

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
AGENDA FOR JULY 14, 2025**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 5:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES - June 23, 2025 Regular and Closed Session Minutes

REPORT OF GOVERNING BODY MEMBERS

ADMINISTRATOR OVERVIEW

PUBLIC COMMENT ON AGENDA ITEMS ONLY – LIMITED TO FIVE (5) MINUTES PER PERSON

CONSENT AGENDA

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

FILING OF REPORTS BY CONSENT

1. Clerk's Office
2. Construction Code
3. Division of EMS
4. Engineer's Report
5. Finance Office
6. MUA Report
7. Municipal Court
8. Public Works
9. Tax Collector

RESOLUTIONS TO BE APPROVED BY CONSENT

10. Resolution of the Township of Upper endorsing the Housing Element and Fair Share Plan adopted by the Upper Township Planning Board.
11. Resolution of the Township of Upper approving a Fourth Round Affordable Housing Trust Fund Spending Plan and requesting program and court approval of the Spending Plan.

12. Requesting the County of Cape to conduct a traffic study along Commonwealth Avenue (CR 619) in the Strathmere section of Upper Township.
13. Supporting a reduced speed limit along Route NJ 50 in the Township of Upper.
14. Congratulating employee Pamala Jones of the Upper Township Division of Emergency Medical Services for her winning entry in the Upper Township Safety Award Program for the 2nd quarter of 2025.
15. Authorizing additional compensation to certain employees.
16. Amending Resolution No. 012-2025 establishing salaries for various officers and employees.
17. Appointing Robert W. Lemon as part-time Plumbing Sub-Code Official to the Upper Township Construction Code Office.
18. Appointing the contact person for the Employment Practices Liability Attorney Consultation Service of the Atlantic County Municipal Joint Insurance Fund.
19. Authorize contracts with Paving Plus, LLC and W.J. Gross, Inc. through the Camden County Educational Services Commission Cooperative Pricing System #66CCEPS with funds from Capital Bond Ordinance No. 012-2024 and the 2025 Local Recreational Improvement grant in the total amount of \$408,374.00.
20. Chapter 159 Resolution requesting approval of items of revenue and appropriation into the 2025 budget—New Jersey Department of Environmental Protection Water Resources Planning Management – Stormwater Assistance Grant in the additional amount of \$10,000.00.
21. Authorizing a contract with Kerry Scalfaro for video recording services.
22. Authorizing an increase to the public bidding threshold.
23. Authorize payments from the Affordable Housing Trust Fund of Upper Township.
24. Adopting the Emergency Operations Plan for the Township of Upper.

RESOLUTION TO BE ACTED ON SEPARATELY

25. Authorizing the award of a contract with Seashore Asphalt Corp. for concrete and road supplies.

ORDINANCES

26. Public hearing and final adoption of Ordinance No. 002-2025 RE: AN ORDINANCE ESTABLISHING SALARY RANGES FOR THE TOWNSHIP OF UPPER FOR THE CALENDAR YEAR 2025.
27. Public hearing and final adoption of Ordinance No. 003-2025 RE: AN ORDINANCE AUTHORIZING SALE OF LANDS, TO WIT BLOCK 802, LOT 1.

28. Public hearing and final adoption of Ordinance No. 004-2025 RE: AN ORDINANCE AUTHORIZING SALE OF LANDS, TO WIT BLOCK 10, LOT 175.

CORRESPONDENCE

NEW BUSINESS

29. Resilience Action Plan.

30. Ocean City Canteen request to become a registered and licensed vendor for the sale of ice cream on Township beaches.

31. Southwind Ice Cream LLC request to become a registered and licensed vendor for the sale of ice cream on Township beaches.

UNFINISHED BUSINESS

PAYMENT OF BILLS

32. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."

PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON

CLOSED SESSION

33. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

- Personnel
- Litigation – DeMarzo v. Upper Township, et al.
- Litigation – Township of Upper v. 315 Washington Avenue, LLC
- Contract negotiation – EMS Billing services
- Contract negotiation – EMS Services
- Contract negotiation – Municipal Court Services
- Contract negotiation – Block 382, Lots 11.01 and 11.02

RECONVENE PUBLIC PORTION OF MEETING

RESOLUTION TO BE ADOPTED AFTER CLOSED SESSION

34. Authorizing a settlement agreement and mutual release with 315 Washington Avenue, LCC.

ADJOURNMENT

**Please note—the order of the agenda may be changed at the discretion of the Township Committee.