

**TOWNSHIP OF UPPER  
2100 TUCKAHOE ROAD  
PETERSBURG, NJ 08270  
CAPE MAY COUNTY  
AGENDA FOR APRIL 8, 2024**

**REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 6:30 P.M.**

**CALL TO ORDER**

**SUNSHINE ANNOUNCEMENT**

**SALUTE TO THE FLAG**

**ROLL CALL**

**APPROVAL OF MINUTES** – March 25, 2024 Regular and Closed Session Minutes

**REPORT OF GOVERNING BODY MEMBERS**

**ADMINISTRATOR OVERVIEW**

**PRESENTATIONS**

1. Congratulating the Upper Township Green Hornets for their wrestling achievements in 2023.
2. Congratulating the Upper Township Basketball Association's 8<sup>th</sup> Grade Boys Team on winning the South Shore Basketball League Championship.

**CONSENT AGENDA**

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

**FILING OF REPORTS BY CONSENT**

3. Animal Control
4. Clerk's Office
5. Construction Code
6. Division of EMS
7. Finance Office
8. MUA Report
9. Public Works
10. Tax Collector

**RESOLUTIONS TO BE APPROVED BY CONSENT**

11. Accepting the donation of a beach wheelchair from the DeSatnick Foundation.

12. Appointing the Designated Employer Representatives for the Township of Upper.
13. Adopting revisions to the Upper Township Personnel Policies and Procedures Manual.
14. Appointing Kyle Lindholm as a part-time employee to the Upper Township Division of Emergency Medical Services.
15. Appointing Gavin Liepe as a part-time employee to the Upper Township Division of Emergency Medical Services.
16. Appointing Matthew Blaker as a full-time employee to the Upper Township Division of Emergency Medical Services.
17. Releasing the Performance Surety Bond for enhanced street restoration at Block 561, Lot 32.04.
18. Releasing the Performance Surety Bond for enhanced street restoration at Block 561, Lot 32.07.
19. Confirming participation in the Cape May County Cooperative Pricing Program for County contract C2-204 to furnish and deliver rock salt.
20. Authorizing a contract with Robbie Conley Architect, LLC for professional architectural services.
21. Authorizing Change Order No. 2 to Install Stormwater Pump in Strathmere contract resulting in an increase in the amount of \$9,724.00.
22. Authorize payments from the Affordable Housing Trust Fund of Upper Township.
23. Chapter 159 Resolution for the insertion of a special item of revenue into the 2024 budget that was not determined at the time of the adoption of the budget—Other-Public and Private Contributions-Lifeguard Boat Donation in the amount of \$15,850.00.
24. Canceling and refunding tax on exempt property Block 453.10, Lot 15.
25. Approving the settlement agreement between the Ocean City Winery and the Objectors of the site-specific agricultural management practice for the Ocean City Winery.

## **ORDINANCES**

26. Introduction and first reading of Ordinance No. 007-2024 RE: AN ORDINANCE AUTHORIZING SALE OF LANDS, TO WIT BLOCK 329, LOTS 1, 2, 3, 4 AND 8 AND BLOCK 332, LOTS 26 AND 30.
27. Introduction and first reading of Ordinance No. 008-2024 RE: AN ORDINANCE ADDING CHAPTER 13, SECTION 5 (VACATION OF PUBLIC STREET, HIGHWAY, RIGHT-OF-WAY, OR OTHER PUBLIC PLACE) TO THE CODE OF UPPER TOWNSHIP.

## **CORRESPONDENCE**

## **NEW BUSINESS**

## **UNFINISHED BUSINESS**

## **PAYMENT OF BILLS**

28. “I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting.”

## **PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON**

## **CLOSED SESSION**

29. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

- Personnel
- Contract negotiation - CASA Payroll Services
- Contract negotiation - CASA Reporting Services
- Contract negotiation - Adams Rehmann & Heggan Tax Map Maintenance
- Contract negotiation - Daniel Young, Special Legal Counsel
- Potential litigation - Unsafe Structure
- Litigation - Block 647, Lot 7

## **RECONVENE PUBLIC PORTION OF MEETING**

## **ADJOURNMENT**

\*\*Please note—the order of the agenda may be changed at the discretion of the Township Committee.