

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
AGENDA FOR NOVEMBER 25, 2024**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 4:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES – November 12, 2024 Regular and Closed Session Minutes

REPORT OF GOVERNING BODY MEMBERS

ADMINISTRATOR OVERVIEW

PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON

CONSENT AGENDA

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

FILING OF REPORTS BY CONSENT

RESOLUTIONS TO BE APPROVED BY CONSENT

1. Congratulating the Upper Township Baseball Association 8u All Stars Team on their impressive season.
2. Congratulating Brandon Walcott on being named the Ocean City-Upper Township Rotary Club's 2024 Upper Township Citizen of the Year.
3. Authorizing the Engineer to prepare specifications and solicit bids for the Athletic Court – Fencing Improvements Project.
4. Accepting the 2025 Solid Waste and Recycling Collection Rules and Regulations Resident Information packet pursuant to Chapter 24 of the Revised General Ordinances of Upper Township.
5. Appointing Surenian, Edwards, Buzak & Nolan LLC to act as Special Legal Counsel in matters involving affordable housing obligations.

6. Authorizing a professional services contract with the Cape May County Council on Alcoholism and Drug Abuse, Inc. for an employee assistance program for Township employees.
7. Authorizing the execution of Shared Services Agreements with the Upper Township Fire Districts for website services.
8. Authorizing an extension of a Shared Services Agreement with the Township of Dennis to provide Municipal Court Services.
9. Canceling and refunding tax on exempt property Block 647, Lot 25.
10. Canceling and refunding tax on exempt property Block 653.02, Lot 17.
11. Authorizing a refund of Upper Township Fall Fest vendor fees in the amount of \$100.00 to Waffle Up LLC.
12. Amending Resolution No. 012-2024 to correct the salary for Kristen Snyder.
13. Amending Resolution No. 233-2024 title change for April Johnston to Keyboarding Clerk 1 in the Upper Township Construction Code Office.
14. Hiring Jeff Taccarino as a part-time employee to the Upper Township Division of Emergency Medical Services.
15. Authorizing an employment agreement with Joshua Tozer.
16. Authorizing the purchase of certain items with funds from Capital Improvement Bond Ordinance No. 012-2024 in the amount of \$52,538.26.
17. Chapter 159 Resolution for the insertion of a special item of revenue into the 2024 budget that was not determined at the time of the adoption of the budget—NJDOT Transportation Trust Fund Local Aid Infrastructure Fund Program in the amount of \$1,000,000.00.
18. Chapter 159 Resolution for the insertion of a special item of revenue into the 2024 budget that was not determined at the time of the adoption of the budget—NJDOT Safe Routes to School Program in the amount of \$925,000.00.
19. Approving the compensation amount fixed by the Board of Fire Commissioners for Fire Districts No. 2 and No. 3.
20. Authorizing the Chief Financial Officer to sign a spending account client renewal confirmation form for an employee health reimbursement account.

ORDINANCES

21. Public hearing and final adoption of Ordinance No. 014-2024 RE: AN ORDINANCE ADOPTING AN AMENDMENT TO THE REDEVELOPMENT PLAN FOR BEESLEY'S POINT REDEVELOPMENT AREA WITHIN THE TOWNSHIP OF UPPER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY.

CORRESPONDENCE

NEW BUSINESS

22. 14-53 Pictures, LLC/Jim Wright Photography requests use of Strathmere beach between Williams Avenue and Seaview Avenue on December 10, 2024 for a horse photo shoot.

UNFINISHED BUSINESS

PAYMENT OF BILLS

23. “I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting.”

CLOSED SESSION

24. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

- Contract negotiation – Beesley’s Point Development Group
- Contract negotiation – Fixed Asset Maintenance
- Contract negotiation – EMS Billing
- Contract negotiation – Reconstruction of Klains Lane
- Contract negotiation – Block 382, Lots 11.01 and 11.02
- Contract negotiation – Bayview Drive
- Potential litigation – Prescott Avenue
- Potential litigation – Affordable Housing
- Personnel

RECONVENE PUBLIC PORTION OF MEETING

ADJOURNMENT

**Please note—the order of the agenda may be changed at the discretion of the Township Committee.