

**TOWNSHIP OF UPPER  
2100 TUCKAHOE ROAD  
PETERSBURG, NJ 08270  
CAPE MAY COUNTY  
MINUTES FOR NOVEMBER 13, 2023**

**REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 6:30 P.M.**

**CALL TO ORDER**

**SUNSHINE ANNOUNCEMENT**

Mayor Newman read the following Open Public meeting notice into the record:

“In compliance with the Open Public Meetings Law, I wish to state that on November 9, 2023, the notice of this meeting of the Upper Township Committee was posted on the official Township Bulletin Board, the Upper Township Website, and mailed to the Cape May County Gazette, the Atlantic City Press, the Ocean City Sentinel-Ledger, the Herald Times and filed with the Township Clerk. Tonight’s meeting is being video recorded up until the closed session portion of this meeting and will be available on the Upper Township website. I hereby direct that this announcement be made a part of the minutes of this meeting.”

**SALUTE TO THE FLAG**

**ROLL CALL**

Curtis Corson	Present
Kimberly Hayes	Present
Victor Nappen	Present
Mark Pancoast	Present
Jay Newman	Present

Also present were Municipal Clerk Joanne Herron, Municipal Attorney Anthony Monzo, Chief Financial Officer Barbara Ludy, Engineer Greg Valesi, and Township Administrator Gary DeMarzo

**APPROVAL OF MINUTES** – October 23, 2023 Regular and Closed Session Minutes

Motion by Kimberly Hayes, second by Curtis Corson, to approve the October 23, 2023 Regular and Closed Session Minutes as submitted. During roll call vote five Committee members voted in the affirmative.

**REPORT OF GOVERNING BODY MEMBERS**

**Jay Newman, Mayor**, read the following statement into the record:

“As I’m sure you are aware, Orsted terminated their Ocean Wind projects. Since the BL England power plant was ordered to be decommissioned years ago, the Township has had 3 goals:

1) The demolition and environmental remediation of the site. 2) The implementation of a redevelopment plan to develop the property consistent with our master plan to create significant municipal revenue to offset Township real estate taxes. 3) If the federal and state governments were going to require the offshore wind projects and connect to the Township substation, the Township must be adequately compensated to minimize the impacts on our taxpayers and residents. Prior to Orsted’s termination of the projects, the Township was in negotiations with them to address any and all impacts to the Township. The Township was adamant, and the negotiations became very adversarial. While the projects were terminated, the Township will remain steadfast in its position.”

Mayor Newman next reported that the beach replenishment and road paving projects will be starting soon. Last, he congratulated Committeeman Corson on his reelection to Township Committee. Later in the meeting he reported on the recent Flood Insurance promotion meeting held in Strathmere.

**Kimberly Hayes, Committeewoman**, thanked special legal counsel Daniel Young and James Maley for their help and expertise navigating the issues with the former BL England property. She next thanked the residents of

Osprey Point for hosting the Veterans' Day ceremony, and also thanked Gary DeMarzo for allowing his son to play the bugle during the event. Lastly she reminded everyone that the Tree Lighting Ceremony will be held on November 27, 2023 at 6:30 after the Committee meeting.

**Mark Pancoast, Committeeman**, also congratulated Committeeman Corson. He next thanked Mayor Newman and Deputy Mayor Hayes for serving on the subcommittee for the Ocean Wind project and making sure the entire Committee had up to date information. He next stated that it is "No Shave November" and the members of the Ocean City Police Department have chosen a local gentleman dealing with non-Hodgkin's lymphoma to support. He next reported that two weeks ago he had the opportunity to sit with the Public Works employees for an informal lunch and stated that it was very nice to talk with them and hear their concerns. Next, he reported that leaf collection has begun and reminded everyone that only leaves without debris will be collected. Next, he stated that the County Engineer has reported that the New Bridge Road project should finally begin next year. Lastly, he reported that there was some confusion during election day with changes to some resident's polling districts.

**Victor Nappen, Committeeman**, stated that he is also participating in No Shave November to bring awareness to men's health issues. He next spoke about how moving it was to attend the Veterans' Day ceremony at Osprey Point. Next, he stated that this past weekend his daughter was baptized at the St. Maximilian Kolbe Church, and stated that the church's youth group will be holding a s'mores and cocoa event on November 19<sup>th</sup>. Lastly, he congratulated Committeeman Corson on his election victory.

**Curtis Corson, Committeeman**, reported that the beach replenishment project will commence with surveying this week, and the dredge operation is projected to start in mid-December. Mayor Newman urged everyone to stay off the beaches during the replenishment project.

### **ADMINISTRATOR OVERVIEW**

**Gary DeMarzo**, also congratulated Committeeman Corson. He then thanked the Committee for inviting his son to play the bugle at the Veterans' Day ceremony. He next reported on several upcoming projects including beach replenishment, lighting at Caldwell Park, road paving, and the emergency beacon light on Route 50. He next requested a motion to approve John Carter to attend an ICS 300 course at a cost of \$225.00. Motion by Kimberly Hayes, second by Jay Newman, to approve the request. During roll call vote all five Committee members voted in the affirmative. Last, he welcomed new Public Work's employee Wesley Yakopcic.

**Anthony Monzo, Municipal Attorney**, reported that the subcommittee is close to finalizing a draft of the short term rental Ordinance. Once the prosecutor reviews the draft, it will be presented to the Committee for introduction.

**Greg Valesi, Township Engineer**, reported that the road paving specifications have been submitted to the CFO and Township Clerk, and are ready for advertisement. He stated that the bid has been constructed to have a base bid and two bid alternates.

### **CONSENT AGENDA**

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

Committeeman Pancoast requested that item #21, the Shared Services Agreement with City of Ocean City, be removed from the consent agenda to be acted on separately.

Motion by Kimberly Hayes, second by Mark Pancoast, to approve consent agenda items #1-20 and #22-24. During roll call vote all five Committee members voted in the affirmative.

### **FILING OF REPORTS BY CONSENT**

1. Animal Control
2. Clerk's Office
3. Construction Code
4. Finance Office
5. MUA Report
6. Municipal Court
7. Tax Collector

**RESOLUTIONS TO BE APPROVED BY CONSENT**

8. Appointing an official to bid at the tax sale scheduled for December 5, 2023.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 321-2023**

**RE: APPOINTING AN OFFICIAL TO BID AT THE  
TAX SALE SCHEDULED FOR DECEMBER 5, 2023**

**WHEREAS**, a Tax Sale is scheduled to be conducted by the Tax Collector of the Township of Upper on December 5, 2023 at 10:00 A.M.; and

**WHEREAS**, the Township Committee has duly considered the matter and has determined to take the action hereinafter designated.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Municipal Finance Officer, Barbara Ludy and or the Municipal Clerk, Joanne Herron are hereby designated and appointed as the officials who may bid at said Tax Sale on behalf of the Township of Upper on the scheduled date, as well as on any other date to which the Tax Sale may be adjourned.
3. The Municipal Finance Officer, Barbara Ludy and or the Municipal Clerk, Joanne Herron are hereby authorized to expend on behalf of the Township, up to \$1,000.00 in order to purchase Tax Liens.

Resolution No. 321-2023

Offered by: Hayes

Seconded by: Pancoast

Adopted: November 13, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			

Hayes	X			
Nappen	X			
Pancoast	X			
Newman	X			

9. Authorizing an amendment to Resolution 296-2023 Institution of In Rem Foreclosure proceedings Group No. 157.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 322-2023**

**RE: AUTHORIZING AN AMENDMENT TO RESOLUTION 296-2023 INSTITUTION OF IN  
REM FORECLOSURE PROCEEDINGS GROUP NO. 157**

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**WHEREAS**, the Township Committee has been advised by the Tax Collector that she is in possession of numerous Tax Sale Certificates which are now eligible for foreclosure, in rem, as more particularly described in the Tax Foreclosure List which is attached hereto as Exhibit A; and

**WHEREAS**, it is the desire of the Township Committee to authorize the institution of in rem foreclosure proceedings against the parcels that are covered by these Tax Sale Certificates; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee in the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. Keith A. Bonchi, Esquire, of the Law Offices of GMS Law, having been duly appointed as Special Counsel for the Township, is hereby authorized and directed to institute In Rem Foreclosure proceedings, pursuant to the provisions of NJSA 54: 5-104.29, et seq., as amended, against the Tax Sales Certificates held by it and described in Exhibit A affixed hereto and made a part hereof.
3. A copy of this Resolution and Exhibit shall be filed with the Tax Collector of the Township of Upper.
4. All appropriate Township officials are hereby directed to take all actions necessary or reasonably required to carry into effect the intent and purpose of this Resolution.

Resolution No. 322-2023

Offered by: Hayes

Seconded by: Pancoast

Adopted: November 13, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
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Corson	X			
Hayes	X			
Nappen	X			
Pancoast	X			
Newman	X			

Exhibit A

Block	Lot	Cert#	Owner Name	Property Location	Description	Land Value
<b>2023 FORECLOSURE LIST</b>						
24	13	16-00001	J & M Land Co.	Cedar Ave	.4304 acres	4,300
24	22	20-00001	J & M Land Co.	Cedar Ave	.7163 acres	6,900
29	84	16-00003	Rogers, Emeline	Tuckahoe Ter	.1722 acres	3,400
30	32	08-00004	Miller, Lynn L	Ocean Rd	.1722 acres	3,400
30	98	10-00024	Bergen Square Community Dev.Co.Inc.	Atlantic Rd	.1722 acres	3,400
331	28	10-00026	Haines, Louis Wm. Sr. @ B Haines Jr.	Delaware Ave Monmouth &	.1722 acres	3,400
513	30	15-00008	Bergh, @ Ridgway, Nancy L.	Oakland	.2296 acres	4,600
558	45	21-00016	Echo Farms RV Resort, LLC	Corson Tavern Rd	1.0248 acres	9,200
600	1	20-00012	Justice, Charles	437 Stagecoach Rd	.5923 acres	3,500
736	9	21-00023	Corson, Edward Mahlon	Meadowland	19.05 acres	15,200
746	3	09-00036	Muller, Philip @ Muller Kenneth	Meadowland	8.3 acres	3,300

10. Budget Transfers.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 323-2023**

**RE: BUDGET TRANSFERS**

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**WHEREAS**, budgetary transfers between line items can be made after November 1<sup>st</sup>; and

**WHEREAS**, it is necessary to make transfers between certain line items of the  
Municipal Budget of the Township of Upper.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the  
Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The following transfers between line items in the Municipal Budget of the

Township of Upper shall be made immediately:

<u>TO</u>	<u>FROM</u>
CAPE MEDIATION \$1,500.00	GENERAL ADMIN. O/E \$10,000.00
CLERK O/E \$5,000.00	CLERK S/W \$10,000.00
FINANCE ADMIN. O/E \$5,000.00	FINANCE ADMIN. S/W \$25,000.00
ENGINEERING O/E \$80,000.00	ASSESSMENT OF TAXES S/W \$16,500.00
PLANNING BOARD S/W \$2,000.00	ENGINEERING S/W \$60,300.00
CONSTRUCTION CODE O/E \$10,000.00	CONSTRUCTION CODE S/W \$10,000.00
MISC REGIONAL DISPATCH \$6,600.00	ZONING/CODE OFFICIAL S/W \$400.00
EMERGENCY MGT. S/W \$700.00	DIVISION OF EMS S/W \$50,000.00
PUBLIC BLDGS & GRDS O/E \$70,000.00	PARKING ENFORCEMENT O/E \$20,000.00
COMMUNITY CENTER O/E \$10,000.00	ROAD REPAIRS & MAINT. S/W \$12,000.00
BEACH PATROL S/W \$18,500.00	BEACH PATROL O/E \$2,500.00
PERS \$12,400.00	MUNICIPAL COURT S/W \$5,000.00

Resolution No. 323-2023

Offered By: Hayes

Seconded By: Pancoast

Adopted: November 13, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen	X			
Pancoast	X			
Newman	X			

11. Authorizing the Mayor to sign an Authorization to Proceed from Triad Associates for additional grant consultant services.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 324-2023**

**RE: AUTHORIZING THE MAYOR TO SIGN AN AUTHORIZATION TO PROCEED FROM  
TRIAD ASSOCIATES FOR ADDITIONAL GRANT CONSULTANT SERVICES**

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**WHEREAS**, the Township acquired the services of Triad Advisory Services, Inc.  
(trading as Triad Associates) for grant consultant services as a non-fair and open contract pursuant to

Resolution No. 187-2023 adopted on May 22, 2023; and

**WHEREAS**, pursuant to said contract, Triad Associates has proposed additional services and has submitted a letter of authorization to proceed; and

**WHEREAS**, the additional services consist of the preparation and submittal of a SFY 2024 NJDCA Small Cities Public Facilities (SCPF) grant for ADA Improvements at Amanda’s Field; and

**WHEREAS**, Township Committee has determined that it is beneficial to apply for said grant and wishes to authorize Triad to perform the additional services; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Mayor and Township Clerk are hereby authorized, directed and empowered to execute the Authorization to Proceed, attached hereto as Schedule A, from Triad Associates for the additional services related to the preparation and submittal of a SFY 2024 NJDCA Small Cities Public Facilities (SCPF) grant for ADA Improvements at Amanda’s Field on behalf of the Township of Upper.
3. A certificate from the Chief Financial Officer of Upper Township showing the availability of adequate funds for this contract and showing the line-item appropriation of the official budget to which this contract will be properly charged has been provided to the governing body and shall be attached to this Resolution and kept in the files of the municipal clerk.
4. This Resolution shall be effective as of adoption.

Resolution No. 324-2023

Offered by: Hayes

Seconded by: Pancoast

Adopted: November 13, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen	X			
Pancoast	X			
Newman	X			

12. Approval to resubmit a grant application and execute a grant contract with the New Jersey Department of Community Affairs for the Development of Americans with Disabilities Act (ADA) compliant playground facilities at the Amanda’s Field Park.

**TOWNSHIP OF UPPER  
COUNTY OF CAPE MAY  
RESOLUTION**

**RESOLUTION NO. 325-2023**

**APPROVAL TO RESUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR THE DEVELOPMENT OF AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANT PLAYGROUND FACILITIES AT THE AMANDA’S FIELD PARK**

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**WHEREAS**, the Township of Upper desires to reapply for and obtain a grant from the New Jersey Department of Community Affairs, Small Cities Public Facilities Fund for an amount not to exceed \$400,000, for the development of ADA-compliant playground facilities at the Amanda’s Field Park; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, County of Cape May and State of New Jersey, that:

- 1) The Township of Upper does hereby authorize the application for such a grant; and,
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Upper and the New Jersey Department of Community Affairs; and

**BE IT FURTHER RESOLVED**, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith.

Resolution No. 325-2023

Offered by: Hayes                      Seconded by: Pancoast

Adopted: November 13, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen	X			
Pancoast	X			
Newman	X			

13. Adopting the Grant Management Plan - FY 2024 Small Cities Programs Public Facilities Fund: for the development of an Americans with Disabilities Act (ADA) compliant playground facilities at the Amanda’s Field Park.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 326-2023**



**ADOPTING THE GRANT MANAGEMENT PLAN - FY 2024 SMALL CITIES PROGRAMS  
PUBLIC FACILITIES FUND: FOR THE DEVELOPMENT OF AN AMERICANS WITH  
DISABILITIES ACT (ADA) COMPLIANT PLAYGROUND FACILITIES AT THE AMANDA'S  
FIELD PARK**

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**WHEREAS**, the Township of Upper is reapplying for a Small Cities grant from the Public Facilities Fund and, if awarded funding, will enter into a Grant Agreement with the New Jersey Department of Community Affairs; and

**WHEREAS**, the Township is required to submit a Grant Management Plan as part of each Small Cities application; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, County of Cape May and State of New Jersey, that:

1. The Grant Management Plan prepared by the Township and submitted to DCA Small Cities with the application for the development of an Americans with Disabilities Act (ADA) compliant playground facilities at the Amanda’s Field Park is hereby adopted to identify Todd Noon of Triad Associates as the Project Coordinator and Mayor Jay Newman as the Program Director and Official Contact Person.

Resolution No. 326-2023

Offered by: Hayes

Seconded by: Pancoast

Adopted: November 13, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen	X			
Pancoast	X			
Newman	X			

14. Adopting the Citizen Participation Plan - FY 2024 Small Cities Programs Public Facilities Fund: for the development of an Americans with Disabilities Act (ADA) compliant playground facilities at the Amanda’s Field Park.

**TOWNSHIP OF UPPER  
COUNTY OF CAPE MAY  
RESOLUTION**

**RESOLUTION NO. 327–2023**

**ADOPTING THE CITIZEN PARTICIPATION PLAN  
FY 2024 SMALL CITIES PROGRAMS PUBLIC FACILITIES FUND: FOR THE  
DEVELOPMENT OF AN AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANT  
PLAYGROUND FACILITIES AT THE AMANDA’S FIELD PARK**

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**WHEREAS**, the Township of Upper is reapplying for a Small Cities grant under the Public Facilities Fund and if awarded intends to enter into Grant Agreements with the New Jersey Department of Community Affairs; and

**WHEREAS**, these Grant Agreements will require the Township of Upper to comply with all federal regulations with respect to citizen participation; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Upper, County of Cape May and State of New Jersey, that:

1. The Citizen Participation Plan developed by the New Jersey Department of Community Affairs, Small Cities CDBG Program, is adopted by the Township of Upper; and
2. The Township of Upper will follow all regulations set forth in that document throughout the term of the Grant Agreement cited above, if awarded.

Resolution No. 327-2023

Offered by: Hayes

Seconded by: Pancoast

Adopted: November 13, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen	X			
Pancoast	X			
Newman	X			

15. Identifying CDBG Fair Housing Officer Public Facilities Fund: for the development of an Americans with Disabilities Act (ADA) compliant playground facilities at the Amanda’s Field Park.

**TOWNSHIP OF UPPER  
COUNTY OF CAPE MAY  
RESOLUTION**

**RESOLUTION NO. 328-2023**

**IDENTIFYING CDBG FAIR HOUSING OFFICER PUBLIC FACILITIES FUND: FOR THE  
DEVELOPMENT OF AN AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANT  
PLAYGROUND FACILITIES AT THE AMANDA’S FIELD PARK**

**WHEREAS**, the Township of Upper is reapplying for a Small Cities Community Development Block Grant from the New Jersey Department of Community Affairs (hereafter NJDCA) for funds to develop ADA compliant playground facilities at Amanda’s Field Park; and

**WHEREAS**, the Township of Upper must make efforts to affirmatively further fair housing; and

**WHEREAS**, the Township of Upper has reviewed various actions that would be acceptable to the New Jersey State Department of Community Affairs and the U.S. Department of Housing and Urban Development; and

**WHEREAS**, the Township of Upper has made assurances in the grant agreement that:

- (1) It will comply with the Housing and Community Development Act of 1974, as amended, and regulations issued thereto; and
- (2) It will comply with the Civil Rights Act of 1964, and the regulations issued thereto; and
- (3) It will comply with the Fair Housing Act of 1968 and will affirmatively further fair housing; and
- (4) It will comply with the Age Discrimination Act of 1975 and with the Rehabilitation Act of 1973.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, County of Cape May and State of New Jersey, that Gary DeMarzo shall be designated as the Fair Housing Officer for the Township of Upper; and

**BE IT FURTHER RESOLVED** that the Fair Housing Officer shall contact USHUD Regional Office of Housing and Equal Opportunity and the NJ Division on Civil Rights, inform those agencies of his appointment as Fair Housing Officer and request Fair Housing Information; and

**BE IT FURTHER RESOLVED** that the Fair Housing Officer shall provide fair housing advisory services and assistance and referral advice to persons requesting such assistance from the Township of Upper; and

**BE IT FURTHER RESOLVED** that the Township of Upper will publish in the local newspaper of record and post at the municipal building a public notice announcing the appointment of the Fair Housing Officer and the availability of local fair housing services.

Resolution No. 328-2023

Offered by: Hayes

Seconded by: Pancoast

Adopted: November 13, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen	X			
Pancoast	X			
Newman	X			

16. Committing to the competitive contracting procurement process pursuant to NJSA 40A:11-4.1 through 40A:11-4.5 for certain professional services, contingent upon a FY2024 Small Cities Grant award from the New Jersey Department of Community Affairs to develop an Americans with Disabilities Act (ADA) compliant playground facilities at the Amanda's Field Park.

**TOWNSHIP OF UPPER  
COUNTY OF CAPE MAY  
RESOLUTION**

**RESOLUTION NO. 329-2023**

**COMMITTING TO THE COMPETITIVE CONTRACTING PROCUREMENT PROCESS  
PURSUANT TO NJSA 40A:11-4.1 THROUGH 40A:11-4.5 FOR CERTAIN PROFESSIONAL  
SERVICES, CONTINGENT UPON A FY2024 SMALL CITIES GRANT AWARD FROM THE  
NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS TO DEVELOP AN  
AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANT PLAYGROUND  
FACILITIES AT THE AMANDA'S FIELD PARK**

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**WHEREAS**, the Township of Upper intends to resubmit in December 2023 an application to the New Jersey Department of Community Affairs, Small Cities Public Facilities Fund to develop ADA compliant playground facilities at the Amanda’s Field Park; and

**WHEREAS**, the Small Cities Program requires, in certain instances, that professional services associated with the implementation of a Small Cities award be procured through a Competitive Contracting process; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, County of Cape May and State of New Jersey, that the Township of Upper does hereby commit to authorize the issuance of Requests for Proposals (RFP), under the aforementioned State Competitive Contracting guidelines, for Professional Engineering Services and Grant Administration Services, contingent upon award of said Small Cities grant; and

**BE IT FURTHER RESOLVED**, that the Township Clerk will be directed to advertise these RFPs for a period of not less than 20 days in the Township’s official newspaper of record; that the Township will strive to obtain three or more proposals; and the Township will proceed with the RFP evaluation process if at least two proposals are received.

Resolution No. 329-2023

Offered by: Hayes

Seconded by: Pancoast

Adopted: November 13, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen	X			
Pancoast	X			
Newman	X			

17. Authorizing the Mayor to sign and submit a license renewal application for a Revocable License for the Strathmere Bay Living Shoreline to the NJDEP, Bureau of Tidelands Management in accordance with N.J.S.A. 12:3-10 and N.J.S.A. 13:1b-13.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 330-2023**

**AUTHORIZING THE MAYOR TO SIGN AND SUBMIT A LICENSE RENEWAL APPLICATION FOR A REVOCABLE LICENSE FOR THE STRATHMERE BAY LIVING SHORELINE TO THE NJDEP, BUREAU OF TIDELANDS MANAGEMENT IN ACCORDANCE WITH N.J.S.A. 12:3-10 AND N.J.S.A. 13:1B-13**

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**WHEREAS**, the Township of Upper entered into a revocable license for the Strathmere Bay Living Shoreline in Upper Township on December 7, 2016 with the State of New Jersey, Bureau of Tidelands Management; and

**WHEREAS**, said revocable license will expire on December 7, 2023; and

**WHEREAS**, the Township Committee of the Township of Upper has determined that the Township should make application for a license renewal; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Mayor is hereby authorized to execute said application in accordance with N.J.S.A.

12:3-10 and N.J.S.A. 13:1B-13, a copy of which is attached hereto as Exhibit A.

3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 330-2023

Offered by: Hayes

Seconded by: Pancoast

Adopted: November 13, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen	X			
Pancoast	X			
Newman	X			

18. Authorizing payments from the Affordable Housing Trust Fund of Upper Township.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 331-2023**

**RE: AUTHORIZE PAYMENTS FROM THE  
AFFORDABLE HOUSING TRUST FUND OF UPPER TOWNSHIP**

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**WHEREAS**, the Township of Upper adopted an Affordable Housing Trust Fund Spending Plan (hereinafter “Spending Plan”) on April 30, 2012 pursuant to Resolution No. 105-2012; and

**WHEREAS**, the Township of Upper replaced this Spending Plan pursuant to Resolution No. 167-2020 adopted on May 26, 2020 and consistent with P.L. 2008, c.46 COAH regulations and the Fair

Share Housing Center Settlement Agreement, which was subsequently approved by the Court on June 30, 2020 in connection with the Township’s Declaratory Judgment Action; and

**WHEREAS**, the Township of Upper’s Affordable Housing Trust Fund collects development fee revenues consistent with the Township of Upper’s development fee ordinance for both residential and non-residential developments in accordance with FHAA’s rules and P.L. 2008, c.46, sections 8 (C. 52:27D-329.2) and 32-28 (C. 40:55D-8.1 through 8.7).; and

**WHEREAS**, pursuant to the terms of the current Spending Plan, the release of funds requires the adoption by the Township Committee of a resolution; and

**WHEREAS**, the Township Committee has reviewed the requested release of funds from the Affordable Housing Trust Fund for the specific use set forth herein and has determined it is in the best interest of the Township to authorize the release of payment from said fund.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Upper, Cape May County, and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Chief Financial Officer is authorized to release the following funds pursuant to the

Township’s Market to Affordable Program:

Daniel J. Young, Esquire  
(Mt. Laurel Subcommittee) \$ 2,700.00

Resolution No. 331-2023  
Offered By: Hayes Seconded By: Pancoast  
Adopted: November 13, 2023  
Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen	X			
Pancoast	X			
Newman	X			

19. Authorizing a payment from the Affordable Housing Trust Fund of Upper Township pursuant to the Affordability Assistance Program.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 332-2023**

**RE: AUTHORIZING A PAYMENT FROM THE AFFORDABLE HOUSING TRUST FUND OF**

**UPPER TOWNSHIP PURSUANT TO THE AFFORDABILITY ASSISTANCE PROGRAM**

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**WHEREAS**, the Township of Upper adopted an Affordability Assistance Policies and Procedures Manual on May 26, 2020 pursuant to Resolution No. 164-2020 to include, among other assistance, rental move - in assistance; and

**WHEREAS**, the Township has appointed Triad Associates an Administrative Agent for this program, to administer and enforce said plan in coordination with the Township’s Municipal Housing Liaison; and

**WHEREAS**, pursuant to the terms of the Affordability Assistance Policies and Procedures Manual, Rental Move-in Assistance requires the adoption of a resolution by the Township Committee; and

**WHEREAS**, the Township Committee has reviewed the executed Affordability Assistance Program Request for Rental Assistance Grant form and has determined it is in the best interest of the Township to authorize the affordability assistance from the Affordable Housing Trust Fund.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Upper, Cape May County, and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee of the Township of Upper, County of Cape May, New Jersey hereby authorizes the down payment assistance payment pursuant to the terms of the Affordability Assistance Policies and Procedures Manual.
3. The Chief Financial Officer is authorized to pay the sum of \$686.00 to Jason Grecco, landlord of Telesforo Mosso Vasquez and Luz Maria Martinez from the Affordable Housing Trust Fund pursuant to the Township’s Affordability Assistance Program.

Resolution No. 332-2023

Offered By: Hayes

Seconded By: Pancoast

Adopted: November 13, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen	X			
Pancoast	X			
Newman	X			

20. Authorizing the award of a contract with Dune Abstract Company, Inc.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 333-2023**

**RE: AUTHORIZING THE AWARD OF A CONTRACT WITH  
DUNE ABSTRACT COMPANY, INC.**

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**WHEREAS**, the Township of Upper has a need for title work and to do so desires to enter into a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.5, with Dune Abstract Company, Inc.; and

**WHEREAS**, the Qualified Purchasing Agent has determined and certified in writing that the value of acquisitions with Dune Abstract Company, Inc. for the year 2023 will exceed \$17,500; and

**WHEREAS**, Dune Abstract Company, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Dune Abstract Company, Inc. has not made any reportable contributions to a political or candidate committee in the Township in the previous one year, and that the contract will prohibit Dune Abstract Company, Inc. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the Township has certified the availability of funds to allow the award of contract for the purchase herein authorized and has certified that adequate funds have been appropriated for this purpose in the 2023 Municipal Budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee of the Township of Upper, County of Cape May, New Jersey hereby authorizes the Qualified Purchasing Agent to enter into a contract with Dune Abstract Company, Inc. as described herein.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. The Chief Financial Officer is hereby authorized, directed and empowered to execute any and all necessary documents in order to implement the intent of this Resolution.





**RESOLUTION NO. 335-2023**

**RE: RELEASING THE LIGHTING FIXTURE FEE  
FOR THE CHURCH ROAD ESTATES SUBDIVISION - HENRY DISSTON COURT,  
BLOCK 647, LOT 8 TO CEDAR LANE DEVELOPMENT, LLC**

**WHEREAS**, Cedar Lane Development, LLC (hereinafter “Developer”), has heretofore requested the release of the Lighting Fixture Fee for the major subdivision known as “Church Road Estates Subdivision – Henry Disston Court, Block 647, Lot 8” (hereinafter “Project”); and

**WHEREAS**, the Developer has provided a letter, attached hereto as Exhibit A, which states that the required street lighting for the Project will be installed by Atlantic City Electric and the costs for same will be paid by Developer directly to Atlantic City Electric; and

**WHEREAS**, in accordance with the recommendation made by the Township Engineer, attached hereto as Exhibit B, the Lighting Fixture Fee now held by the Township should be released; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Lighting Fixture Fee now held by the Township is hereby released as follows:

Lighting Fixture Fee                      \$17,500.00

3. All Township officials and officers are hereby authorized and empowered to take all actions deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 335-2023

Offered by: Hayes                      Seconded by: Pancoast

Adopted: November 13, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen	X			
Pancoast	X			
Newman	X			

23. Appointing Wesley Yakopcic as a full-time Laborer 1, Probational to the Upper Township Department of Public Works.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N**

**RESOLUTION NO. 336-2023**

**RE: APPOINTING WESLEY YAKOPCIC AS A FULL-TIME LABORER 1, PROBATIONAL TO THE UPPER TOWNSHIP DEPARTMENT OF PUBLIC WORKS**

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**WHEREAS**, a need exists to appoint qualified personnel as a full-time employee to the Upper Township Department of Public Works to ensure optimal operation; and

**WHEREAS**, Wesley Yakopcic possesses all the requisite qualifications for appointment to said position; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. Wesley Yakopcic is hereby appointed to the Upper Township Department of Public Works effective November 17, 2023 as a full-time Laborer 1, Probational at a salary of \$33,280.00 in accordance with the Salary Ordinance.
3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 336-2023

Offered by: Hayes

Seconded by: Pancoast

Adopted: November 13, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen	X			
Pancoast	X			
Newman	X			

**RESOLUTIONS TO BE ACTED ON SEPARATELY**

24. Authorizing the execution of a Shared Services Agreement with the City of Ocean City for Public Safety Answering and Dispatch Services and associated Computer-Aided Dispatch Support.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 337-2023**

**RE: AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE CITY OF OCEAN CITY TO PROVIDE PUBLIC SAFETY ANSWERING AND DISPATCH SERVICES AND ASSOCIATED COMPUTER-AIDED DISPATCH SUPPORT**

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**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq., (“Act”) provides that any local governmental unit may enter into a contract with any other local governmental unit to provide or receive any service that each local unit is empowered to provide or receive within its own jurisdiction; and

**WHEREAS**, the City of Ocean City and the Township of Upper have heretofore entered into an Agreement whereby the City of Ocean City has provided public safety answering and dispatch services and associated computer-aided dispatch support for Upper Township fire and rescue units and the New Jersey State Police; and

**WHEREAS**, the City of Ocean City and the Township of Upper have agreed to enter into a new Agreement for a term of five years, commencing on January 1, 2024 and continuing through December 31, 2028; and

**WHEREAS**, the Township of Upper and the City of Ocean City deem that a Shared Services Agreement for the purposes expressed herein is in the mutual interest of both parties and is also in the public interest such that the sharing of this service will promote the public health, safety and welfare.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee, the governing body of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. **SHARED SERVICES AGREEMENT.** Pursuant to the provisions of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq., the Township of Upper is hereby authorized and empowered to enter into a Shared Services Agreement with the City of Ocean City pertaining to the City of Ocean City providing public safety answering and dispatch services and associated computer-aided dispatch support to the Township of Upper.

2. **SERVICES TO BE PROVIDED BY CONTRACT.** The Shared Services Agreement authorized in paragraph 1 shall delineate the services, promises and covenants of each party and a copy of such Agreement shall be maintained by the Township Clerk and shall be available for public inspection.

3. **AUTHORIZATION TO MUNICIPAL OFFICIALS.** The appropriate Township officers and officials are hereby authorized to take any action necessary or advisable to carry out the intent and purpose of this Resolution. Specifically, the Mayor and Township Clerk are hereby authorized and

directed to execute such Shared Services Agreement on behalf of the Township of Upper pursuant to the authority conferred by this Resolution. The Township Clerk is further authorized and directed to seal the Agreement with the official seal of the Township of Upper.

4. **COMPLIANCE WITH STATUTORY REQUIREMENTS.** The Shared Services Agreement between the Township of Upper and the City of Ocean City meets and satisfies the requirements of N.J.S.A. 40A:65-7, as may be amended and supplemented.

5. **CONTRACT TERM.** This Resolution authorizes a Shared Services Agreement for a duration of five (5) years commencing on January 1, 2024 and continuing through December 31, 2028, unless sooner terminated or modified by either of the parties as provided in the Agreement.

6. **SEVERABILITY.** If any action, subsection, paragraph, sentence or other part of this Resolution is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this Resolution, but shall be confined in its effect to the section, subsection, paragraph, sentence or other part of this Resolution directly involved in the controversy in which said judgment shall have been rendered and all other provisions of this Resolution shall remain in full force and effect.

7. **REPEALER.** All Resolutions or parts of Resolutions inconsistent herewith are hereby repealed to the extent of such inconsistency only.

Resolution No. 337-2023  
 Offered by: Newman  
 Adopted: November 13, 2023  
 Roll Call Vote:

Seconded by: Hayes

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen	X			
Pancoast			X	
Newman	X			

25. Approving the compensation amount fixed by the Board of Fire Commissioners for Fire Districts No. 2 and No. 3.

**TOWNSHIP OF UPPER  
 CAPE MAY COUNTY  
 R E S O L U T I O N**

**RESOLUTION NO. 338-2023**

**RE: APPROVING THE COMPENSATION AMOUNT FIXED BY THE BOARD OF FIRE  
 COMMISSIONERS FOR FIRE DISTRICTS NO. 2 AND NO. 3**

**WHEREAS**, N.J.S.A. 40A:14-88 requires the municipal governing body to review and approve any annual compensation a Board of Fire Commissioners establishes for its fire district commissioners before the fire district can submit its annual budget to the voters; and

**WHEREAS**, Fire District No. 2 has established by resolution that each of the members of their Board of Fire Commissioners shall receive \$2,000.00 annually for the calendar year 2023 except for the treasurer and secretary who shall receive \$2,500 annually; and

**WHEREAS**, Fire District No. 3 has established by resolution that each of the members of their Board of Fire Commissioners shall receive \$1,000.00 annually for the calendar year 2023 except for the chairman who shall receive \$1,250 annually; and

**WHEREAS**, the Board of Fire Commissioners for Fire Districts No. 2 and 3 have forwarded copies of their resolutions establishing the compensation for their members to the Township Committee of the Township of Upper for approval.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township of Upper does hereby approve the annual compensation for Fire District No. 2 in the total amount of \$11,000.00.
3. The Township of Upper does hereby approve the annual compensation for Fire District No. 3 in the total amount of \$5,250.00.
4. A copy of this resolution shall be forwarded to the Board of Fire Commissioners for Fire District No. 2 and No. 3.

Resolution No. 338-2023

Offered By: Corson                      Seconded By: Hayes

Adopted: November 13, 2023

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Corson	X			
Hayes	X			
Nappen	X			
Pancoast	X			
Newman			X	

**ORDINANCES**

26. Public hearing and final adoption of Ordinance No. 015-2023 RE: AN ORDINANCE AMENDING CHAPTER 19 (LAND SUBDIVISION, SITE PLAN AND LAND USE ADMINISTRATION) OF THE CODE OF UPPER TOWNSHIP REGARDING TELECOMMUNICATIONS FACILITIES. **The Municipal Attorney reported that this Ordinance requires site plan approval for the removal of a telecommunications facility to ensure that the property is restored to the condition prior to the installation and requires that there is adequate security put in place to ensure the project is completed. The Ordinance has been reviewed and recommended for adoption by the Planning Board. During the public hearing portion there were no speakers. Motion by Kimberly Hayes, second by Victor Nappen to adopt Ordinance No. 015-2023. During roll call vote all five Committee members voted in the affirmative.**

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
O R D I N A N C E**

**ORDINANCE NO. 015-2023**

**RE: AN ORDINANCE AMENDING CHAPTER 19 (LAND SUBDIVISION,  
SITE PLAN AND LAND USE ADMINISTRATION) OF THE CODE OF UPPER TOWNSHIP  
REGARDING TELECOMMUNICATIONS FACILITIES**

---

**WHEREAS**, the Township Committee of the Township of Upper desires to amend Chapter 19 of the Revised General Ordinances of the Township of Upper, also known as the Code of Upper Township.

**BE IT ORDAINED** by the Township Committee, in the Township of Upper, County of Cape May and State of New Jersey, as follows:

**SECTION 1.** Section 19-4.2 a. of the Township Code is hereby amended by adding the following development activity which will require site plan approval:

11. The removal of any telecommunications facility in accordance with the following conditions:

- (a) At such time that a licensed carrier plans to abandon or discontinue operation of a telecommunications facility, such carrier shall notify the Township Clerk by certified United States mail of the proposed date of abandonment or discontinuation of operations. Such notice shall be given no less than 30 days prior to abandonment or discontinuation of operations. In the event that a licensed carrier fails to give such notice, the wireless telecommunications facility shall be considered abandoned upon discontinuation of operations.
  - (i) If tower lighting was required by the FAA, the tower owner shall be responsible for all violations and fines associated with its operation.
- (b) Upon abandonment or discontinuation of use, at the option of the Township, the carrier shall physically remove the telecommunications facility within 90 days from the date of abandonment or discontinuation of use. "Physically remove" shall include, but not be limited to:

- (i) Removal of antennas, mount, equipment shelters and security barriers for the subject property.
  - (ii) Proper disposal of the waste materials from the site in accordance with local, county and state solid waste disposal regulations.
  - (iii) Restoring the location of the telecommunications facility to its natural condition, except that any landscaping and grading shall remain in the after-condition.
- (c) If a carrier fails to remove a telecommunications facility in accordance with this section, the Township shall have the authority to enter the subject property and physically remove the facility. The Planning Board will require the applicant to post a bond at the time of approval to cover costs for the removal of the telecommunications facility in the event the Township must remove the facility, which bond shall be required to be approved by the Planning Board Engineer.
- (d) The following definitions shall apply to this Section:

**TELECOMMUNICATIONS FACILITY**

A facility designed and used for the purpose of transmitting, receiving and relaying voice and data signals from various wireless communications devices including licensed transmission towers, antennas and ancillary facilities. For purposes of this section, amateur radio transmission facilities and facilities used exclusively for the transmission of television and radio broadcasts are not telecommunications facilities.

**TELECOMMUNICATIONS OR TRANSMISSION TOWER**

The monopole or lattice framework designed to support transmitting and receiving antennas. For purposes of this section, licensed amateur radio transmission facilities and facilities used exclusively for the transmission of television and radio signals are not transmission towers.

**SECTION 2: EFFECTIVE DATE:** This Ordinance shall take effect immediately upon the following publication as required by law.

**SECTION 3: REPEALER:** All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency only.

**SECTION 4: SEVERABILITY:** If any section, paragraph, subdivision, subsection, clause, or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, subsection, clause, or provision declared invalid and the remainder of this Ordinance shall remain in full force and effect and shall be enforceable.

**SECTION 5: CODIFICATION:** This Ordinance shall be codified in the Upper Township Code at the sections referred to above.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 23<sup>RD</sup> DAY OF OCTOBER, 2023 AT THE TOWNSHIP HALL, AND WAS TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 13<sup>TH</sup> DAY OF NOVEMBER, 2023 AT 6:30



P.M. AT THE TOWNSHIP HALL, PETERSBURG, NEW JERSEY, AT WHICH TIME SAID ORDINANCE WAS ADOPTED.

JOANNE R. HERRON, TOWNSHIP CLERK  
TOWNSHIP OF UPPER

- 27. Public hearing and final adoption of Ordinance No. 016-2023 RE: AN ORDINANCE AMENDING CHAPTER 24 (SOLID WASTE AND RECYCLABLES) OF THE CODE OF UPPER TOWNSHIP. **The Municipal Attorney reported that this Ordinance increases the fines for illegal dumping to the maximum penalty allowed by State law to \$10,000 with a minimum of \$2,500 and increases the reward to \$1,000. During the public hearing portion there were no speakers. Motion by Curtis Corson, second by Victor Nappen to adopt Ordinance No. 016-2023. During roll call vote all five Committee members voted in the affirmative.**

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
O R D I N A N C E**

**ORDINANCE NO. 016-2023**

**RE: AN ORDINANCE AMENDING CHAPTER 24 (SOLID WASTE AND RECYCLABLES) OF THE CODE OF UPPER TOWNSHIP**

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**WHEREAS**, the Township Committee of the Township of Upper desires to adopt an ordinance amending Chapter 24 of the Revised General Ordinances of the Township of Upper, also known as the Code of Upper Township, by amending Section 24-4.3 with respect to violations and penalties.

**BE IT ORDAINED** by the Township Committee, in the Township of Upper, County of Cape May and State of New Jersey, as follows:

**SECTION 1:** Chapter 24, Section 24-4.3(a) and (c) of the Revised General Ordinances of the Township of Upper, also known as the Code of Upper Township, shall be amended and supplemented as hereinafter provided:

**Replace Section 24-4.3 (a) and (c) in its entirety with the following:**

**SECTION 24-4            DUMPING AND LITTERING PROHIBITED**

24-4.3 Penalty; Reward.

- a. For any violation of this Section, in accordance with N.J.S.A. 40:49-5, the maximum penalty upon conviction of a violation, shall be a fine not exceeding \$10,000.00, with a minimum of not less than \$2,500.00, plus the cost of clean-up and proper disposal in an approved landfill of the material illegally disposed of and/or imprisonment for a term not exceeding 90 days or by a period of community service not exceeding 90 days at the discretion of the Township Municipal Court Judge.

Every day upon which a violation of this section shall continue to exist shall be deemed a separate and distinct offense.

- c. Any person or persons assisting in the conviction of a violator of this section, either through the signing of a complaint, the giving of testimony in Court, or other significant assistance of the

enforcement authorities thereof, resulting in conviction, shall receive a reward of \$1,000.00. The Township Committee is authorized to adopt rules and regulations for the payment of such rewards and to determine criteria and standards of eligibility by resolution.

**SECTION 2: EFFECTIVE DATE:** This Ordinance shall take effect immediately upon the following publication as required by law.

**SECTION 3: REPEALER:** All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency only.

**SECTION 4: SEVERABILITY:** If any section, paragraph, subdivision, subsection, clause, or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, subsection, clause, or provision declared invalid and the remainder of this Ordinance shall remain in full force and effect and shall be enforceable.

**SECTION 5: CODIFICATION:** This Ordinance shall be codified in the Upper Township Code at the sections referred to above.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 23<sup>RD</sup> DAY OF OCTOBER, 2023 AT THE TOWNSHIP HALL, AND WAS TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 13<sup>TH</sup> DAY OF NOVEMBER, 2023 AT 6:30 P.M. AT THE TOWNSHIP HALL, PETERSBURG, NEW JERSEY, AT WHICH TIME SAID ORDINANCE WAS ADOPTED.

JOANNE R. HERRON, TOWNSHIP CLERK  
TOWNSHIP OF UPPER

28. Public hearing and final adoption of Ordinance No. 017-2023 RE: AN ORDINANCE AMENDING CHAPTER 11 (PROPERTY MAINTENANCE) OF THE CODE OF UPPER TOWNSHIP. **The Municipal Attorney reported that this Ordinance further restricts the ability to have an inoperable vehicle on a property to only one allowed in the back of the property. It also clarifies the definition of an inoperable vehicle. During the public hearing portion there were no speakers. Motion by Kimberly Hayes, second by Curtis Corson to adopt Ordinance No. 017-2023. During roll call vote all five Committee members voted in the affirmative.**

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
O R D I N A N C E**

**ORDINANCE NO. 017-2023**

**RE: AN ORDINANCE AMENDING CHAPTER 11 (PROPERTY MAINTENANCE)  
OF THE CODE OF UPPER TOWNSHIP**

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**WHEREAS,** the Township Committee of the Township of Upper desires to adopt an ordinance amending Chapter 11 of the Revised General Ordinances of the Township of Upper, also known as the Code of

Upper Township, by amending Section 11-1.2 with respect to the definition of an inoperable vehicle and Section 11-1.14(a).

**BE IT ORDAINED** by the Township Committee, in the Township of Upper, County of Cape May and State of New Jersey, as follows:

**SECTION 1:** Chapter 11 of the Revised General Ordinances of the Township of Upper, also known as the Code of Upper Township, shall be amended and supplemented as hereinafter provided:

**Replace the following in Section 11-1.2:**

**SECTION 11-1.2      DEFINITIONS.**

INOPERABLE VEHICLE Shall mean any vehicle on which one or more of the following conditions are present: the engine, wheels or other parts have been removed, altered or damaged with flat tires or allowed to deteriorate to the point where the vehicle cannot be driven, including growth of mold or vegetation on or in the vehicle, the vehicle is stationary for more than fifteen (15) consecutive days, is surrounded by tall grass, contains no license tags or has an expired inspection sticker. This presumption may be rebutted by evidence that refutes the vehicle's inoperability.

**Replace Section 11-1.14 (a) in its entirety with the following:**

**SECTION 11-1.14      MOTOR VEHICLES, TRAILERS, BOATS, RV'S AND ATV'S.**

- a. Except as provided for in other regulations, no unregistered or inoperable motor vehicle, trailer, boat, recreational vehicle, heavy equipment or ATV shall be parked, kept or stored on any exterior premises, and no vehicle or similar apparatus or equipment shall at any time be in a state of major disassembly, disrepair, or in the process of being stripped or dismantled. Notwithstanding the foregoing, an owner or occupant shall be permitted to keep up to three unregistered or inoperable motor vehicles, or parts thereof, in the exterior rear yard of a premises provided such motor vehicles are part of an ongoing restoration process, the activity and use complies with Chapters **19** and **20**, the motor vehicles are not located within the setback lines of the property, the motor vehicles are screened from view by neighboring properties and there exists no environmental or other hazard associated with such motor vehicles.

**SECTION 2: EFFECTIVE DATE:** This Ordinance shall take effect immediately upon the following publication as required by law.

**SECTION 3: REPEALER:** All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency only.

**SECTION 4: SEVERABILITY:** If any section, paragraph, subdivision, subsection, clause, or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, subsection, clause, or provision declared invalid and the remainder of this Ordinance shall remain in full force and effect and shall be enforceable.

**SECTION 5: CODIFICATION:** This Ordinance shall be codified in the Upper Township Code

at the sections referred to above.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 23<sup>RD</sup> DAY OF OCTOBER, 2023 AT THE TOWNSHIP HALL, AND WAS TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 13<sup>TH</sup> DAY OF NOVEMBER, 2023 AT 6:30 P.M. AT THE TOWNSHIP HALL, PETERSBURG, NEW JERSEY, AT WHICH TIME SAID ORDINANCE WAS ADOPTED.

JOANNE R. HERRON, TOWNSHIP CLERK  
TOWNSHIP OF UPPER

- 29. Introduction and first reading of Ordinance No. 018-2023 RE: AN ORDINANCE AMENDING ORDINANCE NO. 028-2022 KNOWN AS THE SALARY RANGE ORDINANCE FOR THE CALENDAR YEAR 2023. **Motion by Jay Newman, second by Kimberly Hayes, to introduce Ordinance 018-2023 with a public hearing and final adoption scheduled for December 11, 2023. During roll call vote all five Committee Members voted in the affirmative.**

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
ORDINANCE**

**ORDINANCE NO. 018-2023**

**RE: AN ORDINANCE AMENDING ORDINANCE NO. 028-2022 KNOWN AS THE SALARY RANGE ORDINANCE FOR THE CALENDAR YEAR 2023**

**BE IT ORDAINED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

**SECTION 1:** Ordinance No. 028-2022, known as the Salary Range Ordinance of 2023 at Section 2, is hereby amended and supplemented as hereinafter provided for the line items as indicated below:

**SECTION 2: SALARIES:** Salary ranges for the various officials and employees of the Township of Upper for the calendar year 2023 shall be as follows:

**POSITION** **MINIMUM** **MAXIMUM- 2023**  
(P/T denotes "Part-Time Position")

**A. ADMINISTRATIVE/REVENUE AND FINANCE:**

Assistant Municipal Tax Collector	15,000.00	70,000.00
Senior Account Clerk	15,000.00	70,000.00
Alt. Fund Commissioner	No Min.	1,000.00
Tax Assessor P/T	No Min	65.00 Hr.

**C. CODE ENFORCEMENT/ZONING ENFORCEMENT:**

Technical Assistant to the Construction Official (P/T)	No Min.	35.00 Hr.
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<b>Temp. Technical Assistant to the Construction Official</b>	<b>No Min.</b>	<b>35.00 Hr.</b>
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**D. PUBLIC SAFETY/EMERGENCY MANAGEMENT:**

<b>Parking/Code Enforcement/ Officer/ (Seasonal)</b>	<b>18.00 Hr.</b>	<b>35.00 Hr.</b>
<b>Supervisor Code Enforcement/Parking Enforcement(Seasonal)</b>	<b>1,000.00</b>	<b>3,000.00</b>
<b>Lifeguard, 1<sup>st</sup> yr. to 2<sup>nd</sup> yr. (Seasonal)</b>		<b>18.00 Hr.</b>
<b>Lifeguard, 3<sup>rd</sup> yr. to 4<sup>th</sup> yr. (Seasonal)</b>		<b>18.70 Hr.</b>
<b>Lifeguard, 5<sup>th</sup> yr. and higher (Seasonal)</b>		<b>19.00 Hr.</b>
<b>Chief Lifeguard (Seasonal)</b>		<b>32.50 Hr.</b>
<b>Captain Lifeguard (Seasonal)</b>		<b>31.50 Hr.</b>
<b>Senior Lieutenant Lifeguard (Seasonal)</b>		<b>27.50 Hr.</b>
<b>Lieutenant Lifeguard (Seasonal)</b>		<b>25.50 Hr.</b>
<b>Senior Lifeguard (Seasonal)</b>		<b>22.25 Hr.</b>
<b>EMT/Parking Enforcement Officer (Seasonal)</b>		<b>addt'l 2.00 Hr.</b>

**E. PUBLIC WORKS / SPORTS AND RECREATIONAL PROGRAMS:**

<b>Boat Ramp Attendant (Seasonal)</b>	<b>No Min.</b>	<b>17.00 Hr.</b>
<b>Beach Sweeper (Seasonal)</b>	<b>No Min.</b>	<b>18.00 Hr</b>

**SECTION 2: SEVERABILITY:** If any section, subsection, paragraph, sentence or other part of this Ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance, but shall be confined in its effects to the section, subsection, paragraph, sentence or other part of this Ordinance directly involved in the controversy in which said judgment shall have been rendered and all other provisions of this Ordinance shall remain in full force and effect.

**SECTION 3: REPEALER:** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency only.

**SECTION 4: EFFECTIVE DATE:** This Ordinance shall take effect immediately upon final adoption and publication as required by law.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE **13<sup>TH</sup> DAY OF NOVEMBER, 2023** AND WILL BE TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER TO BE HELD ON THE **11<sup>TH</sup> DAY OF DECEMBER, 2023 AT 6:30 P.M.** AT THE TOWNSHIP HALL, PETERSBURG, NEW JERSEY.

BY ORDER OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER.  
 JOANNE R. HERRON, TOWNSHIP CLERK  
 TOWNSHIP OF UPPER

**CORRESPONDENCE**

**NEW BUSINESS**

30. Proposed 2024 Department of Public Works Resident Information packet. **The Township Administrator gave a brief overview of the proposed changes. A resolution to accept the packet will be placed on the next agenda.**
30. Make a Wish Foundation request for the waiver of all Zoning, Construction, and COAH application and permit fees for the construction of a shed at 7 White Pine Lane, Upper Township. **Motion by Jay Newman, second by Kimberly Hayes, to approve the request. During roll call vote all five Committee members voted in the affirmative.**

**UNFINISHED BUSINESS**

**PAYMENT OF BILLS**

31. “I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting.” **Motion by Kimberly Hayes, second by Mark Pancoast. During roll call vote all five Committee members voted in the affirmative.**

Bills approved for payment: **\$2,092,476.24**

Payroll: **\$173,264.36**

**PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON**

**Chelsea Headley, Steelmantown**, spoke about offshore wind development and negotiations between the Township and Orsted.

**Elaine Holsomback, Strathmere and Palermo**, submitted a list of items that she would like the Committee to address.

**Blanch Adams, Steelmantown**, reported that the Upper Township Business Association will be holding their 10<sup>th</sup> Annual Community Night on Thursday November 16<sup>th</sup> from 5:30 pm to 7:30 pm.

**CLOSED SESSION**

32. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

**TOWNSHIP OF UPPER  
RESOLUTION NO. 339-2023  
MOTION GOING INTO CLOSED SESSION  
NOVEMBER 11, 2023**

I hereby move that a resolution be incorporated into the minutes authorizing the Township Committee to enter into an executive session for the following matters pursuant to the Open Public Meetings Act:

**MATTERS**

1. Contract negotiation - Beesley’s Point Development Group
2. Contract negotiation - Block 730, Lots 23-26
3. Contract negotiation - Special Legal Counsel
4. Contract negotiation - Ancero VoIP phone services
5. Contract negotiation - Shared Services Agreement with Corbin City for Public Works
6. Contract negotiation - MUA Host Community Benefit Agreement
7. Personnel

I also include in my motion the estimated time and the circumstances under which the discussion conducted in closed session can be disclosed to the public as follows:

- A. It is anticipated that the matters discussed in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.
- B. With respect to contract negotiations such matters will be made public when negotiations have ceased and there is no longer a reason for confidentiality.
- C. With respect to employment and personnel matters such discussions will be made public if and when formal action is taken or when the individuals involved consent that it can be made public.

Moved by: Mark Pancoast

Motion seconded by: Kimberly Hayes

Roll Call Vote with all five Committee members voting in the affirmative.

### **RECONVENE PUBLIC PORTION OF MEETING**

Motion by Kimberly Hayes, second by Victor Nappen, to reconvene the public portion of the meeting. During roll call vote all five Committee members voted in the affirmative.

### **ADJOURNMENT**

There being no further business this evening the meeting was adjourned at 7:51 P.M., with a motion by Kimberly Hayes, second by Victor Nappen, and all five Committee members voting in the affirmative. The next regular Committee meeting is scheduled for November 27, 2023 at 4:30 P.M.

Minutes prepared by,

Joanne R. Herron, RMC  
Township Clerk

#### Bills

82486 11/13/23 A0025 ADVANTAGE RENTAL & SALES 498.71 3330  
 82487 11/13/23 A0043 ALERT-ALL CORPORATION 640.00 3330  
 82488 11/13/23 A0091 ATLANTIC CITY ELECTRIC 34,370.85 3330  
 82489 11/13/23 A0165 ALBERTSONS ACME 690.00 3330  
 82490 11/13/23 A0212 ANCERO, LLC 9,005.50 3330  
 82491 11/13/23 A0235 AMAZON CAPITAL SERVICES, INC. 587.52 3330  
 82492 11/13/23 A0241 AMTRUST NORTH AMERICA, INC. 368.00 3330  
 82493 11/13/23 A0248 AIRESRING, INC. 1,250.74 3330  
 82494 11/13/23 B0076 BOND,LAURENCE E. 768.79 3330  
 82495 11/13/23 B0090 BROADLEY'S MDI 2,439.22 3330  
 82496 11/13/23 B0093 BARRY,CORRADO & GRASSI,PC 900.00 3330  
 82497 11/13/23 B0139 BATTALINI TRANSPORTATION 634.00 3330  
 82498 11/13/23 B0287 BIGLEAF NETWORKS, INC. 697.00 3330  
 82499 11/13/23 B0288 KINGBARNES LLC 2,237.50 3330  
 82500 11/13/23 C0019 CITY OF OCEAN CITY 86,841.16 3330  
 82501 11/13/23 C0042 CAMPBELL SUPPLY COMPANY 2,128.94 3330  
 82502 11/13/23 C0052 CAPE MAY COUNTY TREASURER 1,733,934.36 3330  
 82503 11/13/23 C0068 COMCAST 1,144.20 3330  
 82504 11/13/23 C0143 CODY'S POWER EQUIPMENT 337.21 3330  
 82505 11/13/23 C0223 CASA PAYROLL SERVICE 240.00 3330  
 82506 11/13/23 C0296 COMCAST BUSINESS COMMUNICATION 20.98 3330  
 82507 11/13/23 C0305 CM3 BUILDING SOLUTIONS, INC. 6,950.00 3330  
 82508 11/13/23 C0351 Canderan, Rob 26.00 3330  
 82509 11/13/23 C0352 COLUMN SOFTWARE, PBC 412.20 3330  
 82510 11/13/23 D0237 DIETZ, KERRY 125.00 3330  
 82511 11/13/23 D0240 DEVLIN, EDMUND F. 1,048.45 3330  
 82512 11/13/23 D0242 DiscPrint 300.00 3330  
 82513 11/13/23 E0012 EHRlich PEST CONTROL INC 127.14 3330

82514 11/13/23 E0071 EPIC SPORTS, INC 49.27 3330  
82515 11/13/23 F0080 FAMILIES UNITED NETWORK 300.00 3330  
82516 11/13/23 F0224 FERRIER, SEAN 61.13 3330  
82517 11/13/23 G0016 GARDNER HARDWARE INC. 52.98 3330  
82518 11/13/23 G0028 GENTILINI FORD, INC. 130.08 3330  
82519 11/13/23 G0092 GRUND, BARBARA J. 113.40 3330  
82520 11/13/23 G0120 PATRICK F. MARTIN 1,966.58 3330  
82521 11/13/23 G0147 GREATAMERICA FINANCIAL SVCS. 139.00 3330  
82522 11/13/23 G0169 GROFF TRACTOR MID ATLANTIC LLC 2,791.88 3330  
82523 11/13/23 H0002 H.A. DEHART & SON CORP. 734.24 3330  
82524 11/13/23 H0057 HISTORICAL PRESERVATION Societ 300.00 3330  
82525 11/13/23 H0170 Hurricanes U.T. Travel Team 300.00 3330  
82526 11/13/23 H0195 HOHMAN, CHRISTOPHER 222.96 3330  
82527 11/13/23 K0019 KEL TEX IMPRINTS 2,041.00 3330  
82528 11/13/23 L0075 LEXISNEXIS 401.00 3330  
82529 11/13/23 L0080 LOWES, INC. 1,780.86 3330  
82530 11/13/23 M0019 MAXIMUM MARINE,LLC 7.66 3330  
82531 11/13/23 M0193 MAYNE, MICHAEL 59.99 3330  
82532 11/13/23 M0235 MODERN GROUP, LTD 656.04 3330  
82533 11/13/23 M0277 EQUITABLE FINANCIAL LIFE INS. 199.98 3330  
82534 11/13/23 M0303 MALEY GIVENS, A PROF CORP 644.80 3330  
82535 11/13/23 M0308 McHENRY PRESSURE CLEAN SYSTEMS 1,711.00 3330  
82536 11/13/23 M0336 MATTS FAMILY TASTE OF LOVE LLC 1,316.00 3330  
82537 11/13/23 N0004 NJ-AMERICAN WATER CO. 130.12 3330  
82538 11/13/23 N0043 NAPA AUTO PARTS 2,873.79 3330  
82539 11/13/23 N0094 NEW JERSEY PLANNING OFFICIALS 370.00 3330  
82540 11/13/23 N0143 NATIONAL TIME SYSTEMS 558.50 3330  
82541 11/13/23 N0154 NEW HORIZON COMMUNICATIONS 854.68 3330  
82542 11/13/23 O0006 SJSHORE MARKETING,LLC 497.50 3330  
82543 11/13/23 O0025 OLD DOMINION BRUSH 1,308.51 3330  
82544 11/13/23 O0064 OC & UT Rotary 300.00 3330  
82545 11/13/23 O0066 OCHS Girls Soccer 300.00 3330  
82546 11/13/23 O0067 OCHS Boys Soccer 300.00 3330  
82547 11/13/23 O0068 OCHS Crew Boosters Girls Team 300.00 3330  
82548 11/13/23 O0069 OCHS Crew Boosters Boys Team 300.00 3330  
82549 11/13/23 P0032 PEDRONI FUEL CO. 2,432.97 3330  
82550 11/13/23 P0056 TURF EQUIPMENT AND SUPPLY CO 503.32 3330  
82551 11/13/23 R0030 RIGGINS, INC. 4,289.85 3330  
82552 11/13/23 R0092 RUTGERS, THE STATE UNIVERSITY 944.00 3330  
82553 11/13/23 R0100 ROBERTS OXYGEN COMPANY, INC. 119.55 3330  
82554 11/13/23 S0057 SERVICE TIRE TRUCK CENTERS 1,953.86 3330  
82555 11/13/23 S0113 SMITH,THOMAS G. 1,982.39 3330  
82556 11/13/23 S0134 SO. JERSEY GAS COMPANY 81.71 3330  
82557 11/13/23 S0254 SHOPRITE 93.42 3330  
82558 11/13/23 S0363 STARR GENERAL CONTRACTING CORP 1,240.00 3330  
82559 11/13/23 S0374 SEAVILLE FIRE & RESCUE CO. 909.18 3330  
82560 11/13/23 S0395 SJ Blue Star Mothers 300.00 3330  
82561 11/13/23 T0080 TREASURER STATE OF N.J. 100.00 3330  
82562 11/13/23 T0168 TOWNSHIP OF UPPER 229.26 3330  
82563 11/13/23 T0192 MARSH & McLENNAN AGENCY/TRION 475.00 3330  
82564 11/13/23 T0213 TREASURER, STATE OF NEW JERSEY 156,150.68 3330  
82565 11/13/23 T0216 THE PRESS OF ATLANTIC CITY 230.40 3330  
82566 11/13/23 U0035 UPPER TOWNSHIP MIDDLE SCHOOL 300.00 3330  
82567 11/13/23 U0063 UT Green Team 300.00 3330  
82568 11/13/23 U0064 U. T. Business Association 300.00 3330  
82569 11/13/23 U0067 UT HEALTH REIMB. ACCOUNT 2,507.15 3330  
82570 11/13/23 V0013 VERIZON WIRELESS 986.72 3330  
82571 11/13/23 V0022 VERIZON 604.56 3330  
82572 11/13/23 V0025 V.E. RALPH & SON,INC. 875.91 3330  
82573 11/13/23 V0052 VIKING TERMITE & PEST CONTROL 64.15 3330  
82574 11/13/23 V0053 VERIZON CONNECT FLEET USA LLC 545.60 3330  
82575 11/13/23 W0087 W.B. MASON EGG HARBOR 539.30 3330  
82576 11/13/23 W0131 WEX BANK 93.34 3330  
82577 11/13/23 X0008 XEROX FINANCIAL SERVICES 229.12 3330  
82578 11/13/23 Z0017 ZOLL DATA SYSTEMS, INC. 298.38 3330  
Total: \$2,092,476.24