

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
MINUTES FOR DECEMBER 11, 2023**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 6:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

Mayor Newman read the following Open Public meeting notice into the record:

“In compliance with the Open Public Meetings Law, I wish to state that on December 8, 2023, the notice of this meeting of the Upper Township Committee was posted on the official Township Bulletin Board, the Upper Township Website, and mailed to the Cape May County Gazette, the Atlantic City Press, the Ocean City Sentinel-Ledger, the Herald Times and filed with the Township Clerk. Tonight’s meeting is being video recorded up until the closed session portion of this meeting and will be available on the Upper Township website. I hereby direct that this announcement be made a part of the minutes of this meeting.”

SALUTE TO THE FLAG

ROLL CALL

Curtis Corson	Present
Kimberly Hayes	Present
Victor Nappen	Absent
Mark Pancoast	Present
Jay Newman	Present

Also present were Municipal Clerk Joanne Herron, Municipal Attorney Anthony Monzo, Township Engineer Zachary Jordan, and Township Administrator Gary DeMarzo.

APPROVAL OF MINUTES – November 27, 2023 Regular and Closed Session Minutes

Motion by Kimberly Hayes, second by Mark Pancoast, to approve the November 27, 2023 Regular and Closed Session Minutes as submitted. During roll call vote three Committee members present voted in the affirmative. Curtis Corson abstained.

REPORT OF GOVERNING BODY MEMBERS

Mark Pancoast, Committeewoman, reported that the Department of Public Works has completed the first round of leaf collection and will be starting on the second round tomorrow. Employees have been busy winterizing Township vehicles and property, and for the month of November 813 tons of leaves, compost, brush, bulk and trash have been collected.

Kimberly Hayes, Committeewoman, reported that the lighting project at Caldwell Park is underway and progressing well. She next congratulated the Upper Township Wrestling program for their extremely successful tournament over the past weekend.

Jay Newman, Mayor, reported that the Township will be holding free rabies clinics on January 20th and February 24th from 1:00 to 3:00 at Shore Veterinarians. He next requested that number 18 on the consent agenda, authorizing a Shared Services Agreement with the Cape May County Municipal Utilities Authority for solid waste and recycling services, be moved to closed session, with the Resolution to possibly be adopted after closed session.

ADMINISTRATOR OVERVIEW

Gary DeMarzo, Township Administrator, gave a brief overview of several items on the agenda including additional grant applications, new employee appointments and coop purchasing. He commended the CFO Barbara Ludy for her work finding coop purchasing options to save the Township money.

Zachary Jordan, Township Engineer, gave a brief update on the County project on Church Road, which had been delayed due to supply issues, but has started up again. The Township Administrator then inquired about progress details for Caldwell Park lighting projects, which the Superintendent of Public Works provided.

CONSENT AGENDA

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

Motion by Curtis Corson, second by Kimberly Hayes, to approve consent agenda items #10 through #17 and #19 through #25. During roll call vote all four Committee members present voted in the affirmative.

FILING OF REPORTS BY CONSENT

1. Animal Control
2. Clerk's Office
3. Construction Code
4. Division of EMS
5. Finance Office
6. MUA Report
7. Municipal Court
8. Public Works
9. Tax Collector

RESOLUTIONS TO BE APPROVED BY CONSENT

10. Congratulating the Upper Township Green Hornets for their wrestling achievements in 2023.

TOWNSHIP OF UPPER CAPE MAY COUNTY R E S O L U T I O N

RESOLUTION NO. 351-2023

RE: CONGRATULATING THE UPPER TOWNSHIP GREEN HORNETS FOR THEIR WRESTLING ACHIEVEMENTS IN 2023

WHEREAS, the members of the Upper Township Green Hornets had an outstanding 2023 wrestling season, attaining numerous achievements in their respective weight classes; and

WHEREAS, on behalf of the citizens of Upper Township, it is appropriate that we recognize and congratulate the following wrestlers for their accomplishments:

Max Jaros	3 RD Place	USAW NJ State Tournament
Jayda Heaton	8 TH Place 4 TH Place 3 RD Place 5/6 TH Place	MAWA Eastern Nationals War At The Shore Nationals USAW NJ State Tournament War At The Shore Nationals
Wyatt Gant	1 ST Place	USAW NJ State Tournament
Shyla Fleetwood	2 ND Place	USAW NJ State Tournament
Zayden Berckman	4 TH Place 4 TH Place 2 ND Place	USAW NJ State Tournament War At The Shore Nationals War At The Shore Nationals
Brayden Hinrichsen	4 TH Place	USAW NJ State Tournament
Keira Cunningham	6 TH Place 1 ST Place 1 ST Place	2023 Trinity Award Winner War At The Shore Nationals Tulsa Kickoff Classic Tulsa Nationals
Jayden Cruz	7 TH Place 1 ST Place 4 TH Place 1 ST Place 1 ST Place	USAW NJ State Tournament Reno Worlds War At The Shore Nationals USAW NJ State Tournament War At The Shore Nationals
Jaxson Cruz	6 TH Place 1 ST Place	War At The Shore Nationals MAWA Eastern Nationals
Alivia Fowler	1 ST Place	USAW NJ State Tournament
Brynn Cunningham	5 TH Place 3 RD Place 6 TH Place 3 RD Place	Tulsa Kickoff Classic War At The Shore Nationals Tulsa Nationals MAWA Eastern Nationals
Bella Cox	1 ST Place 1 ST Place 1 ST Place	USAW NJ State Tournament USAW NJ State Tournament War At The Shore Nationals
Eric Bostard	3 RD Place 3 RD Place 3 RD Place	USAW NJ State Tournament War At The Shore Nationals War At The Shore Nationals
Jack Lauer	3 RD Place	MAWA Eastern Nationals
Ethan Bostard	1 ST Place 8 TH Place 5 TH Place	War At The Shore Nationals USAW NJ State Tournament USAW NJ State Tournament

Riley Jones	4 TH Place	MAWA Eastern Nationals
Adley Callahan	5 TH Place	USAW NJ State Tournament
	4 TH Place	USAW NJ State Tournament
Sofi Neidig	4 TH Place	War At The Shore Nationals
	7 TH Place	USAW NJ State Tournament
Dani Schlachter	4 TH Place	MAWA Eastern Nationals
Jeff Heaton	7 TH Place	USAW NJ State Tournament
	4 TH Place	USAW NJ State Tournament
Logan Pelechaty	4 TH Place	War At The Shore Nationals
	5 TH Place	USAW NJ State Tournament
Josh Roman	5 TH Place	USAW NJ State Tournament
Colin Prokson	2 ND Place	USAW NJ State Tournament

NOW, THEREFORE, BE IT RESOLVED by the Township Committee on behalf of the citizens of the Township of Upper, to extend to the Upper Township Green Hornets Wrestlers, congratulations on becoming USA Wrestling New Jersey State Championship Place Winners, and to the coaches a heartfelt thanks and gratitude for their generous donation of their time and service to the young people of this community.

GIVEN UNDER OUR HANDS and the seal of the Township of Upper this 11th day of December, 2023.

Resolution No. 351-2023

Offered by: Corson

Seconded by: Hayes

Adopted: December 11, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen				X
Pancoast	X			
Newman	X			

11. Congratulating the Upper Township Indians varsity football team on becoming the 2023 Cape Atlantic Junior Football League Champions.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY**

RESOLUTION

RESOLUTION NO. 352-2023

**RE: CONGRATULATING THE UPPER TOWNSHIP INDIANS
VARSITY FOOTBALL TEAM ON BECOMING THE
2023 CAPE ATLANTIC JUNIOR FOOTBALL LEAGUE CHAMPIONS**

WHEREAS, the Upper Township Indians Varsity Football Team has had an outstanding 2023 football season becoming the 2023 Cape Atlantic Junior Football League Champions; and

WHEREAS, the Upper Township Indians Varsity Football Team has successfully completed their 2023 Cape Atlantic Junior Football League Season with a record of 10 wins and 0 losses.

WHEREAS, on November 25, 2023, the Upper Township Indians participated in the Cape Atlantic Junior Football League Championship Game held in Northfield winning the final Championship game against the Brigantine Rams with a score of 24-0; and

WHEREAS, it is appropriate that on behalf of the citizens of Upper Township we recognize and congratulate the players listed as follows:

Johnny Klebaur	Bobby Drewnowski	Crist Robine
Andrew Zintner	Tommy Christopher	Isacc Ray
William Bernhardt	Jackson Becker	Cooper Reich
Cole Garreffo	Adonis Bullock	Sebastian Barnhart
Ryleigh Xu	Dominic Borcky	Sean Palmer
Xavier Moeller	John Endicott	Trent Ocello
Jaxon Picinich	Cesar Rodriguez	Alex Christensen
Anthony Libro	Mason Vaughan	Columb Higgins
Tate Snyder	Jake Candeloro	Jeremy Kopyo
Ryan Hiddeman		Shane Spiegel

WHEREAS, we also extend this recognition and thanks to those that have generously given their personal time and service to coach this team, they being Head Coach Tony Garreffo, Assistant Coaches; JJ Klebaur, Crist Robine, Mike Endicott, John Vaughan, Art Moeller, and Greg Borcky; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee on behalf of the citizens of the Township of Upper, to extend to the 2023 Varsity Team congratulations on becoming the 2023 Cape Atlantic Junior Football League Champions, and to each coach our heartfelt thanks and gratitude for the generous donation of their time and service to the young people of this community.

GIVEN UNDER OUR HANDS and the seal of the Township of Upper this 11th day of December 2023.

Resolution No. 352-2023

Offered by: Corson

Seconded by: Hayes

Adopted: December 11, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen				X
Pancoast	X			
Newman	X			

- 12. Authorizing the Township of Upper to accept a Federal Fiscal Year 2023 Emergency Management Performance Grant Emergency Management Agency Assistance Subaward.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 353-2023

**RE: AUTHORIZING THE TOWNSHIP OF UPPER TO ACCEPT A FEDERAL FISCAL
YEAR 2023 EMERGENCY MANAGEMENT PERFORMANCE GRANT
EMERGENCY MANAGEMENT AGENCY ASSISTANCE SUBAWARD**

WHEREAS, the Upper Township Office of Emergency Management has been awarded a State Homeland Security Grant Program Subgrant AFN #97.042, Subgrant Award #FY23-EMPG-EMAA-0511, from the New Jersey Department of Law and Public Safety, Office of the Attorney General; and

WHEREAS, the Subaward, consisting of a \$10,000.00 Federal Award, is for the purpose of enhancing Upper Township Office of Emergency Management’s ability to prevent, protect against, respond to, and recover from acts of terrorism, natural disasters and other catastrophic events and emergencies; and

WHEREAS, the award period is from July 1, 2023 through June 30, 2024; and

WHEREAS, the EMPG EMAA subgrant award incorporates all conditions and representations contained or made in the application; and

WHEREAS, the Upper Township Office of Emergency Management, designated by the New Jersey State Police, Office of Emergency Management, has submitted an Application for the Subgrant Award as required by the New Jersey State Office of Emergency Management; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Upper is hereby authorized to accept the FFY23 Emergency Management Performance Grant Program (EMPG), Emergency Management Agency Assistance Subgrant (EMAA) in the amount of up to \$10,000 Federal Funds from the New Jersey State Police, Office of Emergency Management; and

BE IT FURTHER RESOLVED that the Mayor, Chief Financial Officer, and the Township Emergency Management Coordinator are authorized to sign the appropriate Subgrant award documents; and

BE IT FURTHER RESOLVED that the Director of the Division of Local Government Services is requested to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$10,000.00, once approved, from the State of New Jersey Department of Law and Public Safety; and

BE IT FURTHER RESOLVED that the like sum of \$10,000.00 is hereby appropriated under the caption FFY 2023 Emergency Management Agency Assistance; and

BE IT FURTHER RESOLVED that copies of this Resolution shall be forwarded to the New Jersey State Police, Office of Emergency Management; Cape May County Office of Emergency Management; and the New Jersey Director of the Division of Local Government Services.

Resolution No. 353-2023

Offered by: Corson

Seconded by: Hayes

Adopted: December 11, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen				X
Pancoast	X			
Newman	X			

13. Authorizing the submittal of a grant application to the New Jersey Department of Environmental Protection for a Municipal Stormwater Assistance Grant.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 354-2023

**AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION TO
THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
FOR A MUNICIPAL STORMWATER ASSISTANCE GRANT**

WHEREAS, Grant Funding is available through the New Jersey Department of Environmental Protection for Tier A Municipalities to assist with upgrading their Municipal Stormwater Programs to comply with the requirements of the 2023 Tier A MS4 Permit renewal; and

WHEREAS, the Township Engineer has identified this grant opportunity to be beneficial for assisting the Township in maintaining compliance with the Tier A MS4 Permit requirements.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, formally approves the submission of a grant application for the above stated New Jersey Department of Environmental Protection Grant opportunity.

BE IT FURTHER RESOLVED that the Township Administrator is hereby authorized to sign and submit a grant application to the New Jersey Department of Environmental Protection for the Stormwater Assistance Grant Fund.

BE IT FURTHER RESOLVED that the Mayor and Township Administrator are hereby authorized to sign the grant agreement on behalf of the Township of Upper and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Resolution No. 354-2023

Offered by: _____ Seconded by: _____

Adopted: December 11, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen				X
Pancoast	X			
Newman	X			

14. Authorizing a professional services contract with the Cape May County Council on Alcoholism and Drug Abuse, Inc. for an employee assistance program for Township employees.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 355-2023

**RE: AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH THE
CAPE MAY COUNTY COUNCIL ON ALCOHOLISM AND DRUG ABUSE, INC.
FOR AN EMPLOYEE ASSISTANCE PROGRAM FOR TOWNSHIP EMPLOYEES**

WHEREAS, the Township of Upper wishes to continue its Employee Assistance Program to provide assessment, evaluation intervention, referral, and case management services for employees of the Township; and

WHEREAS, the Township of Upper has previously contracted with Cape May County Council on Alcoholism and Drug Abuse, Inc., a New Jersey non-profit corporation (hereinafter referred to as “Cape Assist”) for such services and wishes to continue such relationship by entering into a Professional Services Contract to cover the period from January 1, 2024 to December 31, 2024; and

WHEREAS, Cape Assist has the required expertise to provide and implement the Upper Township Employee Assistance Program; and

WHEREAS, the Township Committee intends to engage the services of Cape Assist under a Professional Services Contract attached hereto as Exhibit A; and

WHEREAS, the Chief Financial Officer has certified the availability of funds to permit said Contract to be entered into; and

WHEREAS, Cape Assist has completed and submitted a Business Entity Disclosure Certification which certifies that Cape Assist has not made any reportable contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit Cape Assist from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. Cape Assist has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and has provided proof of that registration to the Township of Upper.
3. The proposed Professional Services Contract between the Township of Upper and Cape Assist, a copy of which is on file in the office of the Township Clerk, is hereby approved and the Mayor and the Township Clerk are hereby authorized, directed and empowered to execute said Contract on behalf of the Township of Upper and the Township Clerk is further authorized, directed, and empowered to seal said Contract with the seal of the Township of Upper.
4. The Township Clerk shall cause a Notice of Award of this Contract to be published in the official newspaper of the Township of Upper as required by N.J.S.A. 40A:11-5.
5. This Contract has been awarded without competitive bidding for the following reason or reasons:
 - (A) Professional services of the type herein sought are of such a nature as to require a high degree of trust or confidence in the individual providing the service and, in fact, may require the creation of a confidential or fiduciary relationship between that individual and the municipality;
 - (B) The services required are highly specialized or technical in nature;

(C) The services require peculiar ability or skill and demand a high degree of specialized knowledge or expertise;

(D) The services are such that their relative work must be judged by subjective considerations that are not susceptible of valuation by competitive bidding; and

(E) The individuals who will provide these services have demonstrated their competence and particular expertise in the services required.

Resolution No. 355-2023

Offered by: Corson

Seconded by: Hayes

Adopted: December 11, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen				X
Pancoast	X			
Newman	X			

15. Authorizing the award of a contract with CM3 Building Solutions, Inc. for the installation and maintenance of Township security systems.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 356-2023

**RE: AUTHORIZING THE AWARD OF A CONTRACT WITH
CM3 BUILDING SOLUTIONS, INC. FOR THE INSTALLATION AND
MAINTENANCE OF TOWNSHIP SECURITY SYSTEMS**

WHEREAS, from time to time the Township of Upper has a need to maintain and install upgrades to the Township's Security Systems and to do so desires to enter into a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.5, with CM3 Building Solutions, Inc.; and

WHEREAS, the Qualified Purchasing Agent has determined and certified in writing that the value of acquisitions with CM3 Building Solutions, Inc. for the year 2023 will exceed \$17,500; and

WHEREAS, CM3 Building Solutions, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that CM3 Building Solutions, Inc. has not made any

reportable contributions to a political or candidate committee in the Township in the previous one year, and that the contract will prohibit CM3 Building Solutions, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Township has certified the availability of funds to allow the award of contract for the purchase herein authorized and has certified that adequate funds have been appropriated for this purpose in the 2023 Municipal Budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee of the Township of Upper, County of Cape May, New Jersey hereby authorizes the Qualified Purchasing Agent to enter into a contract with CM3 Building Solutions, Inc. as described herein.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. The Chief Financial Officer is hereby authorized, directed and empowered to execute any and all necessary documents in order to implement the intent of this Resolution.

Resolution No. 356-2023

Offered by: Corson

Seconded by: Hayes

Adopted: December 11, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen				X
Pancoast	X			
Newman	X			

16. Authorizing the Mayor and Township Clerk to sign a contract with Ancero, LLC for VoIP Telecommunication Services.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 357-2023

**RE: AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO SIGN A CONTRACT
WITH ANCERO, LLC FOR VOIP TELECOMMUNICATION SERVICES**

WHEREAS, Ancero, LLC, with offices at 1001 Briggs Rd., Suite 220, Mount Laurel, NJ 08054, has submitted a proposal to provide VoIP telecommunication services; and

WHEREAS, the proposed contract has been reviewed and approved by the Municipal Attorney and will be on record in the office of the Township Clerk and available for public inspection and is attached hereto as Exhibit “A”; and

WHEREAS, Ancero, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Ancero, LLC has not made any reportable contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit Ancero, LLC from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Mayor and Township Clerk are hereby authorized, directed and empowered to execute a contract with Ancero, LLC to provide VoIP telecommunication services for the Township of Upper.
3. This contract shall have a term of three (3) years commencing upon full execution of the contract and services have been activated and are available for use by the Township of Upper.
4. Ancero, LLC has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and have provided proof of that registration to the Township of Upper.
5. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 357-2023

Offered by Corson

Seconded by: Hayes

Adopted: December 11, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen				X
Pancoast	X			
Newman	X			

17. Authorizing the assignment of the contract for emergency medical billing services from Administrative Advantage, LLC to Revascent, LLC.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 358-2023

**RE: AUTHORIZING THE ASSIGNMENT OF THE CONTRACT FOR
EMERGENCY MEDICAL BILLING SERVICES FROM
ADMINISTRATIVE ADVANTAGE, LLC TO REVASCENT, LLC**

WHEREAS, the Township of Upper and Cape Professional Billing, Inc. entered into a contract for emergency medical billing services on July 26, 2021 for a term of one year, with an option to extend the contract for two additional one-year terms, pursuant to Resolution No. 211-2021; and

WHEREAS, on May 23, 2022 the Township approved the assignment of the contract from Cape Professional Billing, Inc. to Administrative Advantage, LLC pursuant to Resolution No. 173-2022; and

WHEREAS, Administrative Advantage, LLC has now merged with Revascent, LLC; and

WHEREAS, in accordance with Exhibit A, Section 4.4 of the contract between the Township of Upper and Administrative Advantage, LLC, the Township wishes to approve the assignment of said contract to Revascent, LLC; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The assignment of the contract for Emergency Medical Billing Services from Administrative Advantage to Revascent, LLC is hereby approved.
3. All Township officials, officers and employees are empowered to take such action as may be necessary or advisable in order to carry out the intent and purpose of this Resolution.

Resolution No. 358-2023

Offered by: Corson

Seconded by: Hayes

Adopted: December 11, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen				X
Pancoast	X			
Newman	X			

18. Authorizing additional compensation to certain employees.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 359-2023

**RE: AUTHORIZING ADDITIONAL COMPENSATION
TO CERTAIN EMPLOYEES**

WHEREAS, in accordance with Ordinance No. 28-2022, known as the salary ordinance for the calendar year 2023, Section 2-I, the Township Committee may award certain employees a one-time bonus for additional work not to exceed a total amount of \$5,000.00 for the year; and

WHEREAS, a resolution authorizing and setting forth the amount of the bonus is required; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. A one-time bonus is hereby awarded to the following employees in the amount so stated for the year 2023:

Joanne Herron - \$5,000.00
Janet McBride - \$5,000.00
Larry Cole - \$5,000.00
Michelle Johnson - \$5,000.00

3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 359-2023

Offered by: Corson

Seconded by: Hayes

Adopted: December 11, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen				X
Pancoast	X			
Newman	X			

19. Appointing Jacob Spiegel as a part-time employee to the Upper Township Construction Code Office to serve as Fire Protection Sub-Code Official.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 360-2023

**RE: APPOINTING JACOB SPIEGEL AS A PART-TIME EMPLOYEE TO THE
UPPER TOWNSHIP CONSTRUCTION CODE OFFICE TO SERVE AS
FIRE PROTECTION SUB-CODE OFFICIAL**

WHEREAS, a need exists to appoint a part-time employee to the Upper Township Construction Code Office to ensure optimal operation; and

WHEREAS, Jacob Spiegel possesses the requisite license as required by the New Jersey Uniform Construction Code to serve as the part-time Fire Protection Sub-Code Official; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. Jacob Spiegel is hereby provisionally appointed to the Upper Township Construction Code Office pending successful pre-employment testing effective December 12, 2023 to serve as Fire Protection Sub-Code Official at an annual salary of \$15,000.00

3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 360-2023

Offered by: Corson

Seconded by: Hayes

Adopted: December 11, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen				X
Pancoast	X			
Newman	X			

20. Appointing Ryan Schaefer as a full-time employee to the Upper Township Division of Emergency Medical Services.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 361-2023

RE: APPOINTING RYAN SCHAEFER AS A FULL-TIME EMPLOYEE TO THE UPPER TOWNSHIP DIVISION OF EMERGENCY MEDICAL SERVICES

WHEREAS, a need exists to appoint qualified personnel as full-time employees to the Upper Township Division of Emergency Medical Services to ensure optimal operation; and

WHEREAS, Ryan Schaefer possesses all the requisite qualifications for appointment to said position; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. Ryan Schaefer is hereby appointed to the Division of Emergency Medical Services as a full-time Emergency Medical Technician effective December 12, 2023 at an annual salary of \$45,000, in accordance with the Salary Ordinance.

3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 361-2023

Offered by: Corson

Seconded by: Hayes

Adopted: December 11, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen				X
Pancoast	X			
Newman	X			

21. Budget transfers.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 362-2023

RE: BUDGET TRANSFERS

WHEREAS, budgetary transfers between line items can be made after November 1st; and

WHEREAS, it is necessary to make transfers between certain line items of the Municipal Budget of the Township of Upper.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The following transfers between line items in the Municipal Budget of the Township of Upper shall be made immediately:

<u>TO</u>	<u>FROM</u>
CLERK S/W \$3,000.00	GENERAL ADMIN. O/E \$10,000.00
CLERK O/E \$4,000.00	DIVISION OF EMS S/W \$10,000.00
COMPUTER SERVICES \$10,000.00	ROAD REPAIRS & MAINT. S/W \$25,000.00
ENGINEERING O/E \$40,000.00	MAINTENANCE OF ROADS O/E \$26,000.00
SPORTS & RECREATION O/E \$8,000.00	GARBAGE & TRASH S/W \$14,100.00
BEACH PATROL S/W \$100.00	SPORTS & RECREATION S/W \$10,000.00
STREET LIGHTING \$40,000.00	MUNICIPAL COURT S/W \$10,000.00

Resolution No. 362-2023

Offered By: Corson

Seconded By: Hayes

Adopted: December 11, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen				X
Pancoast	X			
Newman	X			

22. Authorize contracts with CM3 Building Solutions, Inc. through the Camden County Educational Services Commission Cooperative Pricing System #66CCEPS contract #FY 21-01, Integrated Building Automation Solutions.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 363-2023

**RE: AUTHORIZE CONTRACTS WITH CM3 BUILDING SOLUTIONS, INC.
THROUGH THE CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION
COOPERATIVE PRICING SYSTEM #66CCEPS CONTRACT #FY 21-01,
INTEGRATED BUILDING AUTOMATION SOLUTIONS**

WHEREAS, the Township of Upper is a member of the Camden County Educational

Services Commission Cooperative Pricing System #66CCEPS pursuant to N.J.S.A. 40A:10, 11 and N.J.A.C. 5:34-7.3, 7.4, 7.12 and Upper Township Resolution No. 203-2020 adopted on July 27, 2020; and

WHEREAS, the Township of Upper may enter into contractual agreements with the Camden County Educational Services Commission Cooperative Pricing System #66CCEPS contract vendors through this resolution and properly executed contracts/purchase orders, which shall be subject to all the conditions applicable to the current New Jersey Local Public Contracts Law; and

WHEREAS, the Township of Upper has the immediate need for the replacement of four (4) AC HVAC units and desires to enter into a contract with CM3 Building Solutions, Inc. as a listed contractor under the Camden County Educational Services Commission Cooperative Pricing System #66CCEPS Contract #FY21-01, Integrated Building Automation Solutions; and

WHEREAS, this cooperative contract has been awarded to CM3 Building Solutions, Inc. through a “fair and open process” pursuant to N.J.S.A. 19:44a-20.4 et seq.; and

WHEREAS, the Township’s Qualified Purchasing Agent has reviewed the terms and conditions of the contract and recommends the award of the contract be made to CM3 Building Solutions, Inc.; and

WHEREAS, the Township of Upper in conjunction with this contract wishes to enter into agreements with Atlantic City Electric (ACE) through their Small Business Direct Install (SBDI) Program from which 80% of the contract costs will be paid for from funds that have been collected by ACE from the Social Benefits Surcharge Program that is part of each monthly area residential and commercial billing; and

WHEREAS, the total cost of the specified improvements total \$251,320.24 of which the Township’s contributory portion shall be \$50,264.04.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Upper, Cape May County, and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee of the Township of Upper, County of Cape May, New Jersey hereby authorizes the Qualified Purchasing Agent to enter into a contract with CM3 Building Solutions, Inc. of Fort Washington, Pennsylvania to supply and install (4) replacement electric AC

package units under the terms and conditions of the Camden County Educational Services Commission Cooperative Pricing System #66CCEPS Contract #FY21-01, Integrated Building Automation Solutions and Atlantic City Electric (ACE) Small Business Direct Install (SBDI) Program in the total amount of \$50,264.04.

3. The Chief Financial Officer is hereby authorized, directed and empowered to execute any and all necessary documents in order to implement the intent of this Resolution.

Resolution No. 363-2023

Offered By: Corson

Seconded By: Hayes

Adopted: December 11, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen				X
Pancoast	X			
Newman	X			

23. Authorize payments from the Affordable Housing Trust Fund of Upper Township.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 364-2023

**RE: AUTHORIZE PAYMENTS FROM THE
AFFORDABLE HOUSING TRUST FUND OF UPPER TOWNSHIP**

WHEREAS, the Township of Upper adopted an Affordable Housing Trust Fund Spending Plan (hereinafter “Spending Plan”) on April 30, 2012 pursuant to Resolution No. 105-2012; and

WHEREAS, the Township of Upper replaced this Spending Plan pursuant to Resolution No. 167-2020 adopted on May 26, 2020 and consistent with P.L. 2008, c.46 COAH regulations and the Fair Share Housing Center Settlement Agreement, which was subsequently approved by the Court on June 30, 2020 in connection with the Township’s Declaratory Judgment Action; and

WHEREAS, the Township of Upper’s Affordable Housing Trust Fund collects development fee revenues consistent with the Township of Upper’s development fee ordinance for both residential and non-residential developments in accordance with FHAA’s rules and P.L. 2008, c.46, sections 8 (C. 52:27D-329.2) and 32-28 (C. 40:55D-8.1 through 8.7).; and

Ordinance 002-2023 on March 13, 2023; and

WHEREAS, the Township’s Engineer, CME Associates of Howell, New Jersey, submitted a fee estimate for professional engineering services for the 2023 Paving Project dated August 18, 2023; and

WHEREAS, the Chief Financial Officer of the Township has certified that adequate funds have been appropriated for this purpose in the 2023 Capital Improvement Bond Ordinance; and

WHEREAS, CME Associates recently submitted an invoice for progress work done to date for design phase services for the 2023 Paving Project in the amount of \$13,065.25; and

WHEREAS, pursuant to the Township of Upper’s Purchasing Policy, the full Township Committee shall authorize the expenditure of projects, goods or services that are part of a capital bond ordinance; and

WHEREAS, the Township Committee has reviewed the requested progress payment by CME Associates and has determined it is in the best interest of the Township to authorize same.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Chief Financial Officer is hereby authorized to make a payment to CME

Associates of Howell, New Jersey in the amount of **\$13,065.25** with funds from Capital Improvement Bond Ordinance No. 002-2023.

Resolution No. 365-2023

Offered By: Corson Seconded By: Hayes

Adopted: December 11, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen				X
Pancoast	X			
Newman	X			

ORDINANCES

25. Public hearing and final adoption of Ordinance No. 018-2023 RE: AN ORDINANCE AMENDING ORDINANCE NO. 028-2022 KNOWN AS THE SALARY RANGE ORDINANCE FOR THE CALENDAR YEAR 2023. **During the public hearing portion there were no speakers. Motion by Kimberly Hayes, second by Mark Pancoast, to adopt**

Ordinance No. 018-2023. During roll call vote all four Committee members present voted in the affirmative

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
O R D I N A N C E**

ORDINANCE NO. 018-2023

RE: AN ORDINANCE AMENDING ORDINANCE NO. 028-2022 KNOWN AS THE SALARY RANGE ORDINANCE FOR THE CALENDAR YEAR 2023

BE IT ORDAINED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

SECTION 1: Ordinance No. 028-2022, known as the Salary Range Ordinance of 2023 at Section 2, is hereby amended and supplemented as hereinafter provided for the line items as indicated below:

SECTION 2: SALARIES: Salary ranges for the various officials and employees of the Township of Upper for the calendar year 2023 shall be as follows:

<u>POSITION</u> (P/T denotes "Part-Time Position")	<u>MINIMUM</u>	<u>MAXIMUM- 2023</u>
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A. ADMINISTRATIVE/REVENUE AND FINANCE:

Assistant Municipal Tax Collector	15,000.00	70,000.00
Senior Account Clerk	15,000.00	70,000.00
Alt. Fund Commissioner	No Min.	1,000.00
Tax Assessor P/T	No Min	65.00 Hr.

C. CODE ENFORCEMENT/ZONING ENFORCEMENT:

Technical Assistant to the Construction Official (P/T)	No Min.	35.00 Hr.
Temp. Technical Assistant to the Construction Official	No Min.	35.00 Hr.

D. PUBLIC SAFETY/EMERGENCY MANAGEMENT:

Parking/Code Enforcement/ Officer/ (Seasonal)	18.00 Hr.	35.00 Hr.
Supervisor Code Enforcement/Parking Enforcement(Seasonal)	1,000.00	3,000.00
Lifeguard, 1st yr. to 2nd yr. (Seasonal)		18.00 Hr.
Lifeguard, 3rd yr. to 4th yr. (Seasonal)		18.70 Hr.
Lifeguard, 5th yr. and higher (Seasonal)		19.00 Hr.
Chief Lifeguard (Seasonal)		32.50 Hr.
Captain Lifeguard (Seasonal)		31.50 Hr.
Senior Lieutenant Lifeguard (Seasonal)		27.50 Hr.
Lieutenant Lifeguard (Seasonal)		25.50 Hr.
Senior Lifeguard (Seasonal)		22.25 Hr.
EMT/Parking Enforcement Officer (Seasonal)		addt'l 2.00 Hr.

E. PUBLIC WORKS / SPORTS AND RECREATIONAL PROGRAMS:

Boat Ramp Attendant (Seasonal)	No Min.	17.00 Hr.
Beach Sweeper (Seasonal)	No Min.	18.00 Hr

SECTION 2: SEVERABILITY: If any section, subsection, paragraph, sentence or other part of this Ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance, but shall be confined in its effects to the section, subsection, paragraph, sentence or other part of this Ordinance directly involved in the controversy in which said judgment shall have been rendered and all other provisions of this Ordinance shall remain in full force and effect.

SECTION 3: REPEALER: All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency only.

SECTION 4: EFFECTIVE DATE: This Ordinance shall take effect immediately upon final adoption and publication as required by law.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 13TH DAY OF NOVEMBER, 2023 AT THE TOWNSHIP HALL, AND WAS TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 11TH DAY OF DECEMBER, 2023 AT 6:30 P.M. AT THE TOWNSHIP HALL, PETERSBURG, NEW JERSEY, AT WHICH TIME SAID ORDINANCE WAS ADOPTED.

JOANNE R. HERRON, TOWNSHIP CLERK
TOWNSHIP OF UPPER

CORRESPONDENCE

NEW BUSINESS

26. John Mayberry request to vacate Valley Avenue in Tuckahoe. **The Municipal Attorney recommended that all street vacation requests be referred to the Planning Board to ensure there are no planning issues. Motion by Kimberly Hayes, second by Jay Newman, to refer the street vacation request to the Planning Board. During roll call vote all four Committee members present voted in the affirmative.**
27. Employee request for conference/seminar attendance. **The Township Administrator requested approval for Sarah Steiner to attend four QPA courses for a total cost of \$3,223.00. Motion by Curtis Corson, second by Kimberly Hayes, to approve the request. During roll call vote all four Committee members present voted in the affirmative.**
28. Mayors Wellness Campaign. **Deputy Mayor Hayes gave a brief overview of the project and requested approval for the Township to participate by authorizing the Mayor to sign a participation pledge. She stated that a preliminary wellness committee formed**

consisting of herself, Ralph Cooper, Gary DeMarzo, Larry Cole, Janet McBride, and Rosemary Trout. She also invited members of the public to volunteer to serve on the committee and directed that they can email the Administrator or complete the citizen volunteer application. She then made a motion, seconded by Mark Pancoast, to authorize the Mayor to sign the participation pledge. During roll call vote all four Committee members present voted in the affirmative.

29. Payment Card Interchange Fee Settlement. **Motion by Curtis Corson, second by Kimberly Hayes, to approve the CFO to file the claim for the fee settlement. During roll call vote all four Committee members present voted in the affirmative.**
30. JIF 2023 Dividend Announcement. **Motion by Curtis Corson, second by Jay Newman, to deposit the total dividend in the amount of \$32,420.00 to the Aggregate Excess Loss Contingency Fund (A.E.L.C.F.) for future use. During roll call vote all four Committee members present voted in the affirmative. A resolution for formal action will be placed on the next agenda.**

UNFINISHED BUSINESS

PAYMENT OF BILLS

31. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting." **Motion by Kimberly Hayes, second by Mark Pancoast. During roll call vote all four Committee members present voted in the affirmative.**

Bills approved for payment: **\$369,065.68**
Payroll: **\$174,647.85**

PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON

Nathalie Neiss, Block 476, Lot 29, inquired if Mr. Corrado is still actively representing the Township in the Ocean City Winery matter. It was stated that he is the Township's legal representative for this matter.

Mark Kelley, Tuckahoe, stated that he recently submitted a land acquisition application for 304 Marshallville Road to Cape May County Open Space and requested the Township's support of his application.

CLOSED SESSION

32. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

**TOWNSHIP OF UPPER
RESOLUTION NO. 366-2023
MOTION GOING INTO CLOSED SESSION
DECEMBER 11, 2023**

I hereby move that a resolution be incorporated into the minutes authorizing the Township Committee to enter into an executive session for the following matters pursuant to the Open Public Meetings Act:

MATTERS

1. Personnel
2. Contract negotiation - Annual Appointments

3. Contract negotiation - Fixed Asset Maintenance
4. Contract negotiation - MUA Host Community Benefit Agreement
5. Contract negotiation - Communications Tower
6. Contract negotiation - Timber Groins
7. Contract negotiation - Prescott Avenue
8. Contract negotiation - CMC MUA Shared Services Agreement

I also include in my motion the estimated time and the circumstances under which the discussion conducted in closed session can be disclosed to the public as follows:

- A. It is anticipated that the matters discussed in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.
- B. With respect to employment and personnel matters such discussions will be made public if and when formal action is taken or when the individuals involved consent that it can be made public.
- C. With respect to contract negotiations such matters will be made public when negotiations have ceased and there is no longer a reason for confidentiality.

Moved by: Mark Pancoast

Motion seconded by: Kimberly Hayes

Roll Call Vote with all four Committee members present voting in the affirmative.

RECONVENE PUBLIC PORTION OF MEETING

Motion by Curtis Corson, second by Kimberly Hayes, to reconvene the public portion of the meeting. During roll call vote all four Committee members present voted in the affirmative.

33. Authorizing a Shared Services Agreement with the Cape May County Municipal Utilities Authority for solid waste disposal and recycling services.

TOWNSHIP OF UPPER CAPE MAY COUNTY RESOLUTION

RESOLUTION NO. 367-2023

RE: AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY FOR SOLID WASTE DISPOSAL AND RECYCLING SERVICES

WHEREAS, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") has designed, financed, acquired, constructed, expanded, and currently operates a solid waste management system ("System") which presently serves the entire County of Cape May in the State of New Jersey, for the disposal, transfer, and recycling of solid waste; and

WHEREAS, the Township of Upper has utilized and desires to continue to utilize the services of the CMCMUA's System; and

WHEREAS, there presently exists an agreement between the Township of Upper and the Authority for the use of the CMCMUA’s System for the disposal, transfer, and recycling of solid waste entitled "Shared Services Agreement for Solid Waste Disposal and Recycling Services" ("Agreement") which will expire on December 31, 2023; and

WHEREAS, the Township of Upper and the Authority desire to enter into a new Agreement and to fix the expiration date of said Agreement to occur on December 31, 2024; and

WHEREAS, the Authority has offered the “Shared Services Agreement for Solid Waste Disposal and Recycling Services” to the Township of Upper in order to more efficiently provide and continue to offer municipalities within Cape May County the use of the CMCMUA’s Solid Waste System from January 1, 2024 through December 31, 2024; and

WHEREAS, the Authority has submitted the same proposed form of Agreement to all Cape May County Municipalities which will provide for both solid waste disposal and certain recycling services through December 31, 2024; and

WHEREAS, N.J.S.A. 40A:65-1 et seq., the Uniform Shared Services and Consolidation Act, authorizes a municipality to enter into a contract with any other local unit for the sharing of governmental services.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Upper, County of Cape May, and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute an agreement with the CMCMUA entitled "Shared Services Agreement for Solid Waste Disposal and Recycling Services", effective January 1, 2024.
3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 367-2023

Offered by: Corson Seconded by: Hayes

Adopted: December 11, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			

Hayes	X			
Nappen				X
Pancoast	X			
Newman	X			

ADJOURNMENT

There being no further business this evening the meeting was adjourned at 8:27 P.M., with a motion by Kimberly Hayes, second by Jay Newman, and all four Committee members present voting in the affirmative. The next regular Committee meeting is scheduled for December 18, 2023 at 4:30 P.M.

Minutes prepared by,

Joanne R. Herron, RMC
Township Clerk

Bills

- 82636 12/11/23 A0018 ACTION SUPPLY INC. 145.31 3336
- 82637 12/11/23 A0075 ADAMS, JOSHUA 136.00 3336
- 82638 12/11/23 A0081 ARMSTRONG, RALON I. 107.90 3336
- 82639 12/11/23 A0091 ATLANTIC CITY ELECTRIC 31,609.91 3336
- 82640 12/11/23 A0193 ATLANTIC INVESTIGATIONS, LLC 108.50 3336
- 82641 12/11/23 A0212 ANCERO, LLC 12,464.51 3336
- 82642 12/11/23 A0222 ANZELONE ELECTRIC COMPANY, LLC 456.00 3336
- 82643 12/11/23 A0235 AMAZON CAPITAL SERVICES, INC. 1,467.79 3336
- 82644 12/11/23 A0241 AMTRUST NORTH AMERICA, INC. 2,212.00 3336
- 82645 12/11/23 A0243 AMTRUST NORTH AMERICA, INC. 19,362.00 3336
- 82646 12/11/23 A0244 AMTRUST NORTH AMERICA, INC. 12,524.00 3336
- 82647 12/11/23 A0248 AIRESRING, INC. 1,231.98 3336
- 82648 12/11/23 B0035 BELMONT & CRYSTAL SPRINGS 10.13 3336
- 82649 12/11/23 B0076 BOND,LAURENCE E. 768.79 3336
- 82650 12/11/23 B0232 BLUE FLAME GAS 359.12 3336
- 82651 12/11/23 B0278 BUSINESS INFORMATION SYSTEMS 1,423.00 3336
- 82652 12/11/23 B0287 BIGLEAF NETWORKS, INC. 697.00 3336
- 82653 12/11/23 C0002 C.M.C. CHAMBER OF COMMERCE,INC 735.00 3336
- 82654 12/11/23 C0068 COMCAST 797.77 3336
- 82655 12/11/23 C0143 CODY'S POWER EQUIPMENT 599.99 3336
- 82656 12/11/23 C0223 CASA PAYROLL SERVICE 238.00 3336
- 82657 12/11/23 C0246 CRAFT OIL CORPORATION 1,872.30 3336
- 82658 12/11/23 C0296 COMCAST BUSINESS COMMUNICATION 10.49 3336
- 82659 12/11/23 C0305 CM3 BUILDING SOLUTIONS, INC. 6,926.00 3336
- 82660 12/11/23 C0312 CARTER, JONATHAN 225.00 3336
- 82661 12/11/23 C0346 CME ASSOCIATES 13,065.25 3336
- 82662 12/11/23 C0352 COLUMN SOFTWARE, PBC 571.54 3336
- 82663 12/11/23 D0237 DIETZ, KERRY 125.00 3336
- 82664 12/11/23 D0240 DEVLIN, EDMUND F. 1,048.45 3336
- 82665 12/11/23 D0244 DHY MOTORSPORTS 16,000.00 3336
- 82666 12/11/23 E0002 EPIC SPORTS, INC 1,036.74 3336
- 82667 12/11/23 E0038 EMSAR 742.64 3336
- 82668 12/11/23 E0079 EVANS III, WILLIAM 143.24 3336
- 82669 12/11/23 F0225 FIRE DEFENSE SYSTEMS LLC 4,787.00 3336
- 82670 12/11/23 F0238 Fehrle, Erin 35.00 3336
- 82671 12/11/23 F0240 Foley, Patrick 46.00 3336
- 82672 12/11/23 G0028 GENTILINI FORD, INC. 349.70 3336
- 82673 12/11/23 G0037 GOVT FINANCE OFFICER ASN OF NJ 100.00 3336
- 82674 12/11/23 G0120 PATRICK F. MARTIN 1,966.58 3336
- 82675 12/11/23 G0147 GREATAMERICA FINANCIAL SVCS. 165.00 3336
- 82676 12/11/23 H0073 HOME DEPOT CRC/GECF 1,081.16 3336
- 82677 12/11/23 H0089 HERC RENTALS, INC 1,723.00 3336
- 82678 12/11/23 H0096 HARBOR OUTFITTERS 260.00 3336
- 82679 12/11/23 H0162 HARTFORD FIRE INSURANCE CO. 1,752.00 3336
- 82680 12/11/23 K0047 KLINE, EDWARD T. 538.92 3336
- 82681 12/11/23 K0103 KYOCERA DOCUMENT SOLUTIONS 144.67 3336
- 82682 12/11/23 L0007 LC EQUIPMENT, INC. 360.00 3336
- 82683 12/11/23 L0075 LEXISNEXIS 401.00 3336
- 82684 12/11/23 L0080 LOWES, INC. 220.75 3336
- 82685 12/11/23 M0012 McCAULEY, RICHARD 222.82 3336
- 82686 12/11/23 M0277 EQUITABLE FINANCIAL LIFE INS. 193.92 3336

82687 12/11/23 M0313 MAVIS TIRE SUPPLY, LLC 632.00 3336
82688 12/11/23 M0327 MONZO CATANESE DeLOLLIS, P.C. 25,759.05 3336
82689 12/11/23 N0004 NJ-AMERICAN WATER CO. 205.30 3336
82690 12/11/23 N0068 NJ MOTOR VEHICLE COMMISSION 150.00 3336
82691 12/11/23 N0100 N.J. LEAGUE OF MUNICIPALITIES 1,027.00 3336
82692 12/11/23 N0143 NATIONAL TIME SYSTEMS 420.40 3336
82693 12/11/23 N0154 NEW HORIZON COMMUNICATIONS 1,040.17 3336
82694 12/11/23 N0171 NATIONAL HIGHWAY PRODUCTS INC. 1,778.75 3336
82695 12/11/23 O0006 SJSHORE MARKETING,LLC 540.00 3336
82696 12/11/23 P0032 PEDRONI FUEL CO. 2,929.96 3336
82697 12/11/23 P0036 PENNELLO,DAVID 175.85 3336
82698 12/11/23 P0056 TURF EQUIPMENT AND SUPPLY CO 4,250.27 3336
82699 12/11/23 R0030 RIGGINS, INC. 10,762.75 3336
82700 12/11/23 R0100 ROBERTS OXYGEN COMPANY, INC. 299.35 3336
82701 12/11/23 S0056 SEASHORE ASPHALT CORPORATION 1,685.78 3336
82702 12/11/23 S0075 SHARP, RHONDA L. 50.00 3336
82703 12/11/23 S0113 SMITH,THOMAS G. 1,211.90 3336
82704 12/11/23 S0122 SOMERS POINT LUMBER INC. 33.96 3336
82705 12/11/23 S0134 SO. JERSEY GAS COMPANY 611.68 3336
82706 12/11/23 S0139 SOUTH JERSEY WATER COND SERV 165.00 3336
82707 12/11/23 S0196 STEWART BUSINESS SYSTEMS LLC 737.12 3336
82708 12/11/23 S0209 STAPLES ADVANTAGE 458.76 3336
82709 12/11/23 S0239 SHORE VET. ANIMAL CONTROL LLC 2,300.00 3336
82710 12/11/23 S0241 SAFEGUARD BUSINESS SYSTEMS INC 242.75 3336
82711 12/11/23 S0254 SHOPRITE 128.89 3336
82712 12/11/23 T0166 TREASURER, STATE OF NEW JERSEY 323.00 3336
82713 12/11/23 T0168 TOWNSHIP OF UPPER 212.90 3336
82714 12/11/23 T0180 TRI-COUNTY PEST CONTROL, INC 25.00 3336
82715 12/11/23 T0192 MARSH & McLENNAN AGENCY/TRION 237.50 3336
82716 12/11/23 T0213 TREASURER, STATE OF NEW JERSEY 158,258.46 3336
82717 12/11/23 T0216 THE PRESS OF ATLANTIC CITY 1,200.00 3336
82718 12/11/23 U0024 UNIVERSAL COMPUTING SERV. INC. 1,332.43 3336
82719 12/11/23 V0001 VCI EMERGENCY VEHICLE 401.10 3336
82720 12/11/23 V0013 VERIZON WIRELESS 390.45 3336
82721 12/11/23 V0025 V.E. RALPH & SON,INC. 600.00 3336
82722 12/11/23 V0053 VERIZON CONNECT FLEET USA LLC 545.60 3336
82723 12/11/23 W0087 W.B. MASON EGG HARBOR 404.86 3336
82724 12/11/23 W0124 WICKED PIZZA 1,245.00 3336
82725 12/11/23 W0133 Walsh, Patrick 44.50 3336
82726 12/11/23 X0008 XEROX FINANCIAL SERVICES 249.32 3336
82727 12/11/23 Y0008 YOUNG, DANIEL J. ESQUIRE PC 2,430.00 3336
Total: \$369,065.68