

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #3**

May 20, 2024

A meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on May 20, 2024, at 5:15 p.m. at the Marmora Volunteer Fire Company on Old Tuckahoe Road in Marmora, NJ. Commissioners **Paul Hoster, Doug Snyder, Jeff Pierson, Sean Whelan, and Kurt Austin** were present. Also present were **Cheryl Sayers, CPA**, Accountant and Recording Secretary to the Board, accompanied by **Jack Loeb**, Staff Accountant; **Jay Newman**, Chief of the Marmora Volunteer Fire Company; **Jon Batastini, Esq.** Solicitor; **Matt Hook**, Brown & Brown Insurance Representative; **Mark Newman** and **Edwin Kooker**, Public.

The meeting was opened by **Jon Batastini** who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed the minutes of the prior meeting, held April 8, 2024. **Paul Hoster** and **Jay Newman** noted an error in the minutes. Paragraph six on April 8 Meeting Minutes, “for new CBA air packs” corrected to “for new SCBA Air Compressor.” After correcting the error, the minutes were unanimously approved.

Mr. Loeb presented a financial report, including a list of checks to be approved, signed, and distributed. The board reviewed the financial report including an analysis of the current year to date income and expenses relative to the budget. **Mr. Loeb** discussed the request by **Jay Newman** to pay both 1st and 2nd quarter Lease and Contract Agreements to the Marmora Volunteer Fire Company. The Board approved the motion to sign all four checks in relation to the Lease and Contract Agreement.

Matt Hook presented a Property and Casualty insurance proposal. The Board questioned the significant increase in the premiums. The deductibles are very low. The Board requested new quotes using higher deductibles hoping to lower the annual premiums. The Board approved the proposal with the intent to have the deductibles reassessed and updated for the final contract with Brown & Brown.

Jay Newman presented a “Chief’s Report”. The Truck Committee has been in contact with four truck manufacturers to begin the process to purchase a new truck. This is early in the process. The committee does not have any proposals as of yet. **Jay Newman** discussed the positive feedback from the PEOSH Inspection. The Board is still waiting for a final quote for five new helmets. Finally, Jay Newman and Sean Whelan discussed the new contract with Comcast and the cost benefits it will bring to the fire house.

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May 20, 2024 (Continued)

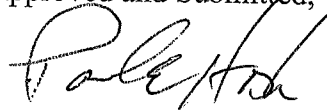
Jack Loeb reminded the Board that the next meeting is scheduled for June 17, 2024, at 5:15 p.m. There being no further business for the Board, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,



Jack Loeb, Accountant

Approved and Submitted,



Paul Hoster, Chairman