act (ADA) and 28 CFR § 35.107, the Township of Upper hereby designates the following employee as the ADA Coordinator responsible for overseeing the Township's compliance with the ADA:

Name: Rosemary Trout

Title: Keyboarding Clerk II

Office Address: Upper Township Municipal Complex

2100 Tuckahoe Road

Petersburg, NJ 08270

Phone: 609.628.2011, ext. 200

Email: rtrout@uppertownship.com

The ADA Coordinator is responsible for:

- Ensuring Township programs, services, and activities are accessible to individuals with disabilities;
- Serving as the primary contact for ADA-related inquiries or complaints;
- Overseeing the Township's self-evaluation and transition planning processes; and
- Implementing and managing the Township's ADA grievance procedures.

This designation ensures the Township's ongoing compliance with federal ADA requirements.

Respectfully,



James W. Van Zlike
Township Administrator