

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
AGENDA FOR MAY 13, 2024**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 6:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES – April 22, 2024 Regular and Closed Session Minutes

REPORT OF GOVERNING BODY MEMBERS

ADMINISTRATOR OVERVIEW

CONSENT AGENDA

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

FILING OF REPORTS BY CONSENT

1. Clerk's Office
2. Construction Code
3. Division of EMS
4. Finance Office
5. MUA Report
6. Municipal Court
7. Public Works
8. Tax Collector

RESOLUTIONS TO BE APPROVED BY CONSENT

9. Designating May 2024 as Mental Health Awareness Month and May 13 through May 19, 2024 as Mental Health Awareness Week.
10. Appointing the 2024 Boat Ramp Attendants.
11. Appointing the 2024 Season Beach Patrol Personnel.
12. Appointing Jacob Spiegel to the Upper Township Construction Code Office to serve as Temporary Plumbing Sub-Code Official.

13. Designating certain Strathmere beach areas in the Township of Upper as a surfing beach and a catamaran/sailboat beach for the 2024 summer season.
14. Refunding tax on exempt property Block 453.10, Lot 15.
15. Accepting the surety bond from Tuckahoe Sand & Gravel Co., Inc. for the mining operation known as Tuckahoe Sand & Gravel, Block 247, Lots 4, 9 and 10; Block 248, Lots 1 to 8; Block 249, Lot 1; and Block 453, Lot 2, and authorizing the release of the existing surety.
16. Authorizing the Mayor to sign a Coastal Program Landowner Agreement in support of the Strathmere Improvement Association's pollinator garden committee back dune native planting project.
17. Authorizing Change Order No. 3 to Install Stormwater Pump in Strathmere contract resulting in an increase in the amount of \$22,308.00.
18. Authorize payments from the Affordable Housing Trust Fund of Upper Township.
19. Authorizing a progress payment for engineering services for the 2023 paving project with funds from the 2023 Capital Improvement Bond Ordinance in the amount of \$1,555.50.
20. Resolution and Certification with respect to the 2023 annual audit and in compliance with the Local Finance Board of the State of New Jersey.
21. Approving the Corrective Action Plan for 2023 audit.

ORDINANCES

22. Public hearing and final adoption of Ordinance No. 007-2024 RE: AN ORDINANCE AUTHORIZING SALE OF LANDS, TO WIT BLOCK 329, LOTS 1, 2, 3, 4 AND 8 AND BLOCK 332, LOTS 26 AND 30.
23. Public hearing and final adoption of Ordinance No. 008-2024 RE: AN ORDINANCE ADDING CHAPTER 13, SECTION 5 (VACATION OF PUBLIC STREET, HIGHWAY, RIGHT-OF-WAY, OR OTHER PUBLIC PLACE) TO THE CODE OF UPPER TOWNSHIP.

CORRESPONDENCE

NEW BUSINESS

24. Amendment to performance guarantee requirements.
25. Advertisement in Strathmere Volunteer Fire Company publication.
26. Historical Preservation Society of Upper Township requests the use of the Gandy Farm for their annual Strawberry Festival on May 25, 2024, rain date May 26, 2024.

UNFINISHED BUSINESS

PAYMENT OF BILLS

27. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."

PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON

CLOSED SESSION

28. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

- Contract negotiation – Triad Grant Consultant Services
- Contract negotiation – Coastal EMTC
- Contract negotiation – Shared Services Agreement for Municipal Court Services
- Contract negotiation – Remington & Vernick Engineers
- Potential Litigation – Affordable Housing
- Litigation – Hemby v. Upper Township
- Personnel

RECONVENE PUBLIC PORTION OF MEETING

RESOLUTION TO BE ACTED ON AFTER CLOSED SESSION

29. Authorizing a contract with Remington & Vernick Engineers for professional grant preparation services.

ADJOURNMENT

**Please note, the order of the agenda may be changed at the discretion of the Township Committee.