

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
AGENDA FOR TUESDAY MAY 27, 2025**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 5:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES - May 12, 2025 Regular and Closed Session Minutes

REPORT OF GOVERNING BODY MEMBERS

ADMINISTRATOR OVERVIEW

**PUBLIC COMMENT ON AGENDA ITEMS ONLY – LIMITED TO FIVE (5) MINUTES
PER PERSON**

PRESENTATIONS

1. Congratulating the Upper Township Basketball Association's 8th Grade Girls team on winning the South Shore Basketball League Championship.
2. Honoring Upper Township EMT Anthony Lamanna, EMT Ryan Schaefer, and Rescue Squad Volunteer Abrianna Hoover on receiving the Shore Medical Center Clinical Excellence Award.

CONSENT AGENDA

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

FILING OF REPORTS BY CONSENT

3. Animal Control
4. Public Works

RESOLUTIONS TO BE APPROVED BY CONSENT

5. Resolution and certification with respect to the 2024 annual audit and in compliance with the Local Finance Board of the State of New Jersey.

6. Authorizing a contract with Coastal Emergency Medical Training & Consulting, LLC and Dr. Michael Westrol, M.D. for medical director services.
7. Authorizing a contract with Triad Advisory Services, Inc. for professional grant consultant services.
8. Authorizing a contract with Danziger & Markhoff, LLP for actuarial services.
9. Authorize payments from the Affordable Housing Trust Fund of Upper Township.
10. Authorizing the purchase of certain items with funds from Capital Improvement Bond Ordinance No. 012-2024 in an amount not to exceed \$18,500.00.
11. Chapter 159 Resolution for the insertion of a special item of revenue into the 2025 budget that was not determined at the time of the adoption of the budget—State of New Jersey 2025 Clean Communities Grant program in the amount of \$46,710.40.
12. Amending Resolution No. 120-2025 establishing salaries for various officers and employees.
13. Appointing the Designated Employer Representatives for the Township of Upper.
14. Credit card tax refund Block 818, Lot 1.03.
15. Certification of costs for abatement of nuisance on Block 653.01, Lot 4.

ORDINANCES

16. Introduction and first reading of Ordinance No. 002-2025 RE: AN ORDINANCE ESTABLISHING SALARY RANGES FOR THE TOWNSHIP OF UPPER FOR THE CALENDAR YEAR 2025.

CORRESPONDENCE

NEW BUSINESS

17. Bid results for Replacement of Roof for Historic Structure.
18. Upper Township Rescue Squad request to hold Raffles RA #596 and RA #597 at Mosquito Landing Beach in Tuckahoe on August 2, 2025.
19. South Shore Stitchers request to hold a Raffle RA #598 at the Upper Township Community Center on November 22, 2025.

UNFINISHED BUSINESS

PAYMENT OF BILLS

20. “I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting.”

PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON

CLOSED SESSION

21. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

- Contract negotiation - Fairhaven Proposed Development Project
- Contract negotiation - Block 382, Lots 11.01 and 11.02
- Contract negotiation - Special Legal Counsel
- Litigation - DeMarzo v. Upper Township, et al.
- Personnel

RECONVENE PUBLIC PORTION OF MEETING

ADJOURNMENT

**Please note—the order of the agenda may be changed at the discretion of the Township Committee.