

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
AGENDA FOR FEBRUARY 13, 2023**

BUDGET WORKSHOP – 5:30 P.M.

REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 6:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES - January 23, 2023 Regular and Closed Session Minutes

REPORT OF GOVERNING BODY MEMBERS

ADMINISTRATOR OVERVIEW

CONSENT AGENDA

All Consent Agenda items listed below are routine in nature and will be enacted by one motion. If the Mayor or any Committee member wishes a particular agenda item to be considered separately, it will be removed from the consent agenda and acted on separately.

FILING OF REPORTS BY CONSENT

1. Animal Control
2. Clerk's Office
3. Construction Code
4. Finance Office
5. MUA Report
6. Municipal Court
7. Public Works
8. Tax Collector

RESOLUTIONS TO BE APPROVED BY CONSENT

9. Canceling and refunding tax on exempt property Block 548, Lot 6.02.
10. Canceling tax on exempt property Block 453, Lot 189.
11. Amending Resolution No. 49-2023 authorizing a building and electrical permit fee refund for 8 N. Meadow Ridge Lane in Upper Township.
12. Authorizing the Mayor and Township Clerk to sign and submit a Safety Contract for participation in the Atlantic County Municipal Joint Insurance Fund 2023 Safety Incentive Program.

13. Appointing Douglas K. Walker to serve as an additional Municipal Prosecutor on an as needed basis.
14. Authorizing the Mayor and Township Clerk to sign a contract with Phoenix Advisors, LLC for municipal advisory services.
15. Authorizing a Shared Services Agreement with the Board of Fire Commissioners, Upper Township Fire District No. 2 for the purchase of gasoline/diesel fuel.
16. Approving the application of the Upper Township Rescue Squad for Highway Coin Drops.
17. Refund EMS ambulance billing overpayment to Blue Cross and Blue Shield of Florida, Inc.
18. Appointing Ryan Couse as a part-time employee to the Upper Township Division of Emergency Medical Services.
19. Appointing Anthony Clerico, III as a part-time employee to the Upper Township Division of Emergency Medical Services.
20. Authorizing the purchase of certain items with funds from Capital Improvement Bond Ordinance No. 009-2022 in the amount of \$37,555.60.
21. Capital Budget Amendment.
22. Authorizing Township officials to sign agreements with OceanFirst Bank N.A. for various accounts for the Upper and Dennis Township Municipal Courts with regard to banking services.
23. Supporting the installation of traffic calming devices on Stagecoach Road, County Route 667.
24. Adopting revisions to the Upper Township Personnel Policies and Procedures Manual Loss Control Policy.

RESOLUTIONS TO BE ACTED ON SEPARATELY

25. Declaring the Gypsy Moth a public nuisance and public hearing.
26. Approving the application of the Marmora Volunteer Fire Company for Highway Coin Drops.

ORDINANCES

27. Introduction and first reading of Ordinance 002-2023 RE: BOND ORDINANCE AUTHORIZING THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS AND THE ACQUISITION OF VARIOUS PIECES OF CAPITAL EQUIPMENT IN AND FOR THE TOWNSHIP OF UPPER, COUNTY OF CAPE MAY, NEW JERSEY; APPROPRIATING THE SUM OF \$3,494,500, THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF UPPER, COUNTY OF CAPE MAY, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$3,319,775; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING.
28. Introduction and first reading of Ordinance No. 003-2023 RE: AN ORDINANCE AMENDING REVISED GENERAL ORDINANCE CHAPTER III (POLICE REGULATIONS) AND CHAPTER X (BUILDING AND HOUSING) OF THE CODE OF UPPER TOWNSHIP.

CORRESPONDENCE

NEW BUSINESS

29. Parish of Saint Maximilian Kolbe request to hold Raffle RA #553 on August 14, 2023.
30. Ocean City Crew Boosters request to hold Raffle RA #554 and Bingo BA #555 on March 4, 2023 at the Upper Township Community Center.
31. Strathmere 4th of July Parade along Commonwealth Avenue from Prescott Avenue to Williams Avenue from 10:00 a.m. to 11:30 a.m.
32. Upper Township Community Center Lease Agreement.

UNFINISHED BUSINESS

PAYMENT OF BILLS

33. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."

PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON

CLOSED SESSION

34. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

- Personnel
- Contract negotiation - Animal Control
- Contract negotiation - J.P. Bainbridge, Appraisal Services
- Contract negotiation - Danziger & Markhoff, Actuarial Services
- Contract negotiation - Frank L. Corrado, Special Legal Counsel
- Contract negotiation - Thomas G. Smith, Special Legal Counsel
- Contract negotiation - GMS Law, In Rem Foreclosure Matters
- Contract negotiation - Parker McCay, Bond Counsel
- Contract negotiation - Conflict Engineer
- Contract negotiation - Right to Know Inventory
- Contract negotiation - Municipal Attorney
- Potential litigation - Cape May County Agriculture Development Board

RECONVENE PUBLIC PORTION OF MEETING

RESOLUTION TO BE ACTED ON AFTER CLOSED SESSION

35. Appointing Anthony P. Monzo, Esquire and the law firm Monzo Catanese Hillegass P.C. as Municipal Attorney.
36. Authorizing a contract with Consulting and Municipal Engineers, LLC for engineering services.

ADJOURNMENT

**Please note—the order of the agenda may be changed at the discretion of the Township Committee.