

**Board of Fire Commissioners  
Upper Township Fire District #4  
Seaville, New Jersey**

**Minutes**

January 21, 2025

Call to Order: Chairman Ed Buchanan called the meeting to order with a Flag Salute at 7:30pm.

Attendance: Ed Buchanan, Don Fancher, Rich Stevens, Chuck Webb and Charles Wiel.  
Also in attendance: Solicitor Joseph McGroarty.

Minutes: The Minutes from the December 17, 2024 meeting was read by Secretary Stevens. Motion to approve Fancher/Wiel. All in favor.

Financial: Financial Report for December 31, 2024 and January 21, 2025 was read by Treasurer Webb. Motion to approve Stevens/Fancher. All in Favor.

Old Business: No old business.

New Business: Treasurer Webb reported that he took 550 fire district election ballots to the Cape May County Clerk's office.  
Upper Township Fire District #4 Election to be held on Saturday, February 15, 2025, at 2:00pm.  
Treasurer Webb made a motion to approve the adopted 2025 fire district budget. Roll Call:

| Commissioner | Motion | Second | Aye | Nay | Abstain | Absent |
|--------------|--------|--------|-----|-----|---------|--------|
| E Buchanan   |        | X      | X   |     |         |        |
| D Fancher    |        |        | X   |     |         |        |
| R Stevens    |        |        | X   |     |         |        |
| C Webb       | X      |        | X   |     |         |        |
| C Wiel       |        |        | X   |     |         |        |

Open to Public: No public.

Adjournment: Motion for Adjournment at 7:40pm, Wiel/Buchanan. All in favor. Next meeting Saturday, February 15, 2025, at 2:00pm.

Respectfully Submitted,



Richard E. Stevens,  
Secretary