

**UPPER TOWNSHIP PLANNING BOARD
REGULAR MEETING MINUTES
FEBRUARY 13, 2025**

The regular meeting of the Upper Township Planning Board was held at Township Hall at 2100 Tuckahoe Road, Petersburg. The meeting was called to order at 7:00 p.m.

SUNSHINE ANNOUNCEMENT
SALUTE TO THE FLAG
ROLL CALL

Member	Attendance
Mayor Curtis Corson, Class I	Present
Matthew Davidson, Class IV	Present
Brooke Fisher, Alt	Present
Joseph Harney, Class IV	Absent
Rich Kaczmariski, Class II	Present
Ted Kingston, Class IV Vice Chair	Present

Member	Attendance
Chris McGuire, Class IV	Absent
Colby Meloy Alt	Absent
Samuel Palombo, Class III	Present
Gary Riordan, Class IV	Present
Sean Whelan, Chair	Present

Also, in attendance were Jeffrey Barnes, Board Solicitor Liz Oaks, Board Secretary.

OATH OF OFFICE

Brooke Fisher and Matthew Davidson were sworn in.

APPROVAL OF THE JANUARY 16, 2025 MEETING MINUTES

A motion to approve the minutes was made by:

Seconded by:

In favor: Kaczmariski, Kingston, Palombo, Riordan, Corson, Whelan

Abstain: Davidson, Fisher

Mayor Corson

Mr. Riordan

NEW BUSINESS

None

DISCUSSION

Mr. Whelan explained that he had received an email from the previous township administrator with a concern about a conflict of interest with the engineering firm Kates Schneider.

Mr. Barnes - He does not believe a conflict exists based on the Municipal Land Use Law and the case law found.

PUBLIC PORTION

The meeting was open to the public.

Nathalie Neiss, 759 Route 50, was sworn. Ms. Neiss questioned what was happening prior to the meeting.

Mr. Whelan explained they take a portion of the board so that there is no quorum and that it is a workshop to ensure that an applicant has a complete packet. The applicant, their attorney and/or engineer have an opportunity to get feedback from the board engineer, the board attorney and board member in attendance.

Mr. Riordan – There are no approvals given. It is to confirm if what is being presented at a future meeting meets the township requirements from an engineering and legal standpoint.

Mr. Barnes – We have been doing work sessions for the last 7-10 years. It is meant to streamline applications to ensure that when they are heard before the board in during a public meeting the application is complete rather than having interactions with the board about items missing.

Ms. Neiss questioned the board engineer as to who he was.

Mr. Kates introduced himself and explained he was with Kates Schneider Engineering.

Hearing no one else and seeing no one else the public portion was closed, and the meeting returned to the board.

RESOLUTIONS

Professional Agreement with King Barnes Law Firm

A motion to approve the resolution was made by:

Mr. Riordan

Seconded by:

Mr. Davidson

In favor: Davidson, Fisher, Kaczmarski, Kingston, Palombo, Riordan, Corson, Whelan

Professional Agreement with Kates Schneider Engineering

A motion to approve the resolution was made by:

Mr. Kingston

Seconded by:

Mr. Davidson

In favor: Davidson, Fisher, Kaczmarski, Kingston, Palombo, Riordan, Corson, Whelan

Professional Agreement with Tiffany Morrissey

A motion to approve the resolution was made by:

Mayor Corson

Seconded by:

Mr. Davidson

In favor: Davidson, Fisher, Kaczmarski, Kingston, Palombo, Riordan, Corson, Whelan

BILLS

A motion to approve the bills was made by Mr. Davidson and seconded by Mr. Riordan, with all board members present voting in the affirmative.

ADJOURNMENT

A motion was made by Mayor Corson and seconded by Mr. Davidson to adjourn the meeting, with all Board members present voting in the affirmative. The meeting was adjourned at 7:12 p.m.

Submitted by,
Liz Oaks