

**TOWNSHIP OF UPPER  
2100 TUCKAHOE ROAD  
PETERSBURG, NJ 08270  
CAPE MAY COUNTY  
AGENDA FOR JANUARY 13, 2025**

**REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 5:30 P.M.**

**CALL TO ORDER**

**SUNSHINE ANNOUNCEMENT**

**SALUTE TO THE FLAG**

**ROLL CALL**

**APPROVAL OF MINUTES** - December 16, 2024 Regular and Closed Session Minutes  
and January 3, 2025 Reorganization Minutes

**REPORT OF GOVERNING BODY MEMBERS**

**ADMINISTRATOR OVERVIEW**

**PUBLIC COMMENT ON AGENDA ITEMS ONLY - LIMITED TO FIVE (5) MINUTES PER PERSON**

**CONSENT AGENDA**

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

**FILING OF REPORTS BY CONSENT**

1. Animal Control
2. Clerk's Office
3. Construction Code
4. Division of EMS
5. Finance Office
6. MUA Report
7. Municipal Court
8. Public Works
9. Tax Collector

**RESOLUTIONS TO BE APPROVED BY CONSENT**

10. Affirming the Township of Upper's civil rights policy with respect to all officials, appointees, employees, prospective employees, volunteers, independent contractors, and members of the public that come into contact with Municipal employees, officials, and volunteers.
11. Authorizing the Mayor to sign an authorization to proceed from Triad Associates for additional grant consultant services.

12. Authorizing the submission of a Local Recreation Improvement Grant application to the New Jersey Department of Community Affairs.
13. Canceling tax on exempt property Block 453, Lot 245.08.
14. Authorize payments from the Affordable Housing Trust Fund of Upper Township.
15. 2025 Temporary Budget – Debt Service.
16. Hiring Pamala Jones as a part-time employee to the Upper Township Division of Emergency Medical Services.
17. Amending Resolution No. 12-2025 establishing salaries for various officers and employees.

### **ORDINANCES**

### **CORRESPONDENCE**

### **NEW BUSINESS**

### **UNFINISHED BUSINESS**

18. Athletic Court Resurfacing project.

### **PAYMENT OF BILLS**

19. “I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting.”

### **PUBLIC COMMENT - LIMITED TO FIVE (5) MINUTES PER PERSON**

### **CLOSED SESSION**

20. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

- Contract negotiation - Planning Consultant
- Contract negotiation - Municipal Prosecutor
- Contract negotiation - Labor Attorney
- Contract negotiation - Special Legal Counsel
- Contract negotiation - Safe Routes to School Grant

### **RECONVENE PUBLIC PORTION OF MEETING**

### **RESOLUTION TO BE ADOPTED AFTER CLOSED SESSION**

21. Awarding a contract for professional services for Labor Attorney.

### **ADJOURNMENT**

\*\*Please note—the order of the agenda may be changed at the discretion of the Township Committee.