

**TOWNSHIP OF UPPER  
2100 TUCKAHOE ROAD  
PETERSBURG, NJ 08270  
CAPE MAY COUNTY  
AGENDA FOR MARCH 10, 2025**

**REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 5:30 P.M.**

**CALL TO ORDER**

**SUNSHINE ANNOUNCEMENT**

**SALUTE TO THE FLAG**

**ROLL CALL**

**APPROVAL OF MINUTES** - February 24, 2025 Regular and Closed Session Minutes

**REPORT OF GOVERNING BODY MEMBERS**

**ADMINISTRATOR OVERVIEW**

**2025 BUDGET - CAP Ordinance and Budget Introduction**

1. Introduction and first reading of Ordinance No. 001-2025 RE: CALENDAR YEAR 2025 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14).
2. Introduction of 2025 Budget.
3. Authorizing the execution of a Group Affidavit Re: Governing Body Certification of Compliance with United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions under Title VIII of the Civil Rights Act 1964”.

**PUBLIC COMMENT ON AGENDA ITEMS ONLY – LIMITED TO FIVE (5) MINUTES PER PERSON**

**CONSENT AGENDA**

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

**FILING OF REPORTS BY CONSENT**

4. Animal Control
5. Clerk’s Office
6. Construction Code

7. Division of EMS
8. Finance Office
9. MUA Report
10. Municipal Court
11. Public Works
12. Tax Collector

### **RESOLUTIONS TO BE APPROVED BY CONSENT**

13. Opposing Atlantic City Electric's 17.23% electricity rate increase, calling on AC Electric to withdraw their application to the NJBPU for an additional 8% increase up for consideration in April, 2025, and calling on members of the NJBPU to resign immediately due to their failure to uphold their fiduciary duty as board members.
14. Supporting a reduced speed limit along Route NJ 49 between Woodbine Road and Route NJ 50.
15. Authorizing execution of a sixth amended Memorandum of Understanding for Block 479, Lots 76, 76.01 and 94.01.
16. Authorizing participation in the Fiscal Year 2026 Municipal Alliance Grant program.
17. Authorizing a Shared Services Agreement with the Cape May County Municipal Utilities Authority for the review and submission of the Township of Upper's 2024 Annual Recycling Tonnage Reports.
18. Appointing J. P. Bainbridge & Associates, Inc. and J. Paul Bainbridge as an appraiser for the Township of Upper.
19. Appointing Frank L. Corrado, Esquire to act as special legal counsel.
20. Appointing Consulting and Municipal Engineers, LLC as the Township Engineer for the Township of Upper.
21. Appointing Thomas G. Smith, Esquire to act as special legal counsel regarding tax court matters and matters in which the regular Township Solicitor may have a conflict of interest.
22. Authorizing a contract with ACT Engineers, Inc. for engineering consulting services for the Strathmere Living Shoreline project.
23. Authorizing the Township of Upper to solicit bids for the Athletic Court – Fencing Improvements project.
24. Authorizing the Mayor to sign an authorization to proceed from Triad Associates for additional grant consultant services.
25. Supporting the submission of applications for funding under the FY2025 Congressionally Directed Spending and FY2026 Community Project Funding programs for a new Public Safety building.

26. Authorize payments from the Affordable Housing Trust Fund of Upper Township.
27. Authorizing a building permit State Training fee refund to Georgetti Construction for Block 574.01, Lot 6.
28. Amending Resolution No. 067-2025 refunding tax on exempt property on Block 723, Lot 20.
29. Adopting revisions to the Upper Township Personnel Policies and Procedures Manual.
30. Hiring Joseph Alesandrini as a part-time employee to the Upper Township Division of Emergency Medical Services.

### **ORDINANCES**

### **CORRESPONDENCE**

### **NEW BUSINESS**

31. Parish of St. Maximilian Kolbe request to hold Raffle RA #589 at 200 Tuckahoe Road, Marmara on August 16, 2025.
32. Country Shore Women’s Club request to hold Bingo BA #590 and Raffle RA #591 at the Upper Township Community Center, 1790 RT 50, Tuckahoe on April 12, 2025.
33. Potential revenue streams from existing Short-Term Rental regulations.
34. Boat Ramp fees.

### **UNFINISHED BUSINESS**

### **PAYMENT OF BILLS**

35. “I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting.”

### **PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON**

### **CLOSED SESSION**

36. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.
  - Personnel
  - Safety and Security
  - Potential litigation – Prescott Avenue
  - Contract negotiation – Reconstruction of Prescott Avenue
  - Contract negotiation – Butter Road Landfill

- Contract negotiation – Block 382, Lots 11.01 and 11.02

**RECONVENE PUBLIC PORTION OF MEETING**

**ADJOURNMENT**

\*\*Please note—the order of the agenda may be changed at the discretion of the Township Committee.