

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
AGENDA FOR DECEMBER 19, 2022**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 6:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES - December 12, 2022 Regular and Closed Session Minutes

REPORT OF GOVERNING BODY MEMBERS

ADMINISTRATOR OVERVIEW AND FILING OF REPORTS

PRESENTATIONS

1. Honoring Kyle Lindholm on being named the 2022 Cape May County Volunteer of the Year and the 2022 Upper Township Citizen of the Year.
2. Honoring Barbara Young, Municipal Clerk of the Township of Upper, on her retirement.
3. Honoring Robert J. Young, Sr. for his dedicated service to the Upper Township Planning Board.
4. In recognition and appreciation of Committeeman John Coggins for his dedicated public service to the Township of Upper.

CONSENT AGENDA:

ALL RESOLUTIONS LISTED BELOW ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. IF THE MAYOR OR ANY COMMITTEE MEMBER WISHES A PARTICULAR RESOLUTION TO BE CONSIDERED SEPARATELY, IT WILL BE REMOVED FROM THE CONSENT AGENDA AND ACTED ON SEPARATELY.

RESOLUTIONS-CONSENT AGENDA

5. Authorizing the Mayor to sign a Historic Preservation Grant Agreement with the County of Cape May for the preservation of the Gandy House roof.
6. Authorizing the Mayor to sign a Historic Preservation Grant Agreement with the County of Cape May for the preservation of the Tuckahoe Train Station roof.
7. Authorizing a contract with TAG Consulting Group for maintenance of the Township's fixed assets accounting and reporting system.
8. Authorizing an employee bonus.

9. Authorizing Township officials to sign agreements with OceanFirst Bank N.A. for various accounts with regard to banking services effective January 1, 2023.
10. Authorizing the use of facsimile signatures for banking services with OceanFirst Bank N.A. for the Payroll account effective January 1, 2023.
11. Authorizing the use of facsimile signatures for banking services with OceanFirst Bank N.A. for the Current Fund and Operating Fund accounts effective January 1, 2023.
12. Certification of costs for abatement of nuisance on Block 566, Lot 7.
13. Adopting revisions to the Upper Township Personnel Policies and Procedures Manual.
14. Cancelling grant balances.
15. Budget transfers.

ORDINANCES

16. Public hearing and final adoption of Ordinance No. 028-2022 RE: AN ORDINANCE ESTABLISHING SALARIES FOR THE TOWNSHIP OF UPPER FOR THE CALENDAR YEAR 2023.

CORRESPONDENCE

NEW BUSINESS

17. Termination of paper pay statements for direct deposit.

UNFINISHED BUSINESS

PAYMENT OF BILLS

18. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."

PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON

CLOSED SESSION

19. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

- Personnel
- Contract negotiation - Kronos
- Contract negotiation - Annual Appointments

RECONVENE PUBLIC PORTION OF MEETING

20. Motion to pursue a contract with Kronos subject to local public contracts law.

ADJOURNMENT

**Please note—the order of the agenda may be changed at the discretion of the Township Committee.