

**Board of Fire Commissioners
Upper Township Fire District #4
Seaville, New Jersey**

Minutes

August 15, 2023

Call to Order: Chairman Ed Buchanan called the meeting to order with a Flag Salute at 7:30pm.

Attendance: Ed Buchanan, Don Fancher, Rich Stevens, Chuck Webb and Charles Wiel. Also in attendance: Solicitor Joseph McGroarty and Chief Steve Schaffer.

Minutes: The Minutes from the July 18, 2023 meeting was read by Secretary Stevens. Motion to approve Fancher/Wiel. All in favor.

Financial: Financial Report for August 14, 2023 was read by Treasurer Webb. Motion to approve Buchanan/Stevens. All in Favor.

Old Business: Secretary Stevens reported that Upper Township never post any of the fire district's information on the township's website for 2022. Working with Joanne Herron, township clerk to get the website current.

New Business: Treasurer Webb reported that he will begin work on the 2024 FD #4 budget in late August.

Treasurer Webb reported that he has received a voucher from Upper Township for the remainder of the fire district budget. Should have funds in a few weeks.

Open to Public: No public.

Adjournment: Motion for Adjournment at 7:37pm, Wiel/Stevens. All in favor. Next meeting Tuesday, September 19, 2023, 7:30pm.

Respectfully Submitted,



Richard E. Stevens,
Secretary