

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #3**

January 16, 2023

A meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on January 16, 2023 at 5:15 p.m. at the Marmora Volunteer Fire Company on Old Tuckahoe Road in Marmora, NJ. Commissioners **Paul Hoster, Doug Snyder, Kurt Austin, Jeff Peirson** and **Sean Whelan** were present. Also present were **Cheryl Sayers, CPA**, Accountant and Recording Secretary to the Board; **Doug Stauffer**, member of the Marmora Volunteer Fire Company; and **Jon Batastini, Esq.** Solicitor, who participated via telephone.

The meeting was opened by **Jon Batastini** who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed and approved the minutes of the prior meeting, held December 5, 2022.


Mrs. Sayers presented a Treasurer's Report, including a review of the Board's 2022 actual income and expenses relative to the budget. The Board reviewed the vendor invoices to be approved for payment and discussed the available cash.

The Board made a motion to pass a resolution to transfer line items in the 2022 budget from budget expenditures with excess funds to budget expenditures having deficits. The resolution was unanimously approved and adopted.

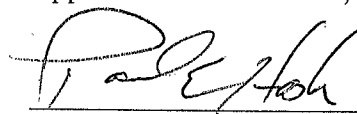
The board reviewed and approved an engagement letter presented by **Ford-Scott** to perform the annual audit of the financial statements of the Board of Fire Commissioners.

Cheryl Sayers reminded the Board that the next meeting is scheduled for February 20, 2023 at 5:15 p.m. There being no further business for the Board, the meeting was adjourned at 5:40 p.m.

Respectfully submitted,


Cheryl Sayers, CPA Recording Secretary

Approved and Submitted,


Paul Hoster, Chairman