

**TOWNSHIP OF UPPER  
2100 TUCKAHOE ROAD  
PETERSBURG, NJ 08270  
CAPE MAY COUNTY  
AGENDA FOR SEPTEMBER 23, 2024**

**REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 4:30 P.M.**

**CALL TO ORDER**

**SUNSHINE ANNOUNCEMENT**

**SALUTE TO THE FLAG**

**ROLL CALL**

**APPROVAL OF MINUTES** – September 9, 2024 Regular and Closed Session Minutes

**REPORT OF GOVERNING BODY MEMBERS**

**ADMINISTRATOR OVERVIEW**

**PRESENTATION**

1. Honoring the Veterans of Foreign Wars of the United States on their 125<sup>th</sup> anniversary and designating September 29<sup>th</sup> as VFW Day in Upper Township.

**PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON**

**CONSENT AGENDA**

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

**FILING OF REPORTS BY CONSENT**

2. Finance Office
3. Municipal Court
4. Tax Collector

**RESOLUTIONS TO BE APPROVED BY CONSENT**

5. Designating October 6<sup>th</sup> as “Knock Out Opioid Abuse Day” in Upper Township.
6. Designating October 6<sup>th</sup> through October 12<sup>th</sup>, 2024 as “Fire Prevention Week” in Upper Township.

7. Congratulating employee Kristen Snyder of the Upper Township Municipal Court for her winning entry in the Upper Township Safety Award Program for the 3<sup>rd</sup> quarter of 2024.
8. Appointing Maley Givens, PC and M. James Maley, Jr. to act as Special Legal Counsel with regard to redevelopment law.
9. Authorizing the Mayor and Township Clerk to sign a contract with Marsh & McLennan Agency, LLC for insurance and broker consultant services.
10. Appointing Louis A. Bonato as an appraiser for the Township of Upper.
11. Authorizing the Mayor and Township Clerk to sign a contract with K.D. National Force Security & Investigations, LLC for professional security services.
12. Authorizing the award of a contract with McCarthy Tire Service Company of Philadelphia, Inc. for automotive parts and supplies.
13. Authorizing Consulting and Municipal Engineers, LLC to perform additional professional engineering services for the Strathmere Area Sanitary Sewerage Collection project.
14. Authorizing Consulting and Municipal Engineers, LLC to perform additional professional engineering services for the Athletic Court Resurfacing project.
15. Requesting a six-month extension from the New Jersey Department of Transportation for the FY2023 Municipal Aid Program grant for the Reconstruction of Putnam Avenue project.
16. Authorizing the purchase of certain items with funds from Capital Improvement Bond Ordinance No. 012-2024 in the amount of \$19,328.55.
17. Authorizing the purchase of certain items through the Sourcewell National Cooperative contract with funds from Capital Improvement Bond Ordinance No. 012-2024 in the amount of \$449,354.78.
18. Refund EMS ambulance billing overpayment to United Healthcare Insurance.
19. Hiring Rocco Camano as a full-time Laborer 1, Probational to the Upper Township Department of Public Works.

## **ORDINANCES**

## **CORRESPONDENCE**

## **NEW BUSINESS**

20. Historical Preservation Society of Upper Township request the use of the Gandy Farm on Saturday October 5<sup>th</sup> for their annual Apple Fest.

21. South Shore Stitchers request the use of the Upper Township Community Center from Wednesday October 16<sup>th</sup> to Sunday October 20<sup>th</sup> for their bi-annual quilt show.
22. Shore Memorial Hospital Auxiliary request to hold Raffle RA-581 and Raffle RA-582 at the Seaville Fire House on November 2, 2024.
23. Under the Bridge Rowing Club request to hold Raffle RA-583 at 371 Dennisville-Petersburg Road, Petersburg on November 9, 2024.

**UNFINISHED BUSINESS**

**PAYMENT OF BILLS**

24. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."

**CLOSED SESSION**

25. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

- Personnel
- Contract negotiation – Substitute Public Defender
- Contract negotiation – Affordable Housing Administrative Services
- Contract negotiation – Remington & Vernick Engineers
- Contract negotiation – Shared Services Agreement for Municipal Court Services
- Potential Litigation – Prescott Avenue

**RECONVENE PUBLIC PORTION OF MEETING**

**ADJOURNMENT**

\*\*Please note—the order of the agenda may be changed at the discretion of the Township Committee.