

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
AGENDA FOR OCTOBER 23, 2023**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 4:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES – October 10, 2023 Regular and Closed Session Minutes

REPORT OF GOVERNING BODY MEMBERS

ADMINISTRATOR OVERVIEW

CONSENT AGENDA

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

FILING OF REPORTS BY CONSENT

1. Animal Control
2. Municipal Court

RESOLUTIONS TO BE APPROVED BY CONSENT

3. Appointing Triad Advisory Services, Inc. to provide Administrative Services with regard to the Upper Township Affordable Housing Programs.
4. Authorizing the Chief Financial Officer to sign a Spending Account Client Renewal Confirmation form with Trion Group, Inc. for an Employee Health Reimbursement Account.
5. Authorizing the Mayor to sign a Historic Preservation Grant Agreement with the County of Cape May for the preservation of the Tuckahoe Train Station Roof.
6. Authorizing the Mayor to sign an application for temporary use of the Strathmere Volunteer Fire Company Hall.
7. Authorizing adoption of amendments to the Township’s “Personnel Policies and Procedures Manual” and “Personnel Policies and Procedures Manual Supervisory Supplement”.
8. Adopting revisions to the Township of Upper purchasing policy.
9. Approval of settlement of litigation case number: CPM-L-173-22.

RESOLUTIONS TO BE ACTED ON SEPARATELY

10. Authorizing Change Order No. 1 to the Install Stormwater Pump in Strathmere contract resulting in an increase in the amount of \$15,600.00.

ORDINANCES

11. Introduction and first reading of Ordinance No. 015-2023 RE: AN ORDINANCE AMENDING CHAPTER 19 (LAND SUBDIVISION, SITE PLAN AND LAND USE ADMINISTRATION) OF THE CODE OF UPPER TOWNSHIP REGARDING TELECOMMUNICATIONS FACILITIES.
12. Introduction and first reading of Ordinance No. 016-2023 RE: AN ORDINANCE AMENDING CHAPTER 24 (SOLID WASTE AND RECYCLABLES) OF THE CODE OF UPPER TOWNSHIP.
13. Introduction and first reading of Ordinance No. 017-2023 RE: AN ORDINANCE AMENDING CHAPTER 11 (PROPERTY MAINTENANCE) OF THE CODE OF UPPER TOWNSHIP.

CORRESPONDENCE

NEW BUSINESS

14. New Jersey Best Practices Worksheet CY2023/SFY2024.

UNFINISHED BUSINESS

PAYMENT OF BILLS

15. “I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting.”

PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON

CLOSED SESSION

16. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.
 - Personnel
 - Contract negotiation - Shared Services Agreement with Ocean City for Dispatch Services
 - Contract negotiation - Cape May County MUA Host Community Benefit Agreement
 - Contract negotiation - Living Shoreline project
 - Attorney/Client Privilege - Cell Tower
 - Attorney/Client Privilege - Dredge Material

RECONVENE PUBLIC PORTION OF MEETING

ADJOURNMENT

**Please note—the order of the agenda may be changed at the discretion of the Township Committee.