

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
AGENDA FOR JANUARY 27, 2025**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 5:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES - January 13, 2025 Regular and Closed Session Minutes

REPORT OF GOVERNING BODY MEMBERS

ADMINISTRATOR OVERVIEW

PUBLIC COMMENT ON AGENDA ITEMS ONLY – LIMITED TO FIVE (5) MINUTES PER PERSON

CONSENT AGENDA

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

FILING OF REPORTS BY CONSENT

RESOLUTIONS TO BE APPROVED BY CONSENT

1. Congratulating employees Edward Carter of the Upper Township Public Works Department and Kristen Snyder of the Upper Township Municipal Court for being chosen as Upper Township 2024 Safety Employees of the Year.
2. Appointing the Upper Township representatives to the Great Egg Harbor National Scenic and Recreational River Council.
3. Appointing members to the Upper Township Mount Laurel Subcommittee.
4. Appointing members to the Upper Township Redevelopment Subcommittee.
5. Renewing Mining Licenses for the license year 2025.

6. Rescinding of award of professional services contract as set forth in Resolution 35-2025 and as set forth in portions of Resolution 003-2025, and re-appointment of professional contractors identified in Resolution 003-2025 and Resolution 35-2025 whose original appointments have been subject to rescission as set forth herein.
7. Authorizing a contract with Tiffany Morrissey, PP, AICP and Tiffany A. CuvIELLO, PP, LLC for professional planning services.
8. Authorizing the Mayor and Township Clerk to sign and submit a safety contract for participation in the Atlantic County Municipal Joint Insurance Fund 2025 Safety Incentive Program.
9. Authorizing the Engineer to prepare specifications and solicit bids for the Reconstruction of Putnam Avenue.
10. Canceling and refunding tax on exempt property Block 723, Lot 20.
11. Refund EMS ambulance billing overpayment to United Healthcare Insurance.
12. Authorizing the purchase of certain items and for the Chief Financial Officer to withdraw funds in the amount of \$8,267.00 from the Account entitled Recycling Trust Account for such purposes.
13. Authorizing the disposal of blank banking checks which are no longer of use to the Township of Upper.
14. Resolution of the Committee of the Township of Upper committing to Round 4 present and prospective need affordable housing obligations.

ORDINANCES

CORRESPONDENCE

NEW BUSINESS

15. Request to donate a memorial bench for the Chadwyn Drive Playground.
16. Strathmere 4th of July Parade along Commonwealth Avenue and Bayview Drive from Prescott Avenue to Williams Avenue.
17. Historical Preservation Society of Upper Township request use of the Tuckahoe Train Station for themed train rides on various dates beginning February 7, 2025 to June 28, 2025.
18. Discussion related to employment of Township Administrator, Gary DeMarzo. Resolution memorializing any action taken regarding this matter may be voted upon and signed at the conclusion of the matter.

19. Discussion regarding authorization for Blaney, Donohue & Weinberg, P.C., to formulate a layoff plan for the position of Personnel Officer for purposes of economy and efficiency. Resolution memorializing any action taken regarding this matter may be voted upon and signed at the conclusion of the matter.

UNFINISHED BUSINESS

PAYMENT OF BILLS

20. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."

PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON

CLOSED SESSION

21. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

- Contract negotiation – Athletic Court Resurfacing
- Contract negotiation – Additional Municipal Prosecutor
- Contract negotiation – Municipal Advisor
- Contract negotiation – Use of Facilities
- Contract negotiation – Recruitment and Temporary Administrator Services
- Personnel

RECONVENE PUBLIC PORTION OF MEETING

ADJOURNMENT

**Please note—the order of the agenda may be changed at the discretion of the Township Committee.