

**Board of Fire Commissioners  
Upper Township Fire District #4  
Seaville, New Jersey**

**Minutes**

May 16, 2023

Call to Order: Chairman Ed Buchanan called the meeting to order with a Flag Salute at 7:30pm.

Attendance: Ed Buchanan, Don Fancher, and Chuck Webb.  
Also in attendance: Solicitor Joseph McGroarty and Chief Steve Schaffer.

Minutes: The Minutes from the March 21 and April 18, 2023 meetings were read by Chairman Buchanan. Motion to approve with one minor change Fancher/Webb. All in favor.

Financial: Financial Report for May 15, 2023 was read by Treasurer Webb. Motion to approve Buchanan/Fancher. All in Favor.

Old Business: Treasurer Webb reported that the 2022 Audit is still out at Ford Scott.

New Business: Treasurer Webb reported that the voucher has been returned to Upper Township for the first installment of the 2023 budget. Payment should be next week.

Open to Public: No public.

Adjournment: Motion for Adjournment at 7:48pm, Fancher/Webb. All in favor. Next meeting Tuesday, June 20, 2023, 7:30pm.

Respectfully Submitted,



Richard E. Stevens,  
Secretary