

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #3**

April 3, 2023

A meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on April 5, 2023, at 5:15 p.m. at the Marmora Volunteer Fire Company on Old Tuckahoe Road in Marmora, NJ. Commissioners **Paul Hoster, Kurt Austin, Doug Snyder, Sean Whelan** and **Jeff Pierson** were present. Also present were **Tonya DeVita** representative for **Cheryl Sayers, CPA**, Accountant and Recording Secretary to the Board along with **Jon Batastini, Esq.** Counsel to the Board, **Jay Newman**, Chief of the Marmora Volunteer Fire Company; **Edwin Kooker**, Public and **Joshua Kooker**, Public.

The meeting was opened by **Jon Batastini** who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of regular business, the Board reviewed and approved the minutes of the prior meeting, held February 20, 2023.

Ms. DeVita presented a financial report, including a list of checks to be approved, signed, and distributed. The checks were approved as presented. **Ms. DeVita** reviewed the 2023 year-to-date expenses relative to the budget. **Sean Whelan** pointed out that the CD's are making minimal interest. After April 18th, **Mrs. Sayers'** office will research better rates by local banks and the procedures that bank would require of the Commission.

The Board unanimously approved Resolution 23-02 for the addition of two new fire hydrants at the Church Estates on Church Road and Henry Road in Marmora.

As a continuation from the last meeting, **Mr. Batastini** presented the procedures for changing the election from February to November. The Board would have to present a Resolution to the Board of Elections who would then do mapping of the district and certify the change. It was mentioned that the County is adding voting districts and therefore, the Board of Fire Commissioners has decided to table this discussion for now.

Mr. Batastini discussed a local fire commission that he is solicitor that has been visited by PEOSH. Mr. Batastini wanted the Board to be aware of procedures with all groups involved; Department of Labor, Department of Health and the DCA.

Mr. Newman presented the chief's report. He is concerned with the state "moving the bar," starting to enforce old laws and the requirement of an on-scene Incident Commander Certification for hazardous materials (which the county is now contacted to handle), along with training requirements for firefighter one. Mr. Newman has asked the state and region for clarification, but no one seems to have any answers.

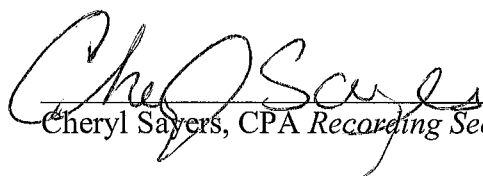
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(continued)**

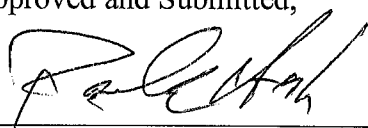
Mr. Newman presented The Report on Operations 2022 which will be given to the Board of Fire Commissioners at the next meeting. Also, the truck title on the Tower has been changed to the Board's name. Additional trucks will be changed (on-going) with John Barlow's assistance.

There being no further business for the Board, the meeting was adjourned at 5:55 p.m.

Respectfully submitted,


Cheryl Sayers, CPA *Recording Secretary*

Approved and Submitted,


Paul Hoster, *Chairman*