

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
AGENDA FOR APRIL 14, 2025**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 5:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES - March 24, 2025 Regular and Closed Session Minutes

REPORT OF GOVERNING BODY MEMBERS

ADMINISTRATOR OVERVIEW

**PUBLIC COMMENT ON AGENDA ITEMS ONLY - LIMITED TO FIVE (5) MINUTES
PER PERSON**

2025 BUDGET

1. Public hearing and final adoption of Ordinance No. 001-2025 RE: CALENDAR YEAR 2025 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14).
2. Authorizing the reading of the 2025 Annual Municipal Budget by title only.
3. 2025 Budget - Public Hearing.
4. Local Unit Budget Examination.

CONSENT AGENDA

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

FILING OF REPORTS BY CONSENT

5. Animal Control
6. Clerk's Office
7. Construction Code

8. Division of EMS
9. Finance Office
10. MUA Report
11. Municipal Court
12. Public Works
13. Tax Collector

RESOLUTIONS TO BE APPROVED BY CONSENT

14. Congratulating the Upper Township Basketball Association's 8th Grade Girls Team on winning the South Shore Basketball League Championship.
15. Authorizing the award of a professional services contract with the Coastal Research Center at Stockton University for shoreline monitoring and consulting services for beach related issues.
16. Authorizing a contract with Ancero, LLC for information technology services.
17. Authorizing a contract with Trinity Code Inspections, LLC for interim building, electric, plumbing, and fire protection inspections and plan review services.
18. Authorizing a contract with CASA Payroll Services, LLC.
19. Authorizing a contract with CASA Reporting Services, LLC for Affordable Care Act reporting services.
20. Authorizing the award of a contract with Campbell Supply Company for parts and equipment.
21. Authorizing a Memorandum of Understanding with the Strathmere Fishing & Environmental Association with regard to funding for the Strathmere Living Shoreline Marsh Sill Project.
22. Appointing the 2025 season Beach Patrol personnel.
23. Amending Resolution No. 012-2025 establishing salaries for various officers and employees.
24. Accepting a donation in the amount of \$1,900.00 for the purchase of concrete to be used for the disc golf course at Amanda's Field.
25. Authorizing the disposal of personal property with no market value.
26. Requesting a six-month extension from the New Jersey Department of Transportation for the FY2023 Municipal Aid Program Grant for the Reconstruction of Putnam Avenue project.
27. Approving the application of the Seaville Fire Rescue Company for highway coin drops.

ORDINANCES

CORRESPONDENCE

NEW BUSINESS

28. Steelmantown Church, a NJ nonprofit corp., request to purchase Township owned land Block 10, Lot 175.
29. Upper Township Democratic Club request to use the Upper Township Senior Center for monthly meetings.

UNFINISHED BUSINESS

PAYMENT OF BILLS

30. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."

PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON

CLOSED SESSION

31. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.
 - Contract negotiation - Tax Map Maintenance services
 - Contract negotiation - Engineering services
 - Contract negotiation - CMC MUA Host Community Benefit Agreement
 - Personnel

RECONVENE PUBLIC PORTION OF MEETING

RESOLUTIONS TO BE ADOPTED AFTER CLOSED SESSION

32. Authorizing Consulting and Municipal Engineers, LLC to perform additional professional engineering services for the Reconstruction of Putnam Avenue project.
33. Authorizing a Host Community Benefit Agreement between the Township of Upper and the Cape May County Municipal Utilities Authority.

ADJOURNMENT

**Please note—the order of the agenda may be changed at the discretion of the Township Committee.