

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
MINUTES FOR FEBRUARY 10, 2025**

BUDGET WORKSHOP – 5:00 P.M.

In preparation of the 2025 Municipal Budget, a budget workshop meeting was called to order this evening at 5:00 PM.

Mayor Corson read the following Open Public meeting notice into the record:

“In compliance with the Open Public Meetings Law, I wish to state that on February 7, 2025 the notice of this Budget Workshop meeting of the Upper Township Committee was posted on the official Township Bulletin Board and the Upper Township Website, emailed to the Atlantic City Press, the Ocean City Sentinel-Ledger, the Herald Times and filed with the Township Clerk. Tonight's meeting is being video recorded and will be available on the Upper Township website. I hereby direct that this announcement be made a part of the minutes of this meeting.”

The following were present for the budget workshop meeting:

Tyler Casaccio	Present
Victor Nappen	Absent
Samuel Palombo	Present
Zachary Palombo	Present
Curtis Corson	Present

Also present were Municipal Clerk Joanne Herron, Chief Financial Officer Barbara Ludy, Township Engineer Ryan MacNeill, and Township Administrator Joe Verruni.

Mayor Corson stated that it is anticipated that the budget will be introduced at the February 24th meeting. All of the Committee members have met with the Township’s Registered Municipal Accountant to go over the budget and ask questions. He stated that it is a solid budget, but due to an approximately \$640,000 loss of state aid, there will be a slight increase to the budget. He then asked the other Committee members if they wished to comment.

Committee Casaccio stated that obviously the Governor pulling funding has not helped.

Committeeman Samuel Palombo stated that it is very challenging to overcome a \$640,000 loss, and it is unfortunate that there has to be an increase. He stated that he is satisfied that there has been a complete accounting of everything that is being spent, and this budget represents a balance of cutting spending and making sage decisions for the future.

Committeeman Zachary Palombo stated that the Township will need to work on one small project at a time to bring back the funds lost from state aid.

Mayor Corson then stated that the Committee will have to start thinking outside the box and look for ways to generate revenue and spoke about some possible issues. He then opened up the meeting to public comment, however there were no speakers. There being no speakers there was then a motion by Zachary Palombo, second by Tyler Casaccio, to adjourn the budget workshop meeting. During roll call vote all four Committee members present voted in the affirmative.

There was then a brief recess before the regular meeting began.

REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 5:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

Mayor Corson read the following Open Public meeting notice into the record:

“In compliance with the Open Public Meetings Law, I wish to state that on February 7, 2025, the notice of this meeting of the Upper Township Committee was posted on the official Township Bulletin Board, the Upper Township Website, and emailed to the Atlantic City Press, the Ocean City Sentinel-Ledger, the Herald Times and filed with the Township Clerk. Tonight’s meeting is being video recorded up until the closed session portion of this meeting and will be available on the Upper Township website. I hereby direct that this announcement be made a part of the minutes of this meeting.”

SALUTE TO THE FLAG

ROLL CALL

Tyler Casaccio	Present
Victor Nappen	Absent
Samuel Palombo	Present
Zachary Palombo	Present
Curtis Corson	Present

Also present were Municipal Clerk Joanne Herron, Municipal Attorney John Amenhauser, Chief Financial Officer Barbara Ludy, Township Engineer Ryan MacNeill, and Township Administrator Joe Verruni.

APPROVAL OF MINUTES – January 27, 2025 Regular and Closed Session Minutes

Motion by Tyler Casaccio, second by Zachary Palombo, to approve the January 27, 2025 Regular and Closed Session Minutes as submitted. During roll call vote all four Committee members present voted in the affirmative.

REPORT OF GOVERNING BODY MEMBERS

Samuel Palombo, Committeeman, reported that a difficult decision was made to cancel the Easter Egg Hunt due to manpower and budgetary issues, and stated that discussions are ongoing regarding the 4th of July event and finding a fireworks vendor. Mayor Corson stated that a search is also underway to see if someone from the private sector would like to take over the egg hunt. Later in the meeting Committeeman Palombo reported that the Upper Township Rescue Squad will be holding their Valentine’s Day rose sale on February 12th, 13th, and 14th.

Zachary Palombo, Committeeman, reported on a possible snowstorm in the forecast and stated that Public Works has made the appropriate preparations.

Tyler Casaccio, Committeeman, reported that the Township will be holding another free rabies clinic on February 22nd from 1:00 to 3:00 at Shore Veterinarians. He next reported that he and Mayor Corson recently had a very good meeting with the Beesley’s Point Redevelopment Group.

Curtis Corson, Mayor, reported on the budget workshop held earlier and ways the Township is looking to generate income. He stated that he and Committeeman Casaccio also recently met with a solar company looking to use the former landfill on Butter Road. He next welcomed the Township’s Temporary Administrator, Joe Verruni.

ADMINISTRATOR OVERVIEW

Joe Verruni, Temporary Township Administrator, gave a brief report on his role as Temporary Administrator and his company’s recruiting efforts for candidates for the permanent position.

Joanne Herron, Municipal Clerk, thanked Joe Verruni and stated that his presence has been very welcomed these past two weeks. She next reported that the Fire District elections will be held on Saturday February 15th from 2:00 pm to 9:00 pm.

Ryan MacNeill, Township Engineer, reported that the Township has received its annual Community Rating System recertification which will allow the Township to maintain the 25% discount on flood insurance rates for residents. He next gave a brief update on the Athletic Court Resurfacing project and the Reconstruction of Putnam Avenue project.

PRESENTATIONS

1. In recognition and appreciation of Mellissa Coker on the occasion of her retirement from the Township of Upper. **The Mayor and Committee presented the following Resolution to Mellissa and thanked her for her service.**

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 54-2025

**RE: IN RECOGNITION AND APPRECIATION OF MELLISSA COKER ON
THE OCCASION OF HER RETIREMENT FROM THE TOWNSHIP OF UPPER**

WHEREAS, Mellissa Coker has retired after twenty-five years of public service to this community, during which time she served within the Emergency Medical Services of Upper Township as an Emergency Medical Technician, Senior EMT, Deputy Chief EMT, and Chief of Emergency Medical Services; and

WHEREAS, during her tenure, Mellissa has additionally served on the Upper Township Municipal Court Security Committee, and on the Safety & Wellness Committee as an Assistant Safety Coordinator and Safety Coordinator; and

WHEREAS, this Township Committee acknowledges the expertise Mellissa possesses in the field of emergency medical services and, on behalf of every citizen in this community, the Township Committee wishes to thank Mellissa for her invaluable service and assistance to the Township of Upper; and

WHEREAS, it is most appropriate that Mellissa's tenure of public employment and her years of faithful service, countless hours of hard work, and dedication to this community be publicly recognized.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, that we extend our deepest thanks to Mellissa for her many years of dedicated public service to our community; and

BE IT FURTHER RESOLVED, that this Committee extends to our colleague and friend, Mellissa Coker, our very best wishes on her retirement and continued happiness, good health, and success in all of her future endeavors.

GIVEN UNDER OUR HANDS and the seal of the Township of Upper this 10th day of February, 2025.

Resolution No. 54-2025

Offered by: Z. Palombo

Seconded by: Casaccio

Adopted: February 10, 2025

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen				X
S. Palombo	X			
Z. Palombo	X			
Corson	X			

2. Donation from South Shore Stitchers to the Township of Upper Recreation Trust. **There was a motion by Zachary Palombo, second by Samuel Palombo, to happily and gratefully accept the donation. During roll call vote all four Committee members present voted in the affirmative. Members of the South Shore Stitchers then presented a check to the Mayor and Committee members.**

PUBLIC COMMENT ON AGENDA ITEMS ONLY – LIMITED TO FIVE (5) MINUTES PER PERSON

There was no public comment.

CONSENT AGENDA

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

Mayor Corson requested that item 12. “Authorizing the engineer to sign and submit an application for recreation development to the Cape May County Open Space Program.” be removed from the consent agenda. He also requested that litigation – Prescott Avenue be added to the closed session agenda. There was then a motion by Zachary Palombo, second by Tyler Casaccio, to approve the consent agenda items listed below minus number 12. During roll call vote all four Committee members present voted in the affirmative.

FILING OF REPORTS BY CONSENT

3. Clerk’s Office
4. Construction Code
5. Division of EMS
6. Finance Office
7. MUA Report
8. Municipal Court
9. Public Works
10. Tax Collector
11. Tax Collector 2024 Annual Report

RESOLUTIONS TO BE APPROVED BY CONSENT

12. Authorizing the engineer to sign and submit an application for recreation development to the Cape May County Open Space Program. **No action was taken on this resolution.**
13. Amending the scope of additional engineering services provided by Consulting and Municipal Engineers, LLC for the athletic court resurfacing project.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 55-2025

**RE: AMENDING THE SCOPE OF ADDITIONAL ENGINEERING SERVICES PROVIDED BY
CONSULTING AND MUNICIPAL ENGINEERS, LLC FOR THE
ATHLETIC COURT RESURFACING PROJECT**

WHEREAS, the Township acquired the services of Consulting and Municipal Engineers, LLC, hereinafter “CME”, for engineering services as a non-fair and open contract pursuant to Resolution No. 93-2024 adopted on March 11, 2024; and

WHEREAS, in accordance with said contract the Township authorized CME to perform additional engineering services for the Athletic Court Resurfacing project pursuant to Resolution No. 320-2024 adopted on September 23, 2024; and

WHEREAS, due to a change in the scope of the project, an amendment to the authorization is needed to reduce construction administration services and increase additional design services; and

WHEREAS, the Chief Financial Officer of the Township has certified the availability of funds for the services authorized and this amendment to the scope will not change the overall costs.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. An amendment to the scope of services provided by CME for the Athletic Court Resurfacing project as stated herein is hereby authorized.
3. The certificate from the Chief Financial Officer of Upper Township showing the availability of adequate funds for this contract has been provided to the governing body and shall be attached to this Resolution and kept in the files of the municipal clerk.
4. This Resolution shall be effective as of adoption.

Resolution No. 55-2025

Offered by: Z. Palombo

Seconded by: Casaccio

Adopted: February 10, 2025

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen				X
S. Palombo	X			
Z. Palombo	X			
Corson	X			

14. Authorizing an agreement for Procurement Card (P-Card) services.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 56-2025

RE: AUTHORIZING AN AGREEMENT FOR PROCUREMENT CARD (P-CARD) SERVICES

WHEREAS, Resolution No. 67-2024 adopted on February 12, 2024, authorized and approved Purchasing Card Program Policies and Procedures Manual for use of Procurement Cards (P-Cards); and

WHEREAS, US Bank currently holds State Contract M4022 for Commercial Card Services , NJSTART Contract No. 25-GNSV2-86532; and

WHEREAS, the Township desires to enter into an agreement with US Bank for P-Card services under NJ State Contract M4022 for Commercial Card Services, NJSTART Contract No. 25-GNSV2-86532; and

WHEREAS, the contract has been reviewed by legal counsel.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township’s Chief Financial Officer/Qualified Purchasing Agent is authorized to execute an agreement for P-Card services with US Bank under NJ State Contract M4022 for Commercial Card Services, NJSTART Contract No. 25-GNSV2-86532.

Resolution No. 56-2025

Offered By: Z. Palombo

Seconded By: Casaccio

Adopted: February 10, 2025

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
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Casaccio	X			
Nappen				X
S. Palombo	X			
Z. Palombo	X			
Corson	X			

15. Authorize payments from the Affordable Housing Trust Fund of Upper Township.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 057-2025

**RE: AUTHORIZE PAYMENTS FROM THE
AFFORDABLE HOUSING TRUST FUND OF UPPER TOWNSHIP**

WHEREAS, the Township of Upper adopted an Affordable Housing Trust Fund Spending Plan (hereinafter “Spending Plan”) on April 30, 2012 pursuant to Resolution No. 105-2012; and

WHEREAS, the Township of Upper replaced this Spending Plan pursuant to Resolution No. 167-2020 adopted on May 26, 2020 and consistent with P.L. 2008, c.46 COAH regulations and the Fair Share Housing Center Settlement Agreement, which was subsequently approved by the Court on June 30, 2020 in connection with the Township’s Declaratory Judgment Action; and

WHEREAS, the Township of Upper’s Affordable Housing Trust Fund collects development fee revenues consistent with the Township of Upper’s development fee ordinance for both residential and non-residential developments in accordance with FHAA’s rules and P.L. 2008, c.46, sections 8 (C. 52:27D-329.2) and 32-28 (C. 40:55D-8.1 through 8.7).; and

WHEREAS, pursuant to the terms of the current Spending Plan, the release of funds requires the adoption by the Township Committee of a resolution; and

WHEREAS, the Township Committee has reviewed the requested release of funds from the Affordable Housing Trust Fund for the specific use set forth herein and has determined it is in the best interest of the Township to authorize the release of payment from said fund.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Upper, Cape May County, and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Chief Financial Officer is authorized to release the following funds pursuant to the

Township’s Spending Plan:

Triad Associates (AA/MTA Wait List Maint./	\$ 200.00
AA Wait List Rentals/	\$ 200.00
AA Technical Assistance	<u>\$ 262.50</u>
	\$ 662.50
 Monzo Catanese DeLollis, P.C. (Affordable Housing Services)	 \$ 250.00
 Daniel J. Young, Esquire (Affordable Housing Services)	 \$ 1,890.00

Resolution No. 57-2025

Offered By: Z. Palombo Seconded By: Casaccio

Adopted: February 10, 2025

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen				X
S. Palombo	X			
Z. Palombo	X			
Corson	X			

16. Authorizing a salary increase for Sarah Steiner upon attainment of her Qualified Purchasing Agent certification.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 58-2025

**RE: AUTHORIZING A SALARY INCREASE FOR SARAH STEINER UPON ATTAINMENT
OF HER QUALIFIED PURCHASING AGENT CERTIFICATION**

WHEREAS, a need exists for qualified personnel within the Township of Upper to ensure optimal operation; and

WHEREAS, on March 7, 2023, Sarah Steiner executed an offer for employment with the Township of Upper stating her annual salary would increase \$3,000.00 upon attainment of her Qualified Purchasing Agent certification; and

WHEREAS, on December 27, 2024, the offer was amended to state she would receive a \$4,000.00 annual salary increase to reflect increases given to other Township employees that had attained certifications required for their respective departments; and

WHEREAS, on February 3, 2025, Sarah Steiner received a letter from the Certification Unit of the Division of Local Government Services congratulating her on successful completion of the examination for Qualified Purchasing Agent; and

WHEREAS, the Upper Township Personnel Policies and Procedures Manual provides an employee with a \$1,000.00 increase in salary when an employee attains certification pertaining to the employee’s position.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. Sarah Steiner’s annual salary will increase to \$73,500.00 in accordance with the Salary Ordinance effective February 3, 2025.
3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 58-2025
 Offered By: Z. Palombo Seconded By: Casaccio
 Adopted: February 10, 2025
 Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen				X
S. Palombo	X			
Z. Palombo	X			
Corson	X			

17. Appointing Ryan Schaefer as a part-time employee to the Upper Township Division of Emergency Medical Services.

**TOWNSHIP OF UPPER
 CAPE MAY COUNTY
 R E S O L U T I O N**

RESOLUTION NO. 59-2025

**RE: APPOINTING RYAN SCHAEFER AS A PART-TIME EMPLOYEE TO THE
 UPPER TOWNSHIP DIVISION OF EMERGENCY MEDICAL SERVICES**

WHEREAS, a need exists to appoint qualified personnel as part-time employees to the Upper Township Division of Emergency Medical Services to ensure optimal operation; and

WHEREAS, Ryan Schaefer possesses all the requisite qualifications for said position; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. Ryan Schaefer is hereby appointed to the Division of Emergency Medical Services as a part-time Emergency Medical Technician effective February 11, 2025 at a rate of \$23.00 per hour, in accordance with the Salary Ordinance.

3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 59-2025

Offered by: Z. Palombo

Seconded by: Casaccio

Adopted: February 10, 2025

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen				X
S. Palombo	X			
Z. Palombo	X			
Corson	X			

18. Appointing Pamala Jones as a full-time employee to the Upper Township Division of Emergency Medical Services.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 60-2025

**RE: APPOINTING PAMALA JONES AS A FULL-TIME EMPLOYEE TO THE
UPPER TOWNSHIP DIVISION OF EMERGENCY MEDICAL SERVICES**

WHEREAS, a need exists to appoint qualified personnel as full-time employees to the Upper Township Division of Emergency Medical Services to ensure optimal operation; and

WHEREAS, Pamala Jones possesses all the requisite qualifications for appointment to said position; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. Pamala Jones is hereby appointed to the Division of Emergency Medical Services as a full-time Emergency Medical Technician effective February 25, 2025 at an annual salary of \$58,000, in accordance with the Salary Ordinance.

3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 60-2025

Offered by: Z. Palombo

Seconded by: Casaccio

Adopted: February 10, 2025

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen				X
S. Palombo	X			
Z. Palombo	X			
Corson	X			

19. Appointing Timothy Leeds as a full-time employee to the Upper Township Division of Emergency Medical Services.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 61-2025

**RE: APPOINTING TIMOTHY LEEDS AS A FULL-TIME EMPLOYEE TO THE
UPPER TOWNSHIP DIVISION OF EMERGENCY MEDICAL SERVICES**

WHEREAS, a need exists to appoint qualified personnel as full-time employees to the Upper Township Division of Emergency Medical Services to ensure optimal operation; and

WHEREAS, Timothy Leeds possesses all the requisite qualifications for appointment to said position; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. Timothy Leeds is hereby appointed to the Division of Emergency Medical Services as a full-time Emergency Medical Technician effective March 11, 2025 at an annual salary of \$58,000, in accordance with the Salary Ordinance.

3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 61-2025

Offered by: Z. Palombo

Seconded by: Casaccio

Adopted: February 10, 2025

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Casaccio	X			
Nappen				X
S. Palombo	X			
Z. Palombo	X			
Corson	X			

ORDINANCES

CORRESPONDENCE

NEW BUSINESS

20. Cape Regional Medical Center Auxiliary request to hold Raffle RA #586 and Bingo BA #587 at the Upper Township Community Center, 1790 RT 50, on April 25, 2025. **Motion by Tyler Casaccio, second by Samuel Palombo, to approve the request. During roll call vote all four Committee members present voted in the affirmative.**
21. American Legion Post #239 Aaron Wittkamp Colwell request to hold Raffle RA #588 at the Heritage Links Golf Course, 1375 Route 9, on July 26, 2025. **Motion by Zachary Palombo, second by Tyler Casaccio, to approve the request. During roll call vote all four Committee members present voted in the affirmative.**

UNFINISHED BUSINESS

PAYMENT OF BILLS

22. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting." **Motion by Samuel Palombo, second by Tyler Casaccio. During roll call vote all four Committee members present voted in the affirmative.**

Bills approved for payment: **\$375,852.41**

Payroll: **\$222,698.55**

PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON

Nathalie Neiss, Block 456, Lot 13 and Block 476, Lot 28, spoke about several items including the Administrator position, a Cape May County Herald article from February 5, 2025, the name plaque for the Deputy Mayor, the number of people in attendance at the reorganization meeting, and OPRA requests she has recently submitted.

Andy Kranok, Petersburg, requested the Township's support in requesting the NJDOT to install a turn lane on Route 50 near the Dollar General. He also requested that the speed limit in that area be reduced. Mayor Corson directed the Engineer and Municipal Attorney to draft a Resolution of support for the reduced speed limit and turn lane for the next meeting.

Lou Barbito, Petersburg, inquired about sidewalks on Route 9 and wondered why they are not all along the highway. It was stated that Rt 9 is under the jurisdiction of the NJDOT. Any new commercial project is required to install sidewalks, and the NJDOT has recently replaced and repaired existing sidewalks along Route 9. However, there is no requirement for existing developments to have sidewalks installed.

Joanne Kettler, Palermo, spoke about the many potholes on Tuckahoe Road near the middle school and also at the intersection of Butter Road and Stagecoach Road. Mayor Corson directed the Township Engineer to reach out to the Cape May County Engineer to address the potholes on these County roads.

CLOSED SESSION

23. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

**RESOLUTION NO. 62-2025
MOTION GOING INTO CLOSED SESSION
FEBRUARY 10, 2025**

I hereby move that a resolution be incorporated into the minutes authorizing the Township Committee to enter into an executive session for the following matters pursuant to the Open Public Meetings Act:

MATTERS:

1. Personnel
2. Contract negotiation – Living Shoreline
3. Contract negotiation – Special Legal Counsel
4. Contract negotiation – Engineering Services
5. Contract negotiation – Appraisal Services
6. Litigation – Prescott Avenue

I also include in my motion the estimated time and the circumstances under which the discussion conducted in closed session can be disclosed to the public as follows:

- A. It is anticipated that the matters discussed in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.
- B. With respect to contract negotiations such matters will be made public when negotiations have ceased and there is no longer a reason for confidentiality.
- C. With respect to employment and personnel matters such discussions will be made public if and when formal action is taken or when the individuals involved consent that it can be made public.
- D. With respect to litigation matters such discussions will be made public when litigation is complete and the applicable appeal period has expired.

Moved by: Zachary Palombo

Motion seconded by: Tyler Casaccio

Roll Call Vote with all four Committee members present voting in the affirmative.

RECONVENE PUBLIC PORTION OF MEETING

Motion by Zachary Palombo, second by Tyler Casaccio, to reconvene the public portion of the meeting. During roll call vote all four Committee members present voted in the affirmative.

ADJOURNMENT

There being no further business this evening the meeting was adjourned at 6:51 P.M., with a motion by Zachary Palombo, second by Tyler Casaccio, and all four Committee members present voting in the affirmative. The next regular Committee meeting is scheduled for February 24, 2025 at 5:30 P.M.

Minutes prepared by,

Joanne R. Herron, RMC
Township Clerk

Bills

84933 02/10/25 A0061 ASSOC. CERT. TAX ASSESSORS CMC 485.00 3406
84934 02/10/25 A0078 ANCHOR RUBBER STAMP & PRINTING 25.90 3406
84935 02/10/25 A0091 ATLANTIC CITY ELECTRIC 1,666.73 3406
84936 02/10/25 A0166 Association of NJ Recyclers 200.00 3406
84937 02/10/25 A0177 ALADTEC, LLC 999.02 3406
84938 02/10/25 A0244 AMTRUST NORTH AMERICA, INC. 5,349.00 3406
84939 02/10/25 A0248 AIRESRING, INC. 1,227.60 3406
84940 02/10/25 A0260 AMENHAUSER, JOHN P. 7,500.00 3406
84941 02/10/25 B0035 BELMONT & CRYSTAL SPRINGS 49.81 3406
84942 02/10/25 B0090 BROADLEY'S MDI 2,360.91 3406
84943 02/10/25 B0232 BLUE FLAME GAS 470.46 3406
84944 02/10/25 B0287 BIGLEAF NETWORKS, INC. 697.00 3406
84945 02/10/25 C0008 CMC COURT ADMINISTRATORS ASSOC 100.00 3406
84946 02/10/25 C0019 CITY OF OCEAN CITY 69,232.25 3406
84947 02/10/25 C0058 CAPE ATLANTIC SOIL 655.00 3406
84948 02/10/25 C0068 COMCAST 1,619.31 3406
84949 02/10/25 C0078 CARTER, EDWARD, SR. 100.00 3406
84950 02/10/25 C0091 CHISHOLM, JOHN R. 102.95 3406
84951 02/10/25 C0143 CODY'S POWER EQUIPMENT 184.35 3406
84952 02/10/25 C0223 CASA PAYROLL SERVICE 250.50 3406
84953 02/10/25 C0247 CMRS-FP 2,000.00 3406
84954 02/10/25 C0279 CASA REPORTING SERVICES LLC 154.70 3406
84955 02/10/25 C0307 CNS ACQUISITION CORPORATION 3,398.97 3406
84956 02/10/25 C0345 Corley, Nickolas 51.75 3406
84957 02/10/25 C0346 CME ASSOCIATES 28,440.83 3406
84958 02/10/25 C0352 COLUMN SOFTWARE, PBC 302.56 3406
84959 02/10/25 D0172 Dynamic Dollar Booster Club 300.00 3406
84960 02/10/25 D0186 DOCUTREND IMAGING SOLUTIONS 129.11 3406
84961 02/10/25 D0237 KERRY SCALFARO 125.00 3406
84962 02/10/25 D0251 THE DEWEESE LAW FIRM, P.C. 8,060.00 3406
84963 02/10/25 F0053 FORD, SCOTT & ASSOCIATES 10,000.00 3406
84964 02/10/25 G0120 PATRICK F. MARTIN 2,916.66 3406
84965 02/10/25 G0147 GREATAMERICA FINANCIAL SVCS. 191.00 3406
84966 02/10/25 G0207 GORMAN D'ANELLA & MORLOCK LLC 630.00 3406
84967 02/10/25 H0073 HOME DEPOT CRC/GECF 239.13 3406
84968 02/10/25 H0180 HD SUPPLY FACILITIES MANT 343.42 3406
84969 02/10/25 J0090 JPMORGAN CHASE BANK, N.A. 310.31 3406
84970 02/10/25 J0318 JERSEY PROFESSIONAL MANAGEMENT 1,000.00 3406
84971 02/10/25 L0075 LEXISNEXIS 422.00 3406
84972 02/10/25 L0146 LAWSON PRODUCTS, INC. 351.49 3406
84973 02/10/25 M0081 MID-ATLANTIC WASTE SYSTEMS 571.09 3406
84974 02/10/25 M0303 MALEY GIVENS, A PROF CORP 348.80 3406
84975 02/10/25 M0327 MONZO CATANESE DeLOLLIS, P.C. 8,793.00 3406
84976 02/10/25 N0004 NJ-AMERICAN WATER CO. 99.58 3406
84977 02/10/25 N0043 NAPA AUTO PARTS 0.00 02/10/25 VOID 0
84978 02/10/25 N0043 NAPA AUTO PARTS 2,665.64 3406
84979 02/10/25 N0143 NATIONAL TIME SYSTEMS 470.20 3406
84980 02/10/25 N0154 NEW HORIZON COMMUNICATIONS 1,129.99 3406
84981 02/10/25 O0006 SJSHORE MARKETING,LLC 485.00 3406
84982 02/10/25 P0032 PEDRONI FUEL CO. 5,452.08 3406
84983 02/10/25 P0034 PEIFER, SUSAN R. 2,096.40 3406
84984 02/10/25 R0030 RIGGINS, INC. 0.00 02/10/25 VOID 0
84985 02/10/25 R0030 RIGGINS, INC. 10,843.26 3406
84986 02/10/25 R0076 REGISTRARS' ASSOCIATION N.J. 25.00 3406
84987 02/10/25 R0100 ROBERTS OXYGEN COMPANY, INC. 113.00 3406
84988 02/10/25 S0001 SAM'S CLUB 58.67 3406
84989 02/10/25 S0018 SUBURBAN PROPANE, LP 481.28 3406
84990 02/10/25 S0035 SCHOPPY WILLIAM TROPHY CO. 156.84 3406

84991 02/10/25 S0057 SERVICE TIRE TRUCK CENTERS 1,688.20 3406
84992 02/10/25 S0113 LAW OFFICES OF THOMAS G SMITH 1,208.44 3406
84993 02/10/25 S0134 SO. JERSEY GAS COMPANY 9,918.29 3406
84994 02/10/25 S0196 STEWART BUSINESS SYSTEMS LLC 879.56 3406
84995 02/10/25 S0239 SHORE VET. ANIMAL CONTROL LLC 2,250.00 3406
84996 02/10/25 S0253 SAMPLE MEDIA, INC. 29.50 3406
84997 02/10/25 S0363 STARR SEPTIC, LLC. 1,260.00 3406
84998 02/10/25 S0398 SNYDER, KRISTEN 100.00 3406
84999 02/10/25 S0415 Strathmere Improvement Assoc 300.00 3406
85000 02/10/25 T0094 TREASURER STATE OF NEW JERSEY 25.00 3406
85001 02/10/25 T0166 TREASURER, STATE OF NEW JERSEY 505.50 3406
85002 02/10/25 T0168 TOWNSHIP OF UPPER 403.73 3406
85003 02/10/25 T0192 MARSH & McLENNAN AGENCY/TRION 715.50 3406
85004 02/10/25 T0213 TREASURER, STATE OF NEW JERSEY 151,378.56 3406
85005 02/10/25 U0033 UPPER TOWNSHIP HOCKEY ASSOC. 300.00 3406
85006 02/10/25 U0067 UT HEALTH REIMB. ACCOUNT 10,284.72 3406
85007 02/10/25 U0073 Upper Township Football Assn. 4,500.00 3406
85008 02/10/25 V0013 VERIZON WIRELESS 325.50 3406
85009 02/10/25 V0053 VERIZON CONNECT FLEET USA LLC 545.60 3406
85010 02/10/25 W0087 W.B. MASON EGG HARBOR 49.77 3406
85011 02/10/25 W0131 WEX BANK 142.60 3406
85012 02/10/25 W0135 LAW OFFICE OF BRANDON D WALCOTT 1,048.46 3406
85013 02/10/25 Y0008 YOUNG, DANIEL J. ESQUIRE PC 630.00 3406
85014 02/10/25 Z0017 ZOLL DATA SYSTEMS, INC. 930.93 3406
Total: \$2,858,068.41