

**TOWNSHIP OF UPPER  
2100 TUCKAHOE ROAD  
PETERSBURG, NJ 08270  
CAPE MAY COUNTY  
AGENDA FOR APRIL 22, 2024**

**REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 4:30 P.M.**

**CALL TO ORDER**

**SUNSHINE ANNOUNCEMENT**

**SALUTE TO THE FLAG**

**ROLL CALL**

**APPROVAL OF MINUTES** – April 8, 2024 Regular and Closed Session Minutes

**REPORT OF GOVERNING BODY MEMBERS**

**ADMINISTRATOR OVERVIEW**

**CONSENT AGENDA**

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

**FILING OF REPORTS BY CONSENT**

1. Municipal Court

**RESOLUTIONS TO BE APPROVED BY CONSENT**

2. Appointing the 2024 season Beach Patrol personnel.
3. Appointing Ronald Reign as part-time seasonal Beach Sweeper for the Upper Township Public Works Department.
4. Appointing Jacob Spiegel as a part-time employee to the Upper Township Construction Code Office to serve as Lead Inspector.
5. Canceling and refunding tax on exempt property Block 453, Lot 245.08.
6. Authorize payments from the Affordable Housing Trust Fund of Upper Township.
7. Authorizing a progress payment for engineering services for the 2023 paving project with funds from the 2023 Capital Improvement Bond Ordinance in the amount of \$3,077.00.

8. Authorizing a payment for tree stump grinding for the 2023 paving project with funds from the 2013 Capital Improvement Bond Ordinance in the amount of \$800.00.
9. Cancelling grant balances.
10. Chapter 159 Resolution for the insertion of a special item of revenue into the 2024 budget that was not determined at the time of the adoption of the budget— US Department of Treasury Coronavirus State and Local Fiscal Recovery Fund in the amount of \$4,237.99.
11. Authorizing a contract with Ancero, LLC for information technology services.
12. Authorizing a contract with CASA Payroll Services, LLC.
13. Authorizing a contract with CASA Reporting Services, LLC for Affordable Care Act reporting services.
14. Authorizing a contract with Adams, Rehmann & Heggan Associates, Inc. for the maintenance of the official tax map.
15. Accepting the surety bond from and transferring the 2024 mining license to Seashore Asphalt Corporation for the mining operation located at Block 453, Lot 3.
16. Releasing the performance bond of Daley’s Pit Holding Company LLC for the mining operation located on Block 453, Lot 3.
17. Accepting the conveyance of real property known as Block 367, Lots 19, 20, and 21 on the municipal tax map of the Township of Upper, County of Cape May and State of New Jersey by gift.

### **ORDINANCES**

18. Public hearing and final adoption of Ordinance No. 006-2024 RE: AN ORDINANCE AMENDING REVISED GENERAL ORDINANCE CHAPTER 20 (ZONING) OF THE CODE OF UPPER TOWNSHIP.
19. Introduction and first reading of Ordinance No. 009-2024 RE: AN ORDINANCE AMENDING CHAPTER 19 (LAND SUBDIVISION, SITE PLAN AND LAND USE ADMINISTRATION), AND CHAPTER 20 (ZONING) OF THE CODE OF UPPER TOWNSHIP.

### **CORRESPONDENCE**

### **NEW BUSINESS**

20. Bid results for Towing, Storage & Lockout services.
21. Strathmere Pollinator Garden.

### **UNFINISHED BUSINESS**

## **PAYMENT OF BILLS**

22. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."

## **PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON**

## **CLOSED SESSION**

23. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

- Contract negotiation - Redevelopment Agreement
- Contract negotiation - Norman Briggs, Special Legal Counsel
- Contract negotiation - Triad Grant Consultant Services
- Contract negotiation - CME Engineering Services
- Contract negotiation - Cell Tower
- Litigation - Hemby v. Upper Township
- Personnel

## **RECONVENE PUBLIC PORTION OF MEETING**

## **ADJOURNMENT**

\*\*Please note—the order of the agenda may be changed at the discretion of the Township Committee.