

**UPPER TOWNSHIP PLANNING BOARD
REGULAR MEETING MINUTES
NOVEMBER 16, 2023**

The meeting of the Upper Township Planning Board was held at Township Hall at 2100 Tuckahoe Road, Petersburg. The meeting was called to order at 7:02 p.m.

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

Member	Attendance
Matthew Davidson, Class IV	Absent
Gary DeMarzo, Class II	Absent
Brooke Handley Alt	Present
Joseph Harney, Class IV	Absent*
Kimberly Hayes, Class III	Absent
Ted Kingston, Class IV	Present

Member	Attendance
Chris McGuire, Chairman	Present
Colby Meloy Alt	Present
Jay Newman, Class I	Present
Gary Riordan, Vice Chair	Absent
Sean Whelan, Class IV	Present

Also, in attendance were Jeffrey Barnes, Board Solicitor and Liz Oaks, Board Secretary and Zoning Officer.

APPROVAL OF THE OCTOBER 19, 2023 MEETING MINUTES

A motion to approve the minutes was made by Mayor Newman and seconded by Mr. Whelan.

In favor: Kingston, Meloy, Newman, Whelan, McGuire

Abstain: Handley

*Mr. Harney joined the meeting.

NEW BUSINESS

None

DISCUSSION

2024 Planning Board Meeting Dates.

Mr. Whelan suggested the possibility of changing the meeting dates from the third Thursday of the month to the second Thursday of the month. There were two different options proposed. Choosing the second Thursday did pose some conflicts but the board agreed to the second Thursday if Mr. Barnes was available. The proposed dates are:

January 18	3 rd Thursday	July 18	3 rd Thursday
February 8	2 nd Thursday	August 8	2 nd Thursday
March 14	2 nd Thursday	September 12	2 nd Thursday
April 18	3 rd Thursday	October 10	2 nd Thursday
May 9	2 nd Thursday	November 21	3 rd Thursday
June 13	2 nd Thursday	December 12	2 nd Thursday

It is agreed if Mr. Barnes has a conflict the dates will revert to the following:

January 18	3 rd Thursday	July 18	3 rd Thursday
February 15	3 rd Thursday	August 15	3 rd Thursday
March 21	3 rd Thursday	September 19	3 rd Thursday
April 18	3 rd Thursday	October 17	3 rd Thursday
May 16	3 rd Thursday	November 21	3 rd Thursday
June 20	3 rd Thursday	December 12	2 nd Thursday

A motion to approve the 2024 meeting dates was made by Mayor Newman, seconded by Ms. Handley.
In favor: Handley, Harney, Kingston, Meloy, Newman, Whelan, McGuire:

Board Engineer

Mr. McGuire – The sub-committee met and had planned on placing an ad with potential interviewing by the end of November. There had been some difficulties with the timeline. An ad was placed in the Press of Atlantic City that gives applicants a deadline of December 6, 2023. We now expect to have a list of applicants at the next meeting on December 7, 2023.

Adding Farms as a permitted use to the CM2 Zone

Ms. Oaks, Board Secretary – Explained, in the absence of Mr. DeMarzo, that there has been further information developing and Mr. DeMarzo is continuing to investigate.

Recommendation of the adoption of ordinance No. 015-2023

Mayor Newman explained that the recommendations suggested by the planning board were met with no opposition and adopted unanimously.

RESOLUTIONS

Resolution PB SP 04-2023 Planning Board Signature of Subdivision Plans.
A motion to approve the resolution was made by Mr. Whelan and seconded by Mr. Kingston.
In favor: Handley, Harney, Kingston, Meloy, Newman, Whelan, McGuire:

PUBLIC PORTION

The meeting was open to the public.
Hearing no one and seeing no one, this portion was closed.

BILLS

A motion was made by Mr. Harney seconded by Mr. Whelan to pay the bills, with all Board members present voting in the affirmative.

ADJOURNMENT

A motion was made by Mr. Harney and seconded by Mr. Whelan to adjourn the meeting, with all Board members present voting in the affirmative. The meeting was adjourned at 7:40 p.m.

Submitted by,

Liz Oaks