

**MINUTES OF A MEETING OF THE  
BOARD OF FIRE COMMISSIONERS,  
TOWNSHIP OF UPPER; DISTRICT #1**

**March 17, 2022**

A meeting of the Board of Fire Commissioners of the Township of Upper, District #1 was held on March 17, 2022 at 5:00 p.m. at the Strathmere Volunteer Fire Company on Commonwealth Ave. in Strathmere, NJ.

Commissioners **Donna Diefenderfer, Joe Boland** and **Gary Riordan, Jr.** were present. Commissioner **Karen Mitchell** was unable to attend. Also present were **Cheryl Ward, CPA**, Accountant and Recording Secretary to the Board; and **Bruce Riordan**, Chief of the Marmora Volunteer Fire Company.

The meeting was opened by **Joe Boland**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of new business, the board discussed the results of the election, held on Saturday, February 19, 2022. **Joe Boland** and **Karen Mitchell** were re-elected as Commissioners. The 2022 budget was approved by the voters, as presented.

Thereafter, the Board held its reorganization meeting, making and approving the following appointments:

Chairman-	<b>Karen Mitchell</b>
Vice Chairman-	<b>Joe Boland</b>
Secretary-	<b>Donna Diefenderfer</b>
Treasurer-	<b>Gary Riordan, Jr.</b>
Commissioner-	<b>Vacant</b>
Solicitor-	<b>Jon Batastini.</b>
Auditor-	<b>Michael Bohrer, Esq., CPA</b>
Newspaper-	<b>Cape May County Herald</b>
Bank-	<b>1<sup>st</sup> Bank of Sea Isle City</b>
Meeting Dates-	Various Thursdays, as advertised
Meeting Time-	5:00 p.m.

The Board discussed the vacancy left by **Randy Roash**. **Scott Oliver** has expressed an interest in the position. **Joe Boland** will contact **Scott Oliver** to invite him to the next meeting.

As the first order of regular business, the Board reviewed and approved the minutes of the prior meeting, held December 16, 2021.

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(continued)

**Ms. Ward** presented the current bills and checks to be signed and distributed along with a financial report, including a list of checks that were approved and signed at her office since the December 16, 2021 meeting. The current bills and checks were approved as presented. **Ms. Ward** presented a Treasurer's Report, including a review of the Board's year-to-date income and expenses relative to the budget.

**Bruce Riordan** presented a Chief's Report. The winter has been slow with few calls. The Volunteer Fire Company is considering the purchase of a new pick up truck to replace an old and rusted pick up truck.

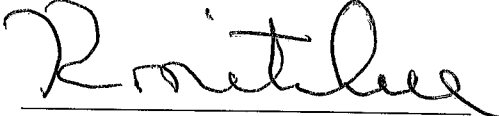
**Ms. Ward** reminded the board that the next meeting is scheduled for June 16, 2022 at 5:00 p.m.

There being no further business for the Board, the meeting was adjourned at 5:30 p.m.

Respectfully submitted,

  
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Cheryl D. Ward, CPA, *Recording Secretary*

Approved and Submitted,

  
\_\_\_\_\_  
Karen Mitchell, *Chairman*