

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
MINUTES FOR JANUARY 22, 2024**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 4:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

Mayor Newman read the following Open Public meeting notice into the record:

“In compliance with the Open Public Meetings Law, I wish to state that on January 19, 2024, the notice of this meeting of the Upper Township Committee was posted on the official Township Bulletin Board, the Upper Township Website, and emailed to the Atlantic City Press, the Ocean City Sentinel-Ledger, the Herald Times and filed with the Township Clerk. Tonight’s meeting is being video recorded up until the closed session portion of this meeting and will be available on the Upper Township website. I hereby direct that this announcement be made a part of the minutes of this meeting.”

SALUTE TO THE FLAG

ROLL CALL

Curtis Corson	Present
Kimberly Hayes	Present
Victor Nappen	Present
Mark Pancoast	Present
Jay Newman	Present

Also present were Municipal Clerk Joanne Herron, Municipal Attorney Anthony Monzo, Chief Financial Officer Barbara Ludy, Township Engineer Ryan MacNeill, and Township Administrator Gary DeMarzo.

APPROVAL OF MINUTES – January 5, 2024 Reorganization Minutes and
January 8, 2024 Regular and Closed Session Minutes

Motion by Kimberly Hayes, second by Mark Pancoast, to approve the January 5, 2024 Reorganization Minutes as submitted. During roll call vote all five Committee members voted in the affirmative.

Motion by Kimberly Hayes, second by Mark Pancoast, to approve the January 8, 2024 Regular and Closed Session Minutes as submitted. During roll call vote four Committee members voted in the affirmative. Committeeman Corson abstained.

REPORT OF GOVERNING BODY MEMBERS

Mark Pancoast, Committeeman, reported that Public Works has been busy the past two weeks with snow removal. He stated that this was also the first round of snow removal for Corbin City under the new shared services agreement and all operations went smoothly. He next welcomed Ryan MacNeill from CME Engineering. He next thanked Public Works employee Jeremy Williams for going above and beyond to assist a resident.

Victor Nappen, Committeeman, reported that the Township held a free rabies clinic on January 20th during which 65 dogs and 35 cats were vaccinated and 19 dog licenses were sold. A second free rabies clinic will be held on Saturday February 24th from 1:00 to 3:00 at Shore Veterinarians.

Kimberly Hayes, Committeewoman, thanked the Department of Public Works for quickly clearing the snow from the roads.

Curtis Corson, Committeeman, reported that a budget workshop will be held at 5:30 pm before the next regular meeting on February 12th. The CFO will be setting up separate meetings with each Committee member to go over the proposed budget with the Registered Municipal Accountant. He next reported that he met today with Engineer Ryan MacNeill to go over the progress of the beach replenishment project. He next thanked Public Works for quickly resolving a flooding problem at the Community Center parking lot. Lastly, he reported that one beach sign was lost during the recent storm and will be replaced soon.

Jay Newman, Mayor, recommended that the Township look into a shared services agreement with the County to allow the Township to plow certain County roads in the Township. He also welcomed Ryan MacNeill to the Township.

ADMINISTRATOR OVERVIEW

Gary DeMarzo, Township Administrator, requested approval for the Cape May Seashore Lines and the Historical Preservation Society to use the train station for a Valentine train ride event. Motion by Kimberly Hayes, second by Victor Nappen, to approve the request pending the completion of the application and all required items. During roll call vote all five Committee members voted in the affirmative. Mr. DeMarzo next reported on the successful response by Public Works to the snowstorm. Lastly, he reported that an extension has been granted for the submittal of a Healthy Town designation application for the Mayors Wellness Campaign.

Anthony Monzo, Municipal Attorney, requested an item be added to closed session regarding Crown Castle and the cell tower.

Barbara Ludy, Chief Financial Officer, reported that she will be reaching out to set up a meeting with each Committee member and Mr. Costello.

Ryan MacNeill, Township Engineer, gave a brief update on several ongoing projects including the Strathmere stormwater pumps, living shoreline, beach renourishment project, the reconstruction of Putnam Avenue, and lighting at Caldwell Park.

CONSENT AGENDA

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

Committeewoman Hayes requested that item 12, a Resolution amending the mission of the Upper Township Mount Laurel Subcommittee to include redevelopment matters, be tabled until after closed session. There was then a motion by motion by Kimberly Hayes, second by Mark Pancoast, to approve consent agenda items 1-11. During roll call vote all five Committee members present voted in the affirmative.

FILING OF REPORTS BY CONSENT

1. Animal Control
2. Municipal Court

RESOLUTIONS TO BE APPROVED BY CONSENT

3. Authorizing the award of a contract with Cherry Valley Tractor Sales for parts and equipment.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 038-2024

**RE: AUTHORIZING THE AWARD OF A CONTRACT WITH CHERRY VALLEY
TRACTOR SALES FOR PARTS AND EQUIPMENT**

WHEREAS, from time to time the Township of Upper has a need to purchase parts and equipment from Cherry Valley Tractor Sales as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Qualified Purchasing Agent has determined and certified in writing that the value of acquisitions with Cherry Valley Tractor Sales for the year 2023 has exceeded \$17,500 and a contract pursuant to N.J.S.A. 19:44A-20.5 is required; and

WHEREAS, Cherry Valley Tractor Sales has completed and submitted a Business Entity Disclosure Certification which certifies that Cherry Valley Tractor Sales has not made any reportable contributions to a political or candidate committee in the Township in the previous one year, and that the contract will prohibit Cherry Valley Tractor Sales from making any reportable contributions through the term of the contract; and

WHEREAS, the total amount to be paid for the goods and/or services will not exceed the bid threshold of the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-3) and the contract has been approved by the Township's Qualified Purchasing Agent; and

WHEREAS, the Chief Financial Officer of the Township has certified the availability of funds to allow the award of contract for the purchase herein authorized and has certified that adequate funds have been appropriated for this purpose in the 2023 Municipal Budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee of the Township of Upper, County of Cape May, New Jersey hereby authorizes the Qualified Purchasing Agent to enter into a contract with Cherry Valley

Tractor Sales as described herein.

3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

4. The Chief Financial Officer is hereby authorized, directed and empowered to execute any and all necessary documents in order to implement the intent of this Resolution.

Resolution No. 038-2024

Offered by: Hayes

Seconded by: Pancoast

Adopted: January 22, 2024

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen	X			
Pancoast	X			
Newman	X			

4. Authorizing a contract with Tiffany Morrissey, PP, AICP and Tiffany A. CuvIELLO, PP, LLC for professional planning services.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 039-2024

**RE: AUTHORIZING A CONTRACT WITH TIFFANY MORRISSEY, PP, AICP AND
TIFFANY A. CUVIELLO, PP, LLC FOR PROFESSIONAL PLANNING SERVICES**

WHEREAS, the Township requires professional planning services; and

WHEREAS, a resolution is required authorizing the award of such contract for professional services; and

WHEREAS, the Township has decided to acquire the services of Tiffany Morrissey, PP, AICP and the firm of Tiffany A. CuvIELLO, PP, LLC as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Tiffany Morrissey, PP, AICP and Tiffany A. CuvIELLO, PP, LLC have completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit Tiffany Morrissey, PP, AICP and Tiffany A. CuvIELLO, PP, LLC from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Mayor and Township Clerk are hereby authorized and directed to execute, on behalf of the Township of Upper, a professional contract with Tiffany Morrissey, PP, AICP and Tiffany A. CuvIELLO, PP, LLC in accordance with the terms and provisions of the Local Public Contracts Law, subject to and in accordance with the limitations imposed herein. Upon execution of all parties thereto said contract shall become effective.
3. This contract shall have a term of one (1) year from date of full execution.
4. This Contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the New Jersey Local Public Contract Law because Tiffany Morrissey, PP, AICP and Tiffany A. CuvIELLO, PP, LLC have professional knowledge which knowledge is particularly valuable to the Township Committee.

NOTICE OF CONTRACT AWARD

The Township Committee of the Township of Upper, State of New Jersey has awarded the contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a) to Tiffany Morrissey, PP, AICP and Tiffany A. CuvIELLO, PP, LLC for professional planning services. This contract and the resolution authorizing same shall be available for public inspection in the office of the municipal clerk of the Township of Upper, State of New Jersey.

5. A certificate from the Chief Financial Officer of Upper Township showing the availability of adequate funds for this contract and showing the line-item appropriation of the official budget to which this contract will be properly charged has been provided to the governing body and shall be attached to this Resolution and kept in the files of the municipal clerk.
6. The contractor has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and has provided proof of that registration to the Township of Upper.
7. A notice of this contract award shall be published in the official newspaper of the Township of Upper within ten (10) days from the date of adoption.
8. This Resolution shall be effective as of adoption.

Offered by: Hayes

Seconded by: Pancoast

Adopted: January 22, 2024

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen	X			
Pancoast	X			
Newman	X			

5. Authorizing a contract with Colliers Engineering & Design, Inc. for professional engineering services.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 040-2024

**RE: AUTHORIZING A CONTRACT WITH COLLIERS ENGINEERING & DESIGN, INC.
FOR PROFESSIONAL ENGINEERING SERVICES**

WHEREAS, the Township of Upper has a need for professional engineering services for the existing telecommunications facility at 2028 Tuckahoe Road and the design of a new tower and foundation; and

WHEREAS, the Township wishes to authorize the execution of a contract with Colliers Engineering & Design, Inc. as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Colliers Engineering & Design, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Colliers Engineering & Design, Inc. has not made any reportable contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit Colliers Engineering & Design, Inc. from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Mayor and Township Clerk are hereby authorized, directed and empowered to execute a contract with Colliers Engineering & Design, Inc. with offices at 2000 Midlantic Drive, Suite 100, Mount Laurel, New Jersey, to provide professional engineering services.

3. This contract shall have a term of one (1) year from date of full execution.

4. This Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a) of the New Jersey Local Public Contract Law because Colliers Engineering & Design, Inc. has professional knowledge which is particularly valuable to the Township Committee and this service is acquired as a non-fair and open contract pursuant to N.J.S.A. 19:44A-20.5

NOTICE OF CONTRACT AWARD

5. The Township Committee of the Township of Upper, State of New Jersey has awarded the contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a) to Colliers Engineering & Design, Inc. for professional engineering services. This contract and the resolution authorizing same shall be available for public inspection in the office of the municipal clerk of the Township of Upper, State of New Jersey.

6. A certificate from the Chief Financial Officer of Upper Township showing the availability of adequate funds for this contract and showing the line-item appropriation of the official budget to which this contract will be properly charged has been provided to the governing body and shall be attached to this Resolution and kept in the files of the municipal clerk.

7. The contractor has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and will provide proof of that registration to the Township of Upper.

8. A notice of this contract award shall be published in the official newspaper of the Township of Upper within ten (10) days from the date of adoption.

9. This Resolution shall be effective as of adoption.

Resolution No. 040-2024

Offered by: Hayes

Seconded by: Pancoast

Adopted: January 22, 2024

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen	X			
Pancoast	X			
Newman	X			

6. Authorizing the execution of a NJDEP TWA-1 Application Statements of Consent form regarding 201 West Willard Avenue, Upper Township, Block 850, Lots 1, 1.01, 2, 3, 3.01, 4 and 5.

TOWNSHIP OF UPPER

**CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 041-2024

**RE: AUTHORIZING THE EXECUTION OF A NJDEP TWA-1 APPLICATION
STATEMENTS OF CONSENT FORM REGARDING 201 WEST WILLARD AVENUE,
UPPER TOWNSHIP, BLOCK 850, LOTS 1, 1.01, 2, 3, 3.01, 4 AND 5**

WHEREAS, 201 Willard Liquor, LLC, dba Deauville Inn, c/o Julian Fox (hereinafter “Applicant”) has or is about to make application to the New Jersey Department of Environmental Protection (hereinafter “DEP”) for Treatment Works Approval for the construction of an on-site sewage disposal system, and has requested that the Township complete a portion of DEP Form No. WQM-003, which merely consents to the submission of the application to the DEP and certifies that the project, as proposed, conforms with the requirements of all municipal Ordinances and does not otherwise impose any obligation or liability on the Township; and

WHEREAS, Applicant must apply to the New Jersey Department of Environmental Protection for Treatment Works Approval in order to construct an on-site sewage disposal systems at 201 West Willard Avenue, Block 850, Lots 1, 1.01, 2, 3, 3.01, 4 and 5 of the municipal tax map of Upper Township, New Jersey; and

WHEREAS, the Township Engineer has informed the Township Committee as to the general nature of the project and has indicated that the Township has no ordinance prohibiting the proposed project; and

WHEREAS, the matter has been considered by the Township Committee and it has been determined that the consent by the Governing Body should be granted to this application to permit the application process to go forward; and

WHEREAS, the Township Committee wishes to authorize the Township officials to execute said documentation; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The Mayor is hereby authorized to execute on behalf of the Township of Upper a Statements of Consent, Section A-1, in the form attached hereto as Exhibit “A” and said consent shall be completed by inserting therein this Resolution number and the date of its adoption.

3. This Statements of Consent is submitted in conjunction with the application of 201 Willard Liquor, LLC, dba Deauville Inn, c/o Julian Fox for treatment works approval for the property known as Block 850, Lots 1, 1.01, 2, 3, 3.01, 4 and 5 on the municipal tax map.

4. A certified copy of this Resolution shall be provided to the applicant.

Resolution No. 041-2024

Offered by: Hayes

Seconded by: Pancoast

Adopted: January 22, 2024

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen	X			
Pancoast	X			
Newman	X			

7. Renewing mining licenses for the license year 2024.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 042-2024

**RE: RENEWING MINING LICENSES FOR THE LICENSE YEAR 2024
AS FOLLOWS:**

**MOJAVE MATERIALS, LLC
BLOCK 414, LOT 45 AND BLOCK 451, LOT 4
850 ROUTE 610
PETERSBURG, NEW JERSEY**

**D.V. TOWER LLC/ACTION SUPPLY, INC.
BLOCK 565.03, LOT 54;
BLOCK 549, LOTS 110, 132, 133, 134, 135 & 136
1413 STAGECOACH ROAD
SEAVILLE, NEW JERSEY**

**D.V. TOWER LLC/ATLANTIC MASONRY SUPPLY, INC.
BLOCK 549, LOTS 111, 127, 128 & 129;
BLOCK 565.03, LOTS 55.02, 56 & 57
1413 STAGECOACH ROAD
SEAVILLE, NEW JERSEY**

**DALEY’S PIT HOLDING COMPANY LLC
BLOCK 453, LOT 3**

**1701 ROUTE 610
PETERSBURG, NEW JERSEY**

**HEIDELBERG MATERIALS NORTHEAST LLC
UPPER TOWNSHIP SAND & GRAVEL
BLOCK 453, LOT 4
1401 ROUTE 610
PETERSBURG, NEW JERSEY**

**HEIDELBERG MATERIALS NORTHEAST LLC
JULIES PIT
BLOCK 414, LOT 44
1101 ROUTE 610
PETERSBURG, NEW JERSEY**

**TUCKAHOE SAND AND GRAVEL
BLOCK 247, LOTS 4, 9 & 10
BLOCK 248, LOTS 1, 2, 3, 4, 5, 6, 7 & 8
BLOCK 249, LOT 1
BLOCK 453, LOT 2
ROUTE 610 & SHARP ROAD
TUCKAHOE, NEW JERSEY**

WHEREAS, Chapter XV of the Code of Upper Township requires a license for the excavation or mining of sand, gravel, earth, soil, or mineral products which license shall be issued on an annual basis;

WHEREAS, each of the mining operations hereinafter designated has completed the application process in accordance with the Code of Upper Township; and

WHEREAS, the Township Committee has reviewed the recommendation of the Township Engineer after his inspection of said mining facilities and review of each application for license renewal and has determined to renew said licenses in accordance with the terms hereinafter specified;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The following mining and soil excavation licenses are hereby renewed for a term of one (1) year commencing February 1, 2024:
 - A. Mojave Materials, LLC, Block 414, Lot 45 and Block 451, Lot 4; 850 Route 610, Petersburg, New Jersey, in accordance with and subject to compliance with all terms, conditions and other approvals as specified in any resolution of the Upper Township Planning Board or Upper Township Zoning Board of Adjustment, as applicable.

- B. D.V. Tower LLC/Action Supply, Inc., Block 565.03, Lot 54; Block 549, Lots 110, 132, 133, 134, 135 & 136; 1413 Stagecoach Road, Seaville, New Jersey, in accordance with and subject to compliance with all terms, conditions and other approvals as specified in any resolution of the Upper Township Planning Board or Upper Township Zoning Board of Adjustment, as applicable.
- C. D.V. Tower LLC/Atlantic Masonry Supply, Inc., Block 549, Lots 111, 127, 128 & 129; Block 565.03, Lots 55.02, 56 & 57; 1413 Stagecoach Road, Seaville, New Jersey, in accordance with and subject to compliance with all terms, conditions and other approvals as specified in any resolution of the Upper Township Planning Board or Upper Township Zoning Board of Adjustment, as applicable.
- D. Daley's Pit Holding Company LLC, Block 453, Lot 3; 1701 Route 610, Petersburg, New Jersey, in accordance with and subject to compliance with all terms, conditions and other approvals as specified in any resolution of the Upper Township Planning Board or Upper Township Zoning Board of Adjustment, as applicable.
- E. Heidelberg Materials Northeast LLC/Upper Township Sand & Gravel, Block 453, Lot 4; 1401 Route 610, Petersburg, New Jersey, in accordance with and subject to compliance with all terms, conditions and other approvals as specified in any resolution of the Upper Township Planning Board or Upper Township Zoning Board of Adjustment, as applicable.
- F. Heidelberg Materials Northeast LLC/Julies Pit, Block 414, Lot 44; 1101 Route 610, Petersburg, New Jersey, in accordance with and subject to compliance with all terms, conditions and other approvals as specified in any resolution of the Upper Township Planning Board or Upper Township Zoning Board of Adjustment, as applicable.
- G. Tuckahoe Sand and Gravel, Block 247, Lots 4, 9 & 10; Block 248, Lots 1, 2, 3, 4, 5, 6, 7 & 8; Block 249, Lot 1; Block 453, Lot 2; Route 610 & Sharp Road, Tuckahoe, New Jersey, in accordance with and subject to compliance with all terms, conditions and other approvals as specified in any resolution of the Upper Township Planning Board or Upper Township Zoning Board of Adjustment, as applicable.

3. Notwithstanding the forgoing, the Township Clerk, on advice of legal counsel, shall not issue any such license where the appropriate bond is not in place or where other terms and conditions of approval are not yet satisfied.

4. All officials of the Township are hereby authorized to take such action as may be necessary or required to carry out the intent and purpose of this Resolution.

5. This Resolution shall become effective on February 1, 2024.

Resolution No. 042-2024
 Offered by: Hayes
 Adopted: January 22, 2024
 Roll Call Vote:

Seconded by: Pancoast

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen	X			
Pancoast	X			
Newman	X			

8. Authorizing the Qualified Purchasing Agent to prepare specifications and solicit bids for Towing, Storage, and Lockout Services.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 043-2024

**RE: AUTHORIZING THE QUALIFIED PURCHASING AGENT TO PREPARE
SPECIFICATIONS AND SOLICIT BIDS FOR TOWING, STORAGE,
AND LOCKOUT SERVICES**

WHEREAS, the Township Committee of the Township of Upper has determined a need to solicit bids for towing, storage, and lockout services; and

WHEREAS, pursuant to the provisions of the Local Public Contracts Law, the Township of Upper intends to solicit bids as herein indicated; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Qualified Purchasing Agent is hereby authorized and directed to prepare specifications, bid documents and solicit bids for the following:

TOWING, STORAGE, AND LOCKOUT SERVICES

3. Sealed bids shall be received by the Township of Upper in accordance with the directives contained in the Notice to Bidders.

Resolution No. 043-2024

Offered by: Hayes

Seconded by: Pancoast

Adopted: January 22, 2024

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen	X			
Pancoast	X			
Newman	X			

9. Authorize payments from the Affordable Housing Trust Fund of Upper Township.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 044-2024

**RE: AUTHORIZE PAYMENTS FROM THE
AFFORDABLE HOUSING TRUST FUND OF UPPER TOWNSHIP**

WHEREAS, the Township of Upper adopted an Affordable Housing Trust Fund Spending Plan (hereinafter “Spending Plan”) on April 30, 2012 pursuant to Resolution No. 105-2012; and

WHEREAS, the Township of Upper replaced this Spending Plan pursuant to Resolution No. 167-2020 adopted on May 26, 2020 and consistent with P.L. 2008, c.46 COAH regulations and the Fair Share Housing Center Settlement Agreement, which was subsequently approved by the Court on June 30, 2020 in connection with the Township’s Declaratory Judgment Action; and

WHEREAS, the Township of Upper’s Affordable Housing Trust Fund collects development fee revenues consistent with the Township of Upper’s development fee ordinance for both residential and non-residential developments in accordance with FHAA’s rules and P.L. 2008, c.46, sections 8 (C. 52:27D-329.2) and 32-28 (C. 40:55D-8.1 through 8.7).; and

WHEREAS, pursuant to the terms of the current Spending Plan, the release of funds requires the adoption by the Township Committee of a resolution; and

WHEREAS, the Township Committee has reviewed the requested release of funds from the Affordable Housing Trust Fund for the specific use set forth herein and has determined it is in the best interest of the Township to authorize the release of payment from said fund.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Upper, Cape May County, and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Chief Financial Officer is authorized to release the following funds pursuant to the Township’s Market to Affordable Program:

Maley Givens, P.C.	\$ 537.50
Tiffany A. CuvIELLO, PP, LLC	\$1,187.50

Offered By: Hayes

Seconded By: Pancoast

Adopted: January 22, 2024

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen	X			
Pancoast	X			
Newman	X			

10. Authorizing the purchase of certain items and for the Chief Financial Officer to withdraw funds in the amount of \$8,731.00 from the account entitled Recycling Trust Account for such purposes.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 045-2024

RE: AUTHORIZING THE PURCHASE OF CERTAIN ITEMS AND FOR THE CHIEF FINANCIAL OFFICER TO WITHDRAW FUNDS IN THE AMOUNT OF \$8,731.00 FROM THE ACCOUNT ENTITLED RECYCLING TRUST ACCOUNT FOR SUCH PURPOSES

WHEREAS, it is necessary for the Township of Upper to purchase certain recycling containers; and

WHEREAS, the Township of Upper has available \$8,731.00 in the Recycling Trust account to make such purchases; and

WHEREAS, the Township’s QPA has reviewed and approved the quote from Cascade Engineering of Grand Rapids, Michigan.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The Township Committee of the Township of Upper, Cape May County, New Jersey hereby authorizes the purchase of recycling containers in the amount of \$8,731.00 from Cascade Engineering of Grand Rapids, Michigan.

3. The Chief Financial Officer of the Township of Upper is hereby authorized, directed and empowered to withdraw funds in the amount of \$8,731.00 from the Recycling Trust Account to pay for the recycling containers and is empowered to execute any and all necessary documents in order to implement the intent of this Resolution.

Resolution No. 045-2024

Offered by: Hayes

Seconded by: Pancoast

Adopted: January 22, 2024

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen	X			
Pancoast	X			
Newman	X			

- 11. Authorizing the Mayor to sign a revised agreement with the New Jersey Department of Transportation Division of Traffic Engineering for an emergency vehicle hybrid beacon.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 046-2024

**AUTHORIZING THE MAYOR TO SIGN A REVISED AGREEMENT WITH THE
NEW JERSEY DEPARTMENT OF TRANSPORTATION DIVISION OF TRAFFIC
ENGINEERING FOR AN EMERGENCY VEHICLE HYBRID BEACON**

WHEREAS, the Township of Upper has requested the State of New Jersey to install an Emergency Vehicle Hybrid Beacon at Route 50, MP 6.57 (Tuckahoe Volunteer Fire Company Firehouse), in the Township of Upper, in the County of Cape May; and

WHEREAS, the State of New Jersey has indicated its willingness to install an Emergency Vehicle Hybrid Beacon at said location; and

WHEREAS, the State of New Jersey has proposed a revised Agreement pertaining to the cost of installation, maintenance and operation of said Emergency Vehicle Hybrid Beacon;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Clerk of the Township of Upper, be and are hereby authorized to enter into a revised Agreement with the State of New Jersey, acting through its Commissioner of Transportation, for the purpose aforesaid, a copy of said revised Agreement being attached hereto and made a part hereof.

BE IT FURTHER RESOLVED that the Mayor and the Clerk of the Township of Upper, be and hereby are authorized to execute said Agreement.

Resolution No. 046-2024

Offered by: Hayes

Seconded by: Pancoast

Adopted: January 22, 2024

NAME	YES	NO	ABSTAIN	ABSENT
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Corson	X			
Hayes	X			
Nappen	X			
Pancoast	X			
Newman	X			

12. Amending the mission of the Upper Township Mount Laurel subcommittee to include redevelopment matters. **This matter was tabled until after closed session.**

ORDINANCES

13. Introduction and first reading of Ordinance No. 001-2024 RE: AN ORDINANCE ADDING CHAPTER 4-6 (SHORT TERM RENTALS) TO THE CODE OF UPPER TOWNSHIP. **Motion by Kimberly Hayes, second by Mark Pancoast, to introduce Ordinance 001-2024 with a public hearing and final adoption scheduled for February 26, 2024. During roll call vote four Committee Members voted in the affirmative. Committeeman Nappen abstained.**

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
O R D I N A N C E**

ORDINANCE NO. 001-2024

**RE: AN ORDINANCE ADDING CHAPTER 4-6 (SHORT TERM RENTALS)
TO THE CODE OF UPPER TOWNSHIP**

WHEREAS, the Township Committee of the Township of Upper desires to adopt an ordinance amending Chapter 4 of the Revised General Ordinances of the Township of Upper, also known as the Code of Upper Township, by adding a new Section 4-6 with respect to the requirements and regulations regarding rental short term rentals.

BE IT ORDAINED by the Township Committee, in the Township of Upper, County of Cape May and State of New Jersey, as follows:

SECTION 1: CHAPTER 4 of the Revised General Ordinances of the Township of Upper, also known as the Code of Upper Township, shall be amended and supplemented as hereinafter provided:

SECTION 4-6 SHORT TERM RENTALS

4-6.1 Declaration.

The Township Committee finds and declares that the short-term rental of certain residential dwelling units within the Township benefits the local community by affording owners of such units the ability to garner additional income from their real property in order to diminish the financial burden of carrying costs and maintenance expenses related to the property, as well as providing travelers with an alternative option for accommodations in the Township. Notwithstanding those benefits, the Township Committee also finds and declares that certain

transitory uses of residential property tend to affect the residential character of the community and, if unregulated, can be injurious to the health, safety, and welfare of the community.

4-6.2 Purpose

The intended purposes of this section are to:

- a. balance the rights of the owners of residential dwelling units proposed for short-term rental use and the Township's business community affected by the allowance and existence of short-term rentals within certain sections of the Township;
- b. protect the public health, safety and general welfare of individuals and the community at large;
- c. provide for an organized and reasonable process for the short-term rental of certain defined classifications of residential dwelling units in the Township;
- d. monitor and provide a reasonable means for mitigation of impacts created by such transitory uses of residential properties within the Township;
- e. preserve and protect the long-term housing market stock in the Township;
- f. implement rationally based and reasonably tailored regulations to protect the integrity of the Township's residential neighborhoods; and
- g. ensure that the short-term rental property inventory in the Township satisfies basic property maintenance standards, in order to protect the safety of occupants and the citizens of the Township.

4-6.3. Definitions

As used in this chapter, the following terms shall have the meanings indicated:

CONSIDERATION Soliciting, charging, demanding, receiving or accepting any legally recognized form of consideration including a promise or benefit, a quid-pro-quo, rent, fees, other form of payment or thing of value.

DWELLING UNIT Any structure, or portion thereof, whether furnished or unfurnished, which is occupied in whole or in part, or intended, arranged, or designed to be occupied, for sleeping, dwelling, cooking, gathering and/or entertaining, as a residential occupancy, by one or more persons. This definition includes an apartment, house, condominium, building, co-operative, converted space, or portions thereof, that is offered to use, made available for use, or is used for accommodations, lodging, cooking, sleeping, gathering and/or entertaining of occupants and/or guests, for consideration, for a period of 30 days or less.

HOUSEKEEPING UNIT Constitutes a family-type situation, involving one or more persons, living together that exhibit the kind of stability, permanency and functional lifestyle equivalent to that of a traditional family unit, as further described in the applicable reported and unreported decisions of the New Jersey Superior Court.

OCCUPANT Any individual using, inhabiting, living, gathering, entertaining, being entertained as a guest, or sleeping in a dwelling unit, or portion thereof, or having other permission or possessory rights within a dwelling unit.

OWNER Any person or entity, association, limited-liability company, corporation, or partnership, or any combination, who legally use, possess, own, lease, sublease or license (including an

operator, principal, shareholder, director, agent, or employee, individually or collectively) that has charge, care, control or participates in the expenses and/or profit of a dwelling unit pursuant to a written or unwritten agreement, rental, lease, license, use, occupancy agreement or any other agreement.

PERSON An individual, firm, corporation, association, partnership, limited liability company, association, entity or any person and/or entity acting in concert or any combination thereof.

RESIDENTIAL OCCUPANCY The use of a dwelling unit by one or more occupants.

SHORT TERM RENTAL The rental of dwelling unit for 30 consecutive days or less, but not less than seven consecutive days.

4-6.4 Short Term Rentals

- a. It shall be unlawful for an owner, lessor, sublessor, any other persons or entities acting in concert, or a combination thereof, with person or entity having possessory or use rights in a dwelling unit, to allow or fail to discontinue the use or occupancy of any dwelling unit for a period of not less than seven consecutive days (for residential properties that are one acre) or for not less than three consecutive days (for property that is greater than one acre or with a QFarm assessment) anywhere in the Township outside the geographic bounds of the Waterfront Town Center, Marmora Town Center, Resort Residential and Resort Commercial Zoning Districts.
- b. The short-term rental of dwelling units for more than the minimum number of consecutive days set forth in the preceding section but not more than 30 consecutive days shall be permitted subject to satisfying all of the conditions of this section and specifically the restrictions contained in subsection 4-6.6.
- c. This section shall not apply to units within any motel, hotel, campground or condominium campground, to any owner-occupied dwelling units, or to a short-term use and occupancy agreement between the buyer and seller of real property where the agreement permits the buyer to occupy the real property before closing or permits the seller to occupy the real property after closing.

4-6.5 Registration; Fees

- a. All short-term rental units shall hereafter be registered annually with the Township Clerk on forms which shall be provided for that purpose.
- b. The registration term shall commence April 1 of each year and such registration shall be valid until March 31 of the following year at which time it shall expire and a new registration shall occur.
- c. Application.
 1. Initial. The initial registration shall be made in writing and shall be signed by the owner on a form provided by the Township Clerk or designee. Said application shall state: (i) the name and physical address of the owner; (ii) owner's phone number and email address; (iii) the location of the building and a description of the dwelling unit; (iv) the number of dwelling units; (v) the number of bedrooms rooms in each dwelling unit; and (vi) a designated agent name and phone number to be available to respond to complaints in a timely manner.
 2. Renewal. Application for a renewal registration shall be made in writing and shall be signed by the owner on a form provided by the Township Clerk or designee. Said application shall state and changes to the previously submitted registration.

d. Fees. The annual registration fee for each short-term rental unit shall be \$100.00.

4-6.6 Short Term Rental Restrictions.

The occupancy of dwelling units of seven or more consecutive days but not more than 30 consecutive days shall be subject to the following requirements:

- a. No more than two cars shall be permitted to be parked at the premises (including on the street adjacent to same) for homes of up to three bedrooms, with one additional car for each additional bedroom.
- b. Occupancy shall be limited to two individuals per bedroom.
- c. The occupants shall comply with all municipal ordinances and State statutes pertaining to noise, nuisances and health concerns.
- d. No amplified music shall be permitted outdoors past 9:00 PM.
- e. All trash shall be placed in closed containers and placed at the curb for pick-up on the scheduled day.
- f. All advertisements shall include the restrictions set forth in this ordinance as well as the occupancy limit of said rental property.
- g. Such additional regulations as may be promulgated from time to time by a resolution of the Township Committee.

4-6.7. Enforcement authority.

Any of the violations referred to in this chapter may be enforced, as applicable, by the Housing Officer, Code Enforcement Official, Zoning Official, Construction Code Official, Municipal Housing Liaison, Local Department of Health or other such person designated by the Township Committee.

4-6.8. Violations and Penalties

- a. Any person violating or failing to comply with any of the provisions of this section shall, upon conviction thereof, be punishable by a fine in accordance with Section 1-5 of this Code, which includes a maximum penalty not exceeding \$1,250 and/or imprisonment in the County jail for a period not exceeding 90 days, or both, or to a period of community service not exceeding 90 days at the discretion of the Municipal Court Judge, and at least a minimum penalty shall be imposed which shall consist of a fine which may be fixed at an amount not exceeding \$100. Each and every day in which a violation of any provision of this Code or any other ordinance of the Township exists shall constitute a separate violation.
- b. In addition to subsection (a), in the event that there are three or more violations of the restrictions set forth in Section 4-6.6 in any calendar year, the registration of the short-term rental unit shall be revoked for the remainder of that year and the following calendar year.

SECTION 2: EFFECTIVE DATE: This Ordinance shall take effect immediately upon the following publication as required by law.

SECTION 3: REPEALER: All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency only.

SECTION 4: SEVERABILITY: If any section, paragraph, subdivision, subsection, clause, or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, subsection, clause, or provision declared invalid and the remainder of this Ordinance shall remain in full force and effect and shall be enforceable.

SECTION 5: CODIFICATION: This Ordinance shall be codified in the Upper Township Code at the sections referred to above.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 22nd DAY OF JANUARY, 2024 AND WILL BE TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER TO BE HELD ON THE 26TH OF FEBRUARY, 2024 AT 4:30 P.M. AT THE TOWNSHIP HALL, PETERSBURG, NEW JERSEY.

BY ORDER OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER.

JOANNE R. HERRON, TOWNSHIP CLERK
TOWNSHIP OF UPPER

CORRESPONDENCE

NEW BUSINESS

14. Ocean City High School Theater Boosters request to hold Bingo BA #567 at the Upper Township Community Center on April 20, 2024. **Motion by Kimberly Hayes, second by Mark Pancoast, to approve the request. During roll call vote all five Committee members voted in the affirmative.**
15. Approval to participate in the Upper Township Community Guide. **Motion by Jay Newman, second by Kimberly Hayes, to approve the request. During roll call vote all five Committee members voted in the affirmative.**

UNFINISHED BUSINESS

PAYMENT OF BILLS

22. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting." **Motion by Curtis Corson, second by Kimberly Hayes. During roll call vote all five Committee members present voted in the affirmative.**

Bills approved for payment: **\$2,051,883.46**
Payroll: **\$180,752.50**

PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON

Janice Connell, Strathmere Improvement Association – thanked the Committee for all of the work done this past year and stated that she is looking forward to working with the Committee.

CLOSED SESSION

16. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

**TOWNSHIP OF UPPER
RESOLUTION NO. 047-2024**

**MOTION GOING INTO CLOSED SESSION
JANUARY 22, 2024**

I hereby move that a resolution be incorporated into the minutes authorizing the Township Committee to enter into an executive session for the following matters pursuant to the Open Public Meetings Act:

MATTERS

1. Personnel
2. Contract negotiation - Substitute Prosecutor
3. Contract negotiation – Phoenix Advisors
4. Contract negotiation – Drainage Improvements
5. Contract negotiation – Consulting and Municipal Engineers, LLC
6. Contract negotiation – Labor Counsel
7. Attorney/Client Privilege – Fair Share Plan
8. Attorney/Client Privilege – Dredge Material
9. Contract negotiation – Cell Tower

I also include in my motion the estimated time and the circumstances under which the discussion conducted in closed session can be disclosed to the public as follows:

- A. It is anticipated that the matters discussed in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.
- B. With respect to employment and personnel matters such discussions will be made public if and when formal action is taken or when the individuals involved consent that it can be made public.
- C. With respect to contract negotiations such matters will be made public when negotiations have ceased and there is no longer a reason for confidentiality.

Moved by: Mark Pancoast

Motion seconded by: Curtis Corson

Roll Call Vote with all five Committee members voting in the affirmative.

RECONVENE PUBLIC PORTION OF MEETING

Motion by Kimberly Hayes, second by Jay Newman, to reconvene the public portion of the meeting. During roll call vote all five Committee members voted in the affirmative.

RESOLUTION TO BE ACTED ON AFTER CLOSED SESSION

17. Authorizing the Planning Board of the Township of Upper to conduct a preliminary investigation of a portion of the Marmora Town Center as an area in need of redevelopment. **No action was taken on this matter**
18. Amending the mission of the Upper Township Mount Laurel subcommittee to include redevelopment matters. **No action was taken on this matter.**

ADJOURNMENT

There being no further business this evening the meeting was adjourned at 6:27 P.M., with a motion by Jay Newman, second by Kimberly Hayes and all five Committee members present voting in the affirmative. The next regular Committee meeting is scheduled for February 12, 2024 at 6:30 P.M.

Minutes prepared by,

Joanne R. Herron, RMC
Township Clerk

Bills

82852 01/22/24 A0017 ATLANTIC CO. MUNICIPAL JIF 144,553.00 3340
82853 01/22/24 A0078 ANCHOR RUBBER STAMP & PRINTING 110.00 3340
82854 01/22/24 A0091 ATLANTIC CITY ELECTRIC 28,718.89 3340
82855 01/22/24 A0117 AT&T 160.92 3340
82856 01/22/24 A0176 ACTION FLAG COMPANY 287.46 3340
82857 01/22/24 A0191 ACTION UNIFORM CO. LLC 165.00 3340
82858 01/22/24 A0212 ANCERO, LLC 12,832.50 3340
82859 01/22/24 A0222 ANZELONE ELECTRIC COMPANY, LLC 1,565.00 3340
82860 01/22/24 A0235 AMAZON CAPITAL SERVICES, INC. 259.95 3340
82861 01/22/24 A0254 ALL JERSEY DWI EXPERTS LLC 800.00 3340
82862 01/22/24 B0035 BELMONT & CRYSTAL SPRINGS 61.52 3340
82863 01/22/24 B0076 BOND, LAURENCE E. 4,791.58 3340
82864 01/22/24 B0092 BROKER, EUGENE JR. 3,956.00 3340
82865 01/22/24 B0220 BERGEY'S TRUCK CENTERS 51.94 3340
82866 01/22/24 B0278 BUSINESS INFORMATION SYSTEMS 1,080.81 3340
82867 01/22/24 B0287 BIGLEAF NETWORKS, INC. 697.00 3340
82868 01/22/24 B0288 KINGBARNES LLC 925.00 3340
82869 01/22/24 C0031 CAPE ASSIST 2,751.00 3340
82870 01/22/24 C0048 CAPE MAY COUNTY MUA 36,095.69 3340
82871 01/22/24 C0052 CAPE MAY COUNTY TREASURER 1,699,428.64 3340
82872 01/22/24 C0068 COMCAST 2,258.37 3340
82873 01/22/24 C0077 CHERRY VALLEY TRACTOR SALES 20,327.12 3340
82874 01/22/24 C0078 CARTER, EDWARD, SR. 101.74 3340
82875 01/22/24 C0124 CMC MUNICIPAL CLERK'S ASSOC. 375.00 3340
82876 01/22/24 C0223 CASA PAYROLL SERVICE 295.50 3340
82877 01/22/24 C0312 CARTER, JONATHAN 100.00 3340
82878 01/22/24 C0352 COLUMN SOFTWARE, PBC 359.16 3340
82879 01/22/24 D0040 DELTA DENTAL OF N.J. INC. 5,306.73 3340
82880 01/22/24 D0186 DOCUTREND, INC. 58.17 3340
82881 01/22/24 D0237 DIETZ, KERRY 250.00 3340
82882 01/22/24 D0239 D & A CLEARINGHOUSE 125.00 3340
82883 01/22/24 D0240 DEVLIN, EDMUND F. 1,048.95 3340
82884 01/22/24 E0012 EHRlich PEST CONTROL INC 127.14 3340
82885 01/22/24 E0034 ESRI, INC. 460.00 3340
82886 01/22/24 G0002 GAGLIONE, WANDA 3,957.60 3340
82887 01/22/24 G0120 PATRICK F. MARTIN 2,291.67 3340
82888 01/22/24 G0147 GREATAMERICA FINANCIAL SVCS. 217.00 3340
82889 01/22/24 K0019 KELTEX APPAREL 50.00 3340
82890 01/22/24 K0020 KENNEY, EDWARD 4,155.60 3340
82891 01/22/24 K0106 KOHLER, MARSHALL J 600.00 3340
82892 01/22/24 K0114 KIMBALL MIDWEST 151.13 3340
82893 01/22/24 L0016 LANDSMAN UNIFORMS, INC. 896.96 3340
82894 01/22/24 L0145 LINDHOLM, KYLE 100.00 3340
82895 01/22/24 M0046 MASON, DAVID 3,957.60 3340
82896 01/22/24 M0088 MC SYSTEMS SOFTWARE LLC 1,600.00 3340
82897 01/22/24 N0004 NJ-AMERICAN WATER CO. 119.57 3340
82898 01/22/24 N0043 NAPA AUTO PARTS 1,015.01 3340
82899 01/22/24 N0070 MARSH & MCLENNAN AGENCY, LLC 2,000.00 3340
82900 01/22/24 N0125 N.J. REGISTRAR'S ASSOCIATION 25.00 3340
82901 01/22/24 N0143 NATIONAL TIME SYSTEMS 420.40 3340
82902 01/22/24 N0144 NJ E-ZPASS SERVICE CENTER 310.00 3340
82903 01/22/24 N0154 NEW HORIZON COMMUNICATIONS 1,014.29 3340
82904 01/22/24 O0006 SJSHORE MARKETING, LLC 255.00 3340
82905 01/22/24 O0055 OCEAN COUNTY UTILITIES AUTHORITY 4,463.53 3340
82906 01/22/24 P0032 PEDRONI FUEL CO. 2,948.33 3340
82907 01/22/24 P0034 PEIFER, SUSAN R. 1,978.80 3340
82908 01/22/24 P0207 PULSE MEDICAL SOLUTIONS LLC 990.00 3340
82909 01/22/24 R0030 RIGGINS, INC. 0.00 01/22/24 VOID 0
82910 01/22/24 R0030 RIGGINS, INC. 22,359.31 3340
82911 01/22/24 S0001 SAM'S CLUB 50.60 3340
82912 01/22/24 S0018 SUBURBAN PROPANE, LP 397.69 3340
82913 01/22/24 S0113 SMITH, THOMAS G. 2,464.63 3340
82914 01/22/24 S0154 SOUTH JERSEY OVERHEAD DOOR 8,940.00 3340
82915 01/22/24 S0239 SHORE VET. ANIMAL CONTROL LLC 2,250.00 3340
82916 01/22/24 S0253 SAMPLE MEDIA, INC. 176.40 3340
82917 01/22/24 S0254 SHOPRITE 171.93 3340

82918 01/22/24 S0292 SURENIAN EDWARDS BUZAK & NOLAN 1,121.00 3340
82919 01/22/24 T0067 TOWNSHIP OF UPPER PETTY CASH 100.00 3340
82920 01/22/24 T0159 TRIAD ADVISORY SERVICES, INC. 6,200.00 3340
82921 01/22/24 T0180 TRI-COUNTY PEST CONTROL, INC 25.00 3340
82922 01/22/24 V0013 VERIZON WIRELESS 390.04 3340
82923 01/22/24 V0018 VILLAGE PHARMACY, INC. 965.00 3340
82924 01/22/24 V0022 VERIZON 604.56 3340
82925 01/22/24 V0052 VIKING TERMITES & PEST CONTROL 64.15 3340
82926 01/22/24 V0053 VERIZON CONNECT FLEET USA LLC 545.60 3340
82927 01/22/24 W0087 W.B. MASON EGG HARBOR 94.96 3340
82928 01/22/24 X0008 XEROX FINANCIAL SERVICES 220.32 3340
82929 01/22/24 Y0003 Y-PERS INC 740.00 3340
Total: \$2,051,883.46