

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
AGENDA FOR NOVEMBER 28, 2022**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 7:00 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES - November 14, 2022 Regular and Closed Session Minutes

REPORT OF GOVERNING BODY MEMBERS

ADMINISTRATOR OVERVIEW AND FILING OF REPORTS

1. Public Works

PRESENTATION

2. Climate Change – Related Hazard Vulnerability Assessment Report.

CONSENT AGENDA:

ALL RESOLUTIONS LISTED BELOW ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. IF THE MAYOR OR ANY COMMITTEE MEMBER WISHES A PARTICULAR RESOLUTION TO BE CONSIDERED SEPARATELY, IT WILL BE REMOVED FROM THE CONSENT AGENDA AND ACTED ON SEPARATELY.

RESOLUTIONS-CONSENT AGENDA

3. Honoring Kyle Lindholm on being named the 2022 Cape May County Volunteer of the Year and the 2022 Upper Township Citizen of the Year.
4. Approval to submit a grant application and execute a grant contract with the New Jersey Department of Community Affairs for the Development of Americans with Disabilities Act (ADA)-compliant playground facilities at the Amanda’s Field Park.
5. Adopting the Grant Management Plan - FY 2023 Small Cities Programs Public Facilities Fund: for the development of an Americans with Disabilities Act (ADA)-compliant playground facilities at the Amanda’s Field Park.
6. Adopting the Citizen Participation Plan - FY 2023 Small Cities Programs Public Facilities Fund: for the development of an Americans with Disabilities Act (ADA)-compliant playground facilities at the Amanda’s Field Park.

7. Identifying CDBG Fair Housing Officer Public Facilities Fund: for the development of an Americans with Disabilities Act (ADA)-compliant playground facilities at the Amanda's Field Park.
8. Committing to the competitive contracting procurement process pursuant to NJSA 40a:11-4.1 through 40a:11-4.5 for certain professional services, contingent upon a FY2023 Small Cities Grant award from the New Jersey Department of Community Affairs to develop an Americans with Disabilities Act (ADA)-compliant playground facilities at the Amanda's Field Park.
9. Accepting the 2023 Solid Waste and Recycling Collection Rules and Regulations Resident Information Packet pursuant to Chapter 24 of the Revised General Ordinances of Upper Township.
10. Refunding tax on exempt property Block 544.02, Lot 3.16.
11. Appointing Surenian, Edwards & Nolan, LLC to act as Special Legal Counsel in matters involving affordable housing obligations.
12. Authorizing the Chief Financial Officer to sign a Spending Account Client Renewal Confirmation form with Trion Group, Inc. for an employee health reimbursement account.
13. Authorize payments from the Affordable Housing Trust Fund of Upper Township.
14. Authorizing the award of a contract with Seashore Signs, Inc.
15. Budget Transfers.

ORDINANCES

16. Public hearing and final adoption of Ordinance No. 026-2022 RE: AN ORDINANCE AMENDING REVISED GENERAL ORDINANCE CHAPTER IXX (LAND SUBDIVISION, SITE PLAN AND LAND USE ADMINISTRATION) AND CHAPTER XX (ZONING) OF THE CODE OF UPPER TOWNSHIP.
17. Introduction and first reading of Ordinance No. 028-2022 RE: AN ORDINANCE ESTABLISHING SALARIES FOR THE TOWNSHIP OF UPPER FOR THE CALENDAR YEAR 2023.

CORRESPONDENCE

NEW BUSINESS

18. Marmora Volunteer Fire Company request to hold Raffle RA 552 on December 11, 2022 at 36 Route 50, Seaville.
19. JIF 2022 Dividend Announcement.

UNFINISHED BUSINESS

PAYMENT OF BILLS

20. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."

PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON

CLOSED SESSION

21. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

- Personnel
- Contract negotiation - Annual Appointments
- Contract negotiation - Cape Assist
- Contract negotiation - Living Shoreline

RECONVENE PUBLIC PORTION OF MEETING

RESOLUTION TO BE ACTED ON AFTER CLOSED SESSION

22. Resolution to authorize employee bonus.

ADJOURNMENT

**Please note—the order of the agenda may be changed at the discretion of the Township Committee.