

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
AGENDA FOR JUNE 13, 2022**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 4:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES – May 23, 2022 Regular and Closed Session Minutes

REPORT OF GOVERNING BODY MEMBERS

ADMINISTRATOR OVERVIEW AND FILING OF REPORTS

1. Assessor's Office
2. Clerk's Office
3. Construction Code
4. Division of EMS
5. Finance Office
6. Municipal Court
7. MUA Report
8. Public Works
9. Tax Collector

PRESENTATION

10. Commemorating the 100th Anniversary of the Strathmere United Methodist Church.

CONSENT AGENDA:

ALL RESOLUTIONS LISTED BELOW ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. IF THE MAYOR OR ANY COMMITTEE MEMBER WISHES A PARTICULAR RESOLUTION TO BE CONSIDERED SEPARATELY, IT WILL BE REMOVED FROM THE CONSENT AGENDA AND ACTED ON SEPARATELY.

RESOLUTIONS-CONSENT AGENDA

11. Congratulating the Upper Township Green Hornets for their wrestling achievements in 2022.
12. Authorizing an application for the New Jersey Department of Human Services/Division on Mental Health and Addiction Services (DMHAS) Youth Leadership Grant.
13. Setting the cost for the purchase of an additional 3cy recycling container pursuant to Section 24-2.8b of the Code of Upper Township.

14. Authorizing a Shared Services Agreement with the City of Corbin City for Emergency Medical Services.
15. Authorizing a Shared Services Agreement with the City of Corbin City for shared billing and collection services for Emergency Medical Services.
16. Authorizing a contract with Kerry Dietz for video recording services.
17. Authorizing a contract with Colliers Engineering & Design, Inc. for professional stakeholder and community engagement for resiliency planning services.
18. Authorizing the award of a contract with CM3 Building Solutions, Inc. for the installation and maintenance of Township security systems.
19. Authorizing the Mayor and Township Clerk to sign a Memorandum of Understanding with the New Jersey Office of Emergency Management for FEMA funding.
20. Authorizing the use of competitive contracting for wastewater consultant services.
21. Declaration of Emergency pursuant to Township Ordinance Section 7-3.2 in order to provide Temporary No Parking restrictions during the Strathmere United Methodist Church celebration event on June 24, 25 and 26, 2022.
22. Appointment of Parking Enforcement Officer.
23. Authorizing a building and electrical permit fee refund to Tesla Energy Operations, Inc. for 42 White Oak Drive in Upper Township.
24. Tax refund Block 348, Lot 102.02.
25. Tax refund Block 686, Lot 3.
26. Renewal of Alcoholic Beverage Licenses for the license year 2022.
27. Authorize Payments from the Affordable Housing Trust Fund of Upper Township.
28. Chapter 159 Resolution for the insertion of a special item of revenue into the 2022 budget that was not determined at the time of the adoption of the budget—State of New Jersey 2022 Clean Communities Grant in the amount of \$36,968.52.
29. Appointing the 2022 Season Beach Patrol personnel contingent upon background clearance.
30. Authorizing the Township of Upper to apply for the Fiscal Year 2022 Emergency Management Performance Grant through the State of New Jersey, Division of State Police, Office of Emergency Management Agency Assistance Program.
31. Authorizing the Chief Financial Officer to withdraw funds in the amount of up to \$3,000.00 from the account entitled Recreation Trust Fund Account for the Township's

contribution towards the construction of a changing room structure at Beesley's Point Park.

32. Authorizing the purchase of certain items with funds from Capital Improvement Bond Ordinance No. 009-2022 and the 2022 beach protection operating expenses budgetary line in the amount of \$43,921.79.

RESOLUTIONS TO BE ACTED ON SEPARATELY

33. Appointing Elizabeth Oaks as a full-time employee to the Upper Township Engineering Department.

ORDINANCES

34. Public hearing and final adoption of Ordinance No. 010-2022 RE: AN ORDINANCE AMENDING REVISED GENERAL ORDINANCE CHAPTER XII (CAMPGROUNDS AND TRAILERS), CHAPTER XIX (LAND SUBDIVISION, SITE PLAN AND LAND USE ADMINISTRATION) AND CHAPTER XX (ZONING) OF THE CODE OF UPPER TOWNSHIP.
35. Public hearing and final adoption of Ordinance No. 014-2022 RE: AN ORDINANCE REVISING JOB CLASSIFICATIONS AND TITLES AND AMENDING CHAPTER V, ENTITLED "PERSONNEL", OF THE CODE OF UPPER TOWNSHIP.
36. Public hearing and final adoption of Ordinance No. 015-2022 RE: AN ORDINANCE AMENDING ORDINANCE NO. 018-2021 KNOWN AS THE SALARY ORDINANCE FOR THE CALENDAR YEAR 2022.
37. Public hearing and final adoption of Ordinance No. 016-2022 RE: AN ORDINANCE AMENDING REVISED GENERAL ORDINANCE CHAPTER II (ADMINISTRATION) OF THE CODE OF UPPER TOWNSHIP.
38. Introduction and first reading of Ordinance No. 018-2022 RE: AN ORDINANCE AUTHORIZING SALE OF LANDS, TO WIT BLOCK 306, LOT 5.

CORRESPONDENCE

NEW BUSINESS

39. Tuckahoe Volunteer Fire Company request for Emergency Vehicle Hybrid Beacon Agreement.
40. Local Emergency Planning Committee review of Emergency Operating Plan.
41. EMS Lifeline Program.

UNFINISHED BUSINESS

42. Amendment to Facility Use Ordinance.
43. Upper Township Green Team.

44. National Opioid Class Action Settlement.

PAYMENT OF BILLS

45. “I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting.”

PUBLIC COMMENT – LIMITED TO FIVE (5) MINUTES PER PERSON

CLOSED SESSION

46. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

- Personnel
- Contract negotiation - Conflict Engineer
- Contract negotiation - Special Labor Counsel
- Potential Litigation - Environmental Enforcement

RECONVENE PUBLIC PORTION OF MEETING

ADJOURNMENT

**Please note—the order of the agenda may be changed at the discretion of the Township Committee.