

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
AGENDA FOR TUESDAY NOVEMBER 12, 2024**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 6:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES – October 28, 2024 Regular and Closed Session Minutes

REPORT OF GOVERNING BODY MEMBERS

ADMINISTRATOR OVERVIEW

PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON

PRESENTATION

1. Strathmere Living Shoreline.

CONSENT AGENDA

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

FILING OF REPORTS BY CONSENT

2. Animal Control
3. Clerk's Office
4. Construction Code
5. Division of EMS
6. Finance Office
7. MUA Report
8. Municipal Court
9. Public Works
10. Tax Collector

RESOLUTIONS TO BE APPROVED BY CONSENT

11. Setting the date and time of the 2025 Reorganization meeting of the Township of Upper.

12. Authorizing a construction permit fee refund for 2701 North Route 9.
13. Authorizing a construction permit fee refund for 25 Deerfield Trail.
14. Tax refund Block 600, Lot 62, C0027.
15. Confirming participation in the Cape May County cooperative pricing program for County contracts C4-148, C4-149, and C4-150 to furnish and deliver deicing materials.
16. Authorizing the execution of a Separation Agreement and General Release.
17. Amending Resolution No. 012-2024 establishing salaries for various officers and employees.
18. Title change for Brian Keenan to Sanitation Inspector in the Upper Township Department of Public Works.
19. Title change for Donna Heiler to Assistant Municipal Tax Collector in the Upper Township Tax Office.
20. Authorize payments from the Affordable Housing Trust Fund of Upper Township.
21. Budget Transfers.

ORDINANCES

22. Introduction and first reading of Ordinance No. 015-2024 RE: AN ORDINANCE ESTABLISHING SALARY RANGES FOR THE TOWNSHIP OF UPPER FOR THE CALENDAR YEAR 2024.

CORRESPONDENCE

NEW BUSINESS

UNFINISHED BUSINESS

PAYMENT OF BILLS

23. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."

CLOSED SESSION

24. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.
 - Contract negotiation – Special Legal Counsel for Affordable Housing
 - Contract negotiation – Cape Assist
 - Contract negotiation – CME Associates Safe Routes to School
 - Potential litigation – Bayview Drive

- Potential Litigation – Cape May County Agriculture Development Board
- Personnel

RECONVENE PUBLIC PORTION OF MEETING

ADJOURNMENT

**Please note—the order of the agenda may be changed at the discretion of the Township Committee.