

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
AGENDA FOR AUGUST 26, 2024**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 4:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES – August 12, 2024 Regular and Closed Session Minutes

REPORT OF GOVERNING BODY MEMBERS

ADMINISTRATOR OVERVIEW

PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON

CONSENT AGENDA

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

FILING OF REPORTS BY CONSENT

RESOLUTIONS TO BE APPROVED BY CONSENT

1. Certification of costs for abatement of nuisance on Block 653.01, Lot 4; Block 549, Lot 85; and Block 599, Lot 51.
2. Amending Resolution No. 254-2024 to certify costs for abatement of nuisance on Block 303, Lot 7.
3. Canceling tax on exempt property Block 8, Lot 1.
4. Canceling tax on exempt property Block 453.10, Lot 15.
5. Canceling and refunding tax on exempt property Block 449, Lot 4.
6. Canceling and refunding tax on exempt property Block 471, Lot 11.
7. Tax refund Block 453.09, Lot 291.
8. Tax refund Block 674, Lot 16.

9. Hiring Ryan McNair as a full-time Laborer 1, Probational to the Upper Township Department of Public Works.
10. Hiring Donald Polo as School Traffic Guard.
11. Authorizing a contract with ACT Engineers, Inc. for engineering consulting services for the Strathmere Living Shoreline project.
12. Authorizing the purchase of municipal management software in the amount of \$23,100.00.
13. Authorizing the Township of Upper to enter into a contract with Cape Physicians Associates to provide pre-employment physical examinations.
14. Authorizing a progress payment for engineering services for the 2023 paving project with funds from the 2023 Capital Improvement Bond Ordinance in the amount of \$7,629.50.
15. Authorizing final payment for the 2023 paving project with funds from the 2023 Capital Improvement Bond Ordinance in the amount of \$269,403.24.
16. Authorizing the purchase of certain items with funds from Capital Improvement Bond Ordinance No. 012-2024 in the amount of \$198,325.20.
17. Authorizing the purchase of certain items with funds from Capital Improvement Bond Ordinance No. 012-2024 in the amount of \$97,863.10.
18. Authorizing the Mayor and Township Administrator to execute documents on behalf of the Township of Upper for the USDA Rural Development Sanitary Sewer Predevelopment Planning Grant.
19. Chapter 159 Resolution requesting approval of items of revenue and appropriation into the 2024 budget—United States Department of Agriculture Predevelopment Planning Grant in the total amount of \$80,000.00.
20. Authorize payments from the Affordable Housing Trust Fund of Upper Township.
21. Authorizing the award of a contract with Campbell Supply Company for parts and equipment.
22. Authorizing the award of a contract with Bergey's Trucks Inc., Dba Bergey's Truck Centers, for automotive parts and repairs.

RESOLUTIONS TO BE ACTED ON SEPARATELY

23. Approving the application for a Catering permit from Jersey Coastal Breweries, LLC for the Upper Township Fall Fest event on October 6, 2024.

ORDINANCES

CORRESPONDENCE

NEW BUSINESS

UNFINISHED BUSINESS

PAYMENT OF BILLS

24. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."

CLOSED SESSION

25. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

- Personnel
- Contract negotiation – Substitute Municipal Court Judge
- Contract negotiation – Shore Animal Control
- Contract negotiation – Atlantic Investigations
- Contract negotiation – QAR EMS Collections
- Contract negotiation – CME Associates Reconstruction of Putnam Avenue & Strathmere Drainage Improvements
- Contract negotiation – CME Associates USDA PPG Marmora and Beesley's Point Sewer Investigation
- Contract negotiation – CME Associates CMC ARPA Strathmere Sewer Investigation, Design, and Permitting
- Potential Litigation – Prescott Avenue

RECONVENE PUBLIC PORTION OF MEETING

RESOLUTIONS TO BE ACTED ON AFTER CLOSED SESSION

26. Authorizing Consulting and Municipal Engineers, LLC to perform additional professional engineering services for the Reconstruction of Putnam Avenue & Strathmere Drainage Improvements project.
27. Authorizing Consulting and Municipal Engineers, LLC to perform additional professional engineering services for the Marmora and Beesley's Point Sewer project.

ADJOURNMENT

**Please note—the order of the agenda may be changed at the discretion of the Township Committee.