

**MINUTES OF A MEETING OF THE  
BOARD OF FIRE COMMISSIONERS,  
TOWNSHIP OF UPPER; DISTRICT #3**

**April 4, 2022**

A meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on April 4, 2022, at 5:15 p.m. at the Marmora Volunteer Fire Company on Old Tuckahoe Road in Marmora, NJ. Commissioners **Paul Hoster, Doug Snyder, Kurt Austin,** and **Jeff Pierson** were present. Commissioner **Jeff McAfee** was unable to attend. Also present were **Cheryl Ward, CPA,** Accountant and Recording Secretary to the Board; **Jay Newman,** Chief of the Marmora Volunteer Fire Company; and **Jon Batastini, Esq.** Solicitor.

The meeting was opened by **Jon Batastini** who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed and approved the minutes of the prior meeting, held February 21, 2022.

**Ms. Ward** presented a financial report, including a list of checks to be approved, signed, and distributed. The board reviewed the financial report including an analysis of the current year to date income and expenses relative to the budget. The first payment from the township is expected to be delayed until May or June. The Board has sufficient funds to cover necessary expenses.

**Mr. Batastini** reviewed the proposed vehicle use policies for the Chief, Assistant Chief and volunteer fire fighters.

The Board discussed the recently implemented stipend program. **Mr. Batastini** presented a stipend program currently being used in Fair Lawn, NJ as an example. Chief **Jay Newman** will contact other local fire companies that have implemented stipend programs for ideas on how to best execute the program.

Chief **Jay Newman** discussed the upcoming 75<sup>th</sup> Anniversary for the Marmora Volunteer Fire Company. The Fire Company is celebrating the anniversary on Saturday, June 11<sup>th</sup> at the Fire House. There will be food, games, kid's activities, T-shirts, and antique fire apparatus displays. Alcohol will be served. Chief **Newman** contacted the insurance company for the fire company to confirm that the company is covered for alcohol consumption on premises, both during the 75<sup>th</sup> anniversary party and at parties and meetings in the fire house.

**Chief Newman** presented a Chiefs report discussing recent calls the volunteer fire company has responded to. **Chief Newman** also discussed some statistics that show the "shoulder seasons" at the shore tends to be the busiest seasons for calls.

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**April 4, 2022  
(continued)**

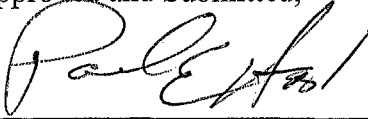
**Cheryl Ward** reminded the Board that the next meeting is scheduled for May 16, 2022, at 5:15 p.m. There being no further business for the Board, the meeting was adjourned at 5:50 p.m.

Respectfully submitted,

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Cheryl Ward, CPA *Recording Secretary*

Approved and Submitted,



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Paul Hoster, *Chairman*