

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
AGENDA FOR MAY 22, 2023**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 4:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES - May 8, 2023 Regular and Closed Session Minutes

REPORT OF GOVERNING BODY MEMBERS

ADMINISTRATOR OVERVIEW

PRESENTATION

1. Announcement of the Cape May County American Rescue Plan Act Infrastructure Grant award by Cape May County Commissioner Director Leonard C. Desiderio.

CONSENT AGENDA

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

FILING OF REPORTS BY CONSENT

2. Animal Control
3. Municipal Court

RESOLUTIONS TO BE APPROVED BY CONSENT

4. Designating June 4, 2023 as “Tourette Syndrome Awareness Day” in Upper Township.
5. Authorizing the Mayor to sign an American Rescue Plan Act Infrastructure Grant Agreement with the County of Cape May.
6. In support of the County of Cape May’s Marshallville Road (CR 632) over Mill Creek Bridge Replacement project.

7. Resolution and Certification with respect to the 2022 annual audit and in compliance with the Local Finance Board of the State of New Jersey.
8. Appointing April Johnston as Technical Assistant to the Construction Official to the Upper Township Construction Code Office.
9. Appointing Zachary Burns as a full-time Laborer 1, Probational to the Upper Township Department of Public Works.
10. Appointing Marshall Kohler as Mechanic to the Upper Township Department of Public Works.
11. Appointing Todd Rammel as Truck Driver Heavy to the Upper Township Department of Public Works.
12. Appointing Ryan Couse as a full-time employee to the Upper Township Division of Emergency Medical Services.
13. Appointing Markie Alexander as a part-time employee to the Upper Township Division of Emergency Medical Services.
14. Appointing Matthew Blaker as a part-time employee to the Upper Township Division of Emergency Medical Services.
15. Appointing Timothy Brittin as a part-time employee to the Upper Township Division of Emergency Medical Services.
16. Appointing Eric Johnston as a part-time employee to the Upper Township Division of Emergency Medical Services.
17. Appointing Ryan Schaefer as a part-time employee to the Upper Township Division of Emergency Medical Services.
18. Appointing Joshua Tozer as a seasonal Parking/Code Enforcement Officer to the Upper Township Division of Emergency Medical Services.
19. Appointing the 2023 season Beach Patrol personnel.
20. Appointing Norman W. Briggs to act as Special Legal Counsel.
21. Authorizing a contract with Triad Advisory Services, Inc. for professional grant consultant services.
22. Authorizing a contract with Coastal Emergency Medical Training & Consulting, LLC and Dr. Michael Westrol, M.D. for Medical Director Services.
23. Authorizing a five (5) year extension to the Lease Agreement between the Township of Upper and the Historical Preservation Society of Upper Township, Inc. for the premises located at the Tuckahoe Railroad Station, 34 Mill Road, Tuckahoe, New Jersey.

24. Authorizing a five (5) year extension to the Lease Agreement between the Township of Upper and the Historical Preservation Society of Upper Township, Inc. for the land and premises known as the “Friendship School”, Block 587, Lot 1.
25. Authorize payments from the Affordable Housing Trust Fund of Upper Township.
26. Authorizing the purchase of certain items with funds from the 2023 Capital Improvement Bond Ordinance in the amount of \$27,355.00.
27. Renewing the 2023 Mining Licenses for Heidelberg Materials Northeast, LLC - Julie’s Pit, Block 414, Lot 44 and Upper Township Sand & Gravel, Block 453, Lot 4.
28. Renewing the 2023 Mining License for Tuckahoe Sand & Gravel, Block 247, Lots 4, 9, and 10; Block 248, Lots 1 through 8; and Block 453, Lot 2.

ORDINANCES

29. Public hearing and final adoption of Ordinance No. 010-2023 RE: AN ORDINANCE ESTABLISHING MANDATORY DIRECT DEPOSIT OF NET PAY FOR EMPLOYEES OF THE TOWNSHIP OF UPPER.

CORRESPONDENCE

NEW BUSINESS

30. State Aid Agreement for Beach Fill.
31. Lead Grant Assistance Program.

UNFINISHED BUSINESS

PAYMENT OF BILLS

32. “I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting.”

PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON

CLOSED SESSION

33. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.
 - Personnel
 - Contract negotiation - Redevelopment Agreements
 - Contract negotiation - Subordination of Mortgage
 - Contract negotiation - Parker McCay Labor Counsel

RECONVENE PUBLIC PORTION OF MEETING

RESOLUTION TO BE ACTED ON AFTER CLOSED SESSION

34. Appointing Gary DeMarzo as Personnel Officer and authorizing the execution of an agreement.

ADJOURNMENT

**Please note—the order of the agenda may be changed at the discretion of the Township Committee.