

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
AGENDA FOR NOVEMBER 13, 2023**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 6:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES – October 23, 2023 Regular and Closed Session Minutes

REPORT OF GOVERNING BODY MEMBERS

ADMINISTRATOR OVERVIEW

CONSENT AGENDA

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

FILING OF REPORTS BY CONSENT

1. Animal Control
2. Clerk's Office
3. Construction Code
4. Finance Office
5. MUA Report
6. Municipal Court
7. Tax Collector

RESOLUTIONS TO BE APPROVED BY CONSENT

8. Appointing an official to bid at the tax sale scheduled for December 5, 2023.
9. Authorizing an amendment to Resolution 296-2023 Institution of In Rem Foreclosure proceedings Group No. 157.
10. Budget Transfers.
11. Authorizing the Mayor to sign an Authorization to Proceed from Triad Associates for additional grant consultant services.
12. Approval to resubmit a grant application and execute a grant contract with the New Jersey Department of Community Affairs for the Development of Americans with Disabilities Act (ADA) compliant playground facilities at the Amanda's Field Park.

13. Adopting the Grant Management Plan - FY 2024 Small Cities Programs Public Facilities Fund: for the development of an Americans with Disabilities Act (ADA) compliant playground facilities at the Amanda's Field Park.
14. Adopting the Citizen Participation Plan - FY 2024 Small Cities Programs Public Facilities Fund: for the development of an Americans with Disabilities Act (ADA) compliant playground facilities at the Amanda's Field Park.
15. Identifying CDBG Fair Housing Officer Public Facilities Fund: for the development of an Americans with Disabilities Act (ADA) compliant playground facilities at the Amanda's Field Park.
16. Committing to the competitive contracting procurement process pursuant to NJSA 40A:11-4.1 through 40A:11-4.5 for certain professional services, contingent upon a FY2024 Small Cities Grant award from the New Jersey Department of Community Affairs to develop an Americans with Disabilities Act (ADA) compliant playground facilities at the Amanda's Field Park.
17. Authorizing the Mayor to sign and submit a license renewal application for a Revocable License for the Strathmere Bay Living Shoreline to the NJDEP, Bureau of Tidelands Management in accordance with N.J.S.A. 12:3-10 and N.J.S.A. 13:1b-13.
18. Authorizing payments from the Affordable Housing Trust Fund of Upper Township.
19. Authorizing a payment from the Affordable Housing Trust Fund of Upper Township pursuant to the Affordability Assistance Program.
20. Authorizing the award of a contract with Dune Abstract Company, Inc.
21. Authorizing the execution of a Shared Services Agreement with the City of Ocean City for Public Safety Answering and Dispatch Services and associated Computer-Aided Dispatch Support.
22. Setting the date and time of the 2024 Reorganization meeting of the Township of Upper.
23. Releasing the Lighting Fixture Fee for the Church Road Estates Subdivision - Henry Disston Court, Block 647, Lot 8 to Cedar Lane Development, LLC.
24. Appointing Wesley Yakopcic as a full-time Laborer 1, Probational to the Upper Township Department of Public Works.

RESOLUTIONS TO BE ACTED ON SEPARATELY

25. Approving the compensation amount fixed by the Board of Fire Commissioners for Fire Districts No. 2 and No. 3.

ORDINANCES

26. Public hearing and final adoption of Ordinance No. 015-2023 RE: AN ORDINANCE AMENDING CHAPTER 19 (LAND SUBDIVISION, SITE PLAN AND LAND USE ADMINISTRATION) OF THE CODE OF UPPER TOWNSHIP REGARDING TELECOMMUNICATIONS FACILITIES.

27. Public hearing and final adoption of Ordinance No. 016-2023 RE: AN ORDINANCE AMENDING CHAPTER 24 (SOLID WASTE AND RECYCLABLES) OF THE CODE OF UPPER TOWNSHIP.
28. Public hearing and final adoption of Ordinance No. 017-2023 RE: AN ORDINANCE AMENDING CHAPTER 11 (PROPERTY MAINTENANCE) OF THE CODE OF UPPER TOWNSHIP.
29. Introduction and first reading of Ordinance No. 018-2023 RE: AN ORDINANCE AMENDING ORDINANCE NO. 028-2022 KNOWN AS THE SALARY RANGE ORDINANCE FOR THE CALENDAR YEAR 2023.

CORRESPONDENCE

NEW BUSINESS

30. Proposed 2024 Department of Public Works Resident Information packet.
31. Make a Wish Foundation request for the waiver of all Zoning, Construction, and COAH application and permit fees for the construction of a shed at 7 White Pine Lane, Upper Township.

UNFINISHED BUSINESS

PAYMENT OF BILLS

32. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."

PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON

CLOSED SESSION

33. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.
 - Contract negotiation - Beesley's Point Development Group
 - Contract negotiation - Block 730, Lots 23-26
 - Contract negotiation - Special Legal Counsel
 - Contract negotiation - Ancero VoIP phone services
 - Contract negotiation - Shared Services Agreement with Corbin City for Public Works
 - Contract negotiation - MUA Host Community Benefit Agreement
 - Personnel

RECONVENE PUBLIC PORTION OF MEETING

ADJOURNMENT

**Please note—the order of the agenda may be changed at the discretion of the Township Committee.